

CITY COMMISSION



SEPTEMBER 22, 2026
MEETING AGENDA PACKET

City Commission Meeting Agenda

Mayor Mapes will ask City Commissioners for additions and deletions to the agenda. Commissioners will be given an opportunity to review late arriving supporting materials prior to roll call.

Roll Call

Pledge of Allegiance

Approval of Minutes of the September 8, 2026, [regular meeting](#).

Requested Action

A. Petitions

B. Communications

C. Hearings

D. Consent Agenda

E. Requests for Purchase:

- [1.](#) Consideration of a resolution to approve a request for purchase to Rite-Way Asphalt Paving, Inc., in the amount of \$123,407.72, for street patching on local and major streets.
(Note: A map of affected streets is included.) **Adopt**

F. Recommendation on Bids

G. Resolutions:

1. Consider a resolution to approve a request from the Alma Action Association to close N State Street from Superior Street to Center Street on October 29, 2026, from 4:00 pm to 8:00 pm for the Trunk or Treat, as part of the Fall Festival activities taking place downtown that evening.
Adopt
(Note: The Fall Festival is scheduled to take place on Thursday, October 29, 2026, from 5:00 pm to 7:00 pm. Superior Street is also hard closed during the event.)

H. Ordinances

I. Agreements:

- [1.](#) Consideration of a resolution authorizing Michigan Department of Transportation Master Agreement 2027-0031 for fiscal years 2027-2031 and directing Mayor Greg Mapes and City Clerk Sara Anderson to execute the agreement on behalf of the City of Alma.
Adopt

(Note: The purpose of this agreement is to make Federal and/or State grant funds available to the City of Alma for the costs of eligible projects that promote or benefit public transportation.)

- [2.](#) Consideration of a resolution to approve a Lease Agreement between the City of Alma and Gratiot County regarding the property lease, installation, and maintenance of a splash pad in Wright Park.
Adopt

J. Reports of Officers, Boards, Committees:

The City Commission may receive the following reports by one resolution. A City Commissioner may remove any item within this section for individual discussion and vote.

- [1.](#) Alma Police Department August 2026 Report
- [2.](#) Alma Transit August 2026 Report
- [3.](#) Planning Commission September 14, 2026 Draft Meeting Minutes
- [4.](#) Alma Fire Department Quarterly Report

- [5.](#) Greater Gratiot Development Annual 2026 Report
- [6.](#) City Manager's Newsletter

Receive

- K. Appointments**
- L. Unfinished Business**
- M. New Business**

Appropriations

Commissioner's Comments and Reports

Invitation to Public:

(**Subject:** Pursuant to Article II of the City Code, individuals requesting to address the City Commission may do so by moving to the podium and being recognized by the Mayor, following which they should state their name and address for the record. Individuals should address their comments to the Mayor. Comments are limited to a maximum of five (5) minutes per person unless the Commission grants further time.)

Adjournment

Mayor Greg Mapes called a regular meeting of the Alma City Commission to order at 6:00 p.m. in the Alma Municipal Building. A quorum of the Commission was present.

Roll Call

Present: Andrew Bare, Sonia Gibson, Greg Mapes, Michelle Pitts, and Danny Wernick.
Absent: Roger Allman and Roxann Harrington (both arrived after roll call).

2026-0210 Motion by Commissioner Pitts, seconded by Commissioner Bare, to approve the agenda as presented. Motion carried.

Yes: Bare, Gibson, Mapes, Pitts, and Wernick.
No: none.
Absent: Allman and Harrington.

Mayor Mapes led those present in a recitation of the Pledge of Allegiance to the United States of America.

Approval of Minutes

2026-0211 Motion by Commissioner Bare, seconded by Commissioner Wernick, to approve minutes of the August 25, 2026, regular meeting, as presented. Motion carried.

Yes: Bare, Gibson, Mapes, Pitts, and Wernick.
No: none.
Absent: Allman and Harrington.

Resolutions

2026-0212 Motion by Commissioner Bare, seconded by Commissioner Wernick, to adopt a resolution to ratify investment of the following City funds:

Investment Date	Maturity Date	Amount	Interest Rate	Bank	Type
08/31/2026	11/15/2027	\$100,000	4.07%	Fifth Third Securities	US Treasury
08/31/2026	06/15/2028	\$250,000	4.20%	Fifth Third Securities	US Treasury
08/31/2026	08/31/2028	\$250,000	4.22%	Fifth Third Securities	US Treasury
09/03/2026	03/03/2027	\$250,000	3.40%	Commercial Bank	CDARS
09/04/2026	03/04/2027	\$250,000	3.05%	Huntington Bank	CD

Yes: Bare, Gibson, Mapes, Pitts, and Wernick.
No: none.
Absent: Allman and Harrington.
Resolution declared adopted.

2026-0213 Resolution to Adopt the Annual Exemption Option as Set Forth in 2011 PA 152, the Publicly Funded Health Insurance Contribution Act

The following preamble and resolution were offered by Commissioner Pitts, and seconded by Commissioner Bare:

Whereas, 2011 Public Act 152 (the "Act") was passed by the State Legislature and signed by the Governor on September 24, 2011:

Whereas, the Act contains three options for complying with the requirements of the Act;

Whereas, the three options are as follows:

- 1) Section 3 – "Hard Caps" Option – limits a public employer's total annual health care costs for employees based on coverage levels, as defined in the Act;
- 2) Section 4 – "80%/20%" Option – limits a public employer's share of total annual health care costs to not more than 80%. This option requires an annual majority vote of the governing body;

- 3) Section 8 – “Exemption” Option – a local unit of government, as defined in the Act, may exempt itself from the requirements of the Act by an annual 2/3 vote of the governing body;

Whereas, the City of Alma has decided to adopt the annual Exemption option as its choice of compliance under the Act;

Now, Therefore, Be It Resolved the City Commission of the City of Alma elects to comply with the requirements of 2011 Public Act 152, the Publicly Funded Health Insurance Contribution Act, by adopting the annual Exemption option for the medical benefit plan coverage year January 1, 2027, through December 31, 2027.

The vote was as follows:

Yes: Bare, Gibson, Mapes, Pitts, and Wernick.

No: none.

Absent: Allman and Harrington.

Resolution declared adopted.

Commissioner Allman arrived at 6:04 p.m.

2026-0214 FY 2027 Budget Amendments

Motion by Commissioner Pitts, seconded by Commissioner Wernick, to approve the following FY 2027 budget amendments.

- a. To increase the Information Technology Expenditure Budget \$39,550 for purchase orders committed in FY 2026 that will carry over to FY 2027 (PO 24-1649).
- b. To increase the Building Inspections/Code Enforcement Expenditure Budget \$25,500 for purchase orders committed in FY 2026 that will carry over to FY 2027 (PO 25-1700).
- c. To increase the Public Works Sidewalk Expenditure Budget \$80,000 for purchase orders committed in FY 2026 that will carry over to FY 2027 (PO 25-1694).
- d. To increase the Public Works Street Light Expenditure Budget \$112,900 for purchase orders committed in FY 2026 that will carry over to FY 2027 (PO 26-1743).
- e. To increase the Economic Development Expenditure Budget \$744,000 for purchase orders committed in FY 2026 that will carry over to FY 2027 (PO 25-1693, PO 25-1715, and PO 26-1741).
- f. To increase the Recreation and Culture/Parks Expenditure Budget \$43,500 for purchase orders committed in FY 2026 that will carry over to FY 2027 (PO 26-1748 and PO 26-1737).
- g. To increase the Major Street Expenditure Budget \$402,500 for purchase orders committed in FY 2026 that will carry over to FY 2027 (PO 24-1615, PO 24-1616, and PO 24-1625).
- h. To increase the Street Millage Improvement Expenditure Budget \$375,000 for purchase orders committed in FY 2026 that will carry over to FY 2027 (PO 24-1625).
- i. To increase the Alma Transit Center Expenditure Budget \$82,000 for purchase orders committed in FY 2026 that will carry over to FY 2027 (PO 24-1636 and PO 25-1680).
- j. To increase the Wastewater Expenditure Budget \$3,006,000 for purchase orders committed in FY 2026 that will carry over to FY 2027 (PO 24-1581, PO 24-1582, PO 24-1583, PO 25-1650, PO 25-1651, PO 26-1720, PO 26-1721, PO 22-1383, PO 22-1409, PO 23-1538, PO 23-1563, PO 24-1586, PO 25-1659, PO 25-1668, PO 26-1727, PO 25-1695, PO 22-1435, PO 25-1711, PO 25-1716, PO 26-1747, PO 22-1428, PO 24-1621, PO 24-1625, and PO 25-1695).
- k. To increase the Water Distribution Expenditure Budget \$2,560,000 for purchase orders committed in FY 2026 that will carry over to FY 2027 (PO 23-1555, PO 23-1574, PO 24-1629, PO 24-1625, PO 24-1594, PO 24-1627, PO 24-1616, and PO 24-1621).

Yes: Allman, Bare, Gibson, Mapes, Pitts, and Wernick.
No: none.
Absent: Harrington.
Resolution declared adopted.

Vice-Mayor Harrington arrived at 6:07 p.m.

Agreements

2026-0215 Motion by Commissioner Pitts, seconded by Commissioner Bare, to adopt a resolution to approve the renewal of a one-year contract for transportation services between Alma Transit and Gratiot Integrated Health Network, also to authorize the Transit Director to execute the contract.

Yes: Allman, Bare, Gibson, Harrington, Mapes, Pitts, and Wernick.
No: none.
Resolution declared adopted.

2026-0216 Motion by Commissioner Allman, seconded by Vice-Mayor Harrington, to adopt a resolution to approve a 24-month extension of the curbside solid waste contract with Granger Waste Services beginning May 1, 2027, and concluding April 30, 2029, with an annual increase of 5%.

Yes: Allman, Bare, Gibson, Harrington, Mapes, and Wernick.
No: none.
Abstained: Pitts.
Resolution declared adopted.

Reports

2026-0217 Motion by Commissioner Pitts, seconded by Commissioner Bare, to receive the August 2026 Building Permits Report. Motion carried.

Yes: Allman, Bare, Gibson, Harrington, Mapes, Pitts, and Wernick.
No: none.

2026-0218 Motion by Commissioner Pitts, seconded by Commissioner Bare, to receive the City Manager's Newsletter. Following the City Manager's review of his newsletter and brief discussion, the motion to receive carried.

Yes: Allman, Bare, Gibson, Harrington, Mapes, Pitts, and Wernick.
No: none.

New Business:

2026-0219 **RESOLUTION ADOPTING AN ENHANCED ACCESS TO PUBLIC RECORDS POLICY**

The following preamble and resolution were offered by Vice-Mayor Harrington and seconded by Commissioner Pitts.

WHEREAS, the City of Alma maintains public records and information through various computerized information systems and databases; and

WHEREAS, advances in information technology allow certain public information to be made available electronically in forms beyond the traditional inspection and copying of individual public records; and

WHEREAS, the Enhanced Access to Public Records Act, Public Act 462 of 1996, MCL 15.441 et seq., authorizes a public body, upon authorization of its governing body, to provide enhanced access for the inspection, copying, or purchasing of public records that are not confidential or otherwise exempt from disclosure; and

WHEREAS, the Act further authorizes the governing body to establish reasonable fees designed to recover over time operating expenses directly related to providing enhanced access; and

WHEREAS, the Enhanced Access to Public Records Act requires a public body to adopt an Enhanced Access Policy before providing enhanced access to the general public; and

WHEREAS, the City Commission desires to establish a consistent Citywide policy governing enhanced electronic access while preserving all rights of access to public records provided by the Michigan Freedom of Information Act and other applicable law;

NOW, THEREFORE, BE IT RESOLVED that the City Commission of the City of Alma hereby adopts the following:

1. Purpose

The purpose of this policy is to establish procedures for providing enhanced access to designated non-confidential public records and electronic data maintained by the City pursuant to the Enhanced Access to Public Records Act, Public Act 462 of 1996, MCL 15.441 et seq.

Nothing in this policy is intended to restrict or diminish a person's right to inspect or obtain copies of public records under the Michigan Freedom of Information Act or other applicable law.

2. Definitions

Enhanced Access means a public record's immediate availability for public inspection, purchase, or copying by digital means, as provided by the Enhanced Access to Public Records Act.

Enhanced Access Data Product means a standardized electronic database, dataset, export, file, or other electronic information product specifically designated by City Commission as available through enhanced access.

Operating Expenses include direct costs associated with creating, compiling, storing, maintaining, processing, upgrading, or enhancing information or data in a form available for enhanced access, including applicable computer hardware and software costs, system development, employee time, and the actual cost of supplying the information.

3. Authorization

The City Commission hereby authorizes the City to provide enhanced access to public records and electronic data products specifically designated by City Commission.

No City database, dataset, electronic record, or data product shall be subject to an Enhanced Access fee unless specifically designated by City Commission.

The City is not required to provide enhanced access to a particular public record or electronic data product unless enhanced access to that record or product has been authorized by City Commission.

4. Confidential and Exempt Information

Enhanced access shall be limited to information subject to public disclosure.

Information that is confidential by statute, exempt from disclosure under the Michigan Freedom of Information Act, protected by privilege, or otherwise prohibited from public disclosure shall not be included in an Enhanced Access Data Product.

Designation of a database or electronic system for enhanced access does not mean that all information contained within that system is public.

The City may establish standardized electronic exports that suppress confidential or exempt information while providing enhanced access to publicly releasable information.

5. Enhanced Access Data Products

City Commission may designate standardized electronic data products for enhanced access by resolution.

Such products may include information maintained within:

- Assessing/CAMA systems;
- Financial management systems;
- Geographic Information Systems;
- Tax systems, where not otherwise governed by a specific statutory fee; and
- Other municipal information systems containing publicly releasable information.

Designation of additional products and establishment of applicable fees shall require approval by City Commission.

6. Customized Requests

Nothing in this policy requires the City to create a customized report, compilation, database query, spreadsheet, data arrangement, or electronic product that the City is not otherwise required to create under applicable law.

The City may provide a standardized Enhanced Access Data Product in the electronic format in which that product is maintained or generated.

7. Fees

City Commission shall establish reasonable fees for designated Enhanced Access Data Products by resolution.

Fees shall be calculated to enable the City to recover overtime only those operating expenses directly related to providing enhanced access, consistent with the Enhanced Access to Public Records Act.

Fees may take into consideration applicable direct costs associated with computer hardware and software, system development and maintenance, creating, compiling, storing, maintaining, processing, upgrading and enhancing electronic information, employee or contracted personnel time, and the actual cost of supplying the information.

8. Relationship to FOIA and Other Public Record Laws

This policy does not limit a person's right to inspect or obtain copies of public records pursuant to the Michigan Freedom of Information Act, MCL 15.231 et seq., the General Property Tax Act, or other applicable law.

Where another statute specifically governs the availability of a public record or establishes a fee for that record, the applicable statutory requirements shall control.

9. Disclaimer

Electronic information provided through enhanced access is provided for informational purposes.

The City makes no warranty, express or implied, regarding the accuracy, completeness, merchantability, or fitness for a particular purpose of information provided through enhanced access.

The City assumes no responsibility or liability arising from the use, misuse, interpretation, or reliance upon information provided through enhanced access.

10. Administration

The City Manager or designee is authorized to administer this policy and establish administrative procedures consistent with this policy and applicable law.

11. Effective Date

This policy shall become effective upon adoption by the City Commission.

Yes: Allman, Bare, Gibson, Harrington, Mapes, Pitts, and Wernick.
No: none.
Resolution declared adopted September 8, 2026.

2026-0220

RESOLUTION ESTABLISHING ENHANCED ACCESS DATA PRODUCTS AND FEES

The following preamble and resolution were offered by Commissioner Pitts and seconded by Vice-Mayor Harrington.

WHEREAS, the City Commission has adopted an Enhanced Access to Public Records Policy (Resolution 2026-0219) pursuant to the Enhanced Access to Public Records Act, Public Act 462 of 1996, MCL 15.441 et seq.; and

WHEREAS, the Enhanced Access to Public Records Act authorizes the City Commission to establish reasonable fees for providing enhanced access to designated public records; and

WHEREAS, the City maintains assessment, and property information electronically through specialized computerized information systems; and

WHEREAS, the City incurs operating expenses associated with creating, compiling, storing, maintaining, processing, updating, enhancing, and providing electronic information; and

WHEREAS, the City Commission desires to designate standardized electronic data products for enhanced access and establish reasonable fees designed to recover over time a portion of the eligible operating expenses directly related to providing such enhanced access;

NOW, THEREFORE, BE IT RESOLVED that the City Commission of the City of Alma hereby designates the following Enhanced Access Data Products and establishes the following fees:

1. ASSESSMENT/CAMA PUBLIC DATA EXPORT

Full City Assessment/CAMA Public Data Export — \$1,000

A standardized electronic export of publicly releasable assessment information maintained within the City's Assessing/CAMA system, including available parcel, assessment, land, building, and property-characteristic information included within the City's standardized public data export.

Subsequent Update During the Same Assessment Year — \$250

The City will provide the standardized data product in the electronic format in which it is maintained or generated by the City's information system.

Confidential information, information exempt from disclosure, and information otherwise prohibited from disclosure by law shall not be included.

The City will provide the standardized data product in the electronic format in which it is maintained or generated by the City's information system.

Confidential information, information exempt from disclosure, and information otherwise prohibited from disclosure by law shall not be included.

2. STANDARD FORMAT

Enhanced Access Data Products shall be provided in the City's standardized electronic format.

The City is not required by this resolution to convert, reformat, reorganize, customize, or otherwise alter an Enhanced Access Data Product to meet the specifications or preferences of a purchaser.

A request for a customized compilation, query, report, spreadsheet, or data arrangement shall be considered separately under applicable law and is not included within the fees established by this resolution.

3. FUTURE DATA PRODUCTS

Additional standardized electronic data products and applicable fees may be designated by subsequent resolution of the City Commission.

The City's Financial Management system, including standardized accounts payable/vendor transaction data, is not designated as an Enhanced Access Data Product by this resolution.

Staff is authorized to review the Financial Management system and available software exports to determine whether a standardized City-specific public data product can be developed that appropriately distinguishes City of Alma transactions from transactions processed on behalf of separate entities and excludes confidential or exempt information.

Any future designation of a Financial Management Enhanced Access Data Product and establishment of a fee shall be presented to City Commission for approval.

BE IT FURTHER RESOLVED that the City Manager or designee is authorized to administer the Enhanced Access Data Products and Fee Schedule consistent with the City's Enhanced Access to Public Records Policy and applicable law.

This resolution shall become effective upon adoption.

Yes: Allman, Bare, Gibson, Harrington, Mapes, Pitts, and Wernick.

No: none.

Resolution declared adopted September 8, 2026.

Appropriations **2026-0221**

Motion by Vice-Mayor Harrington, seconded by Commissioner Bare, to adopt a resolution approving Warrant No. 27-05 and authorizing the City Treasurer to issue checks in payment of all claims.

Yes: Allman, Bare, Gibson, Harrington, Mapes, Pitts, and Wernick.

No: none.

Resolution declared adopted.

Commissioner Comments

Commissioner Allman spoke briefly on maintenance schedules for parks and parks equipment. Commissioner Pitts offered a reminder that Alma firefighters would be at the Alma High School football stadium on September 11th in remembrance of September 11, 2001.

Invitation to Public

Deborah Detzler spoke regarding storm drains and other concerns.

Adjournment

Motion by Commissioner Pitts, seconded by Commissioner Bare, to adjourn the meeting at 6:31 p.m.
Motion carried.

Yes: Allman, Bare, Gibson, Harrington, Mapes, Pitts, and Wernick.

No: none.

Sara Anderson, City Clerk, City of Alma

Greg Mapes, Mayor, City of Alma

Date of Approval

Purchase Requisition

09/17/2026
07:45 AM

Purchase Requisition No 26-1762

Requested Date09/16/2026

Required Date

Requested By

DepartmentENG

Preferred Vendor100148

RITE-WAY ASPHALT PAVING INC.

Address6562 E. PLEASANT VALLEY RD.

SHEPHERD, MI48883

Req. Description

STREET PATCHING/LOCAL AND MAJOR

Qty.	Description	GL Number 1	Unit Price	Amount
1	LOCAL STREET PATCHING	203-449.109-801.000	29,250.13	29,250.13
1	LOCAL STREET PATCHING	204-449.181-740.000	29,250.13	29,250.13
1	MAJOR STREET PATCHING	202-449.109-801.000	64,907.46	64,907.46
Total:				123,407.72

Asphalt Patches

Asphalt Patches									2025/Ton \$132.22	Cost 2026 \$141.76
LOCALS	Width	Length	Square Feet	Sq Yards	Pounds	Tons/2" Layer		Total Asphalt Needed	Estimate	Cost
Fairlane - Woodmere to Charles	28	130	3640	404.44	88977.78	44.49		88.98	102	\$14,505.51
Mill - Westview & Fleming	12	100	1200	133.33	29333.33	14.67		29.33	34	\$4,782.04
	12	120	1440	160.00	35200.00	17.60		35.20	40	\$5,738.44
Grafton - Hillsdale to Hubbell	24	350	8400	933.33	205333.33	102.67		205.33	236	\$33,474.26
								Local Total	413	\$58,500.26

MAJORS	Width	Length	Square Feet	Sq Yards	Pounds	Tons/2" Layer		Total Asphalt Needed	Estimate	
Park (Superior to Center) West	10	320	3200	355.56	78222.22	39.11		78.22	90	\$12,752.10
Mini Excavtor Rental										\$3,000.00
K&H Sawing										\$3,000.00
Grover - Near Rosedale South	12	85	1020	113.33	24933.33	12.47		24.93	29	\$4,064.73
	23	205	4715	523.89	115255.56	57.63		115.26	133	\$18,789.42
	23	140	3220	357.78	78711.11	39.36		78.71	91	\$12,831.80
Court - Between Tracks and Ely	140	22	3080	342.22	75288.89	37.64		75.29	87	\$12,273.90
Lincoln (storm dips)	30	10	300	33.33	7333.33	3.67		7.33	8	\$1,195.51
								Major Total	791	\$67,907.46

64,957.46

RITE-WAY ASPHALT PAVING, INC.

(OWNED & OPERATED BY JERRY W. STRUBLE SINCE 1982)

6562 E. PLEASANT VALLEY RD.

SHEPHERD, MI 48883

OFFICE PHONE: (989) 828- 6368

E MAIL: info@rite-wayasphalt.com

PROPOSAL No. 101375

ATTN: JIM GOODHALL

PROPOSAL SUBMITTED TO: CITY OF ALMA **PH:** 989-285-5795 **DATE:** SEPTEMBER 9, 2026

STREET: **JOB LOCATION:** LOCAL STREETS

CITY, STATE AND ZIP: ALMA, MI **BILLING ADDRESS:** jgoodhall@myalma.org

THE FOLLOWING ITEMS OF WORK ARE TO BE PERFORMED:

LOCAL STREET PATCHES

1. PLACE 2" (ON AVERAGE) 13A BITUMINOUS LEVELING COURSE ON AREAS PREPPED BY OTHERS
2. APPLY SS1-H BOND COAT
3. PLACE 2" (ON AVERAGE) 13A BITUMINOUS WEARING COURSE

PRICE PER TON: \$141.76

****EXCAVATOR RENTAL \$100.00 PER HOUR****

**WE PROPOSE TO FURNISH ANY EQUIPMENT, LABOR AND MATERIAL NECESSARY TO COMPLETE THE WORK AS OUTLINED ABOVE.
BILLING WILL BE BASED ON THE FOLLOWING:**

**TERMS: TOTAL PAYMENT OF THE INVOICE IS DUE UPON COMPLETION (SORRY, WE DO NOT ACCEPT CREDIT CARDS). CARRYING
CHARGE OF 1-1/2% PER MONTH SHALL ACCRUE ON ALL PAST DUE ACCOUNTS**

MAKE ALL CHECKS PAYABLE TO "RITE-WAY ASPHALT PAVING, INC."

NOTE: THIS PROPSAL MAY BE WITHDRAWN BY US IF NOT ACCEPTED WITHIN 30 DAYS

**ACCEPTANCE OF PROPOSAL: THE ABOVE PRICES, SPECIFICATIONS AND CONDITIONS ARE SATISFACTORY AND ARE HEREBY ACCEPTED.
PAYMENT WILL BE MADE AS OUTLINED ABOVE.
YOU ARE AUTHORIZED TO DO THE WORK AS SPECIFIED.
(PLEASE SIGN AND RETURN TO SCHEDULE WORK)**

SIGNATURE OF ACCEPTANCE: _____ **DATE:** _____

RITE-WAY ASPHALT PAVING, INC.

(OWNED & OPERATED BY JERRY W. STRUBLE SINCE 1982)

6562 E. PLEASANT VALLEY RD.

SHEPHERD, MI 48883

OFFICE PHONE: (989) 828- 6368

E MAIL: info@rite-wayasphalt.com

PROPOSAL No. 101376

ATTN: JIM GOODHALL

PROPOSAL SUBMITTED TO: CITY OF ALMA **PH:** 989-285-5795 **DATE:** SEPTEMBER 9, 2026

STREET: **JOB LOCATION:** MAJOR STREETS

CITY, STATE AND ZIP: ALMA, MI **BILLING ADDRESS:** jgoodhall@myalma.org

THE FOLLOWING ITEMS OF WORK ARE TO BE PERFORMED:

MAJOR STREET PATCHES

1. PLACE 2" (ON AVERAGE) 13A BITUMINOUS LEVELING COURSE ON AREAS PREPPED BY OTHERS
2. APPLY SS1-H BOND COAT
3. PLACE 2" (ON AVERAGE) 13A BITUMINOUS WEARING COURSE

PRICE PER TON: \$ 141.76

****EXCAVATOR RENTAL \$100.00 PER HOUR****

**WE PROPOSE TO FURNISH ANY EQUIPMENT, LABOR AND MATERIAL NECESSARY TO COMPLETE THE WORK AS OUTLINED ABOVE.
BILLING WILL BE BASED ON THE FOLLOWING:**

**TERMS: TOTAL PAYMENT OF THE INVOICE IS DUE UPON COMPLETION (SORRY, WE DO NOT ACCEPT CREDIT CARDS). CARRYING
CHARGE OF 1-1/2% PER MONTH SHALL ACCRUE ON ALL PAST DUE ACCOUNTS**

MAKE ALL CHECKS PAYABLE TO "RITE-WAY ASPHALT PAVING, INC."

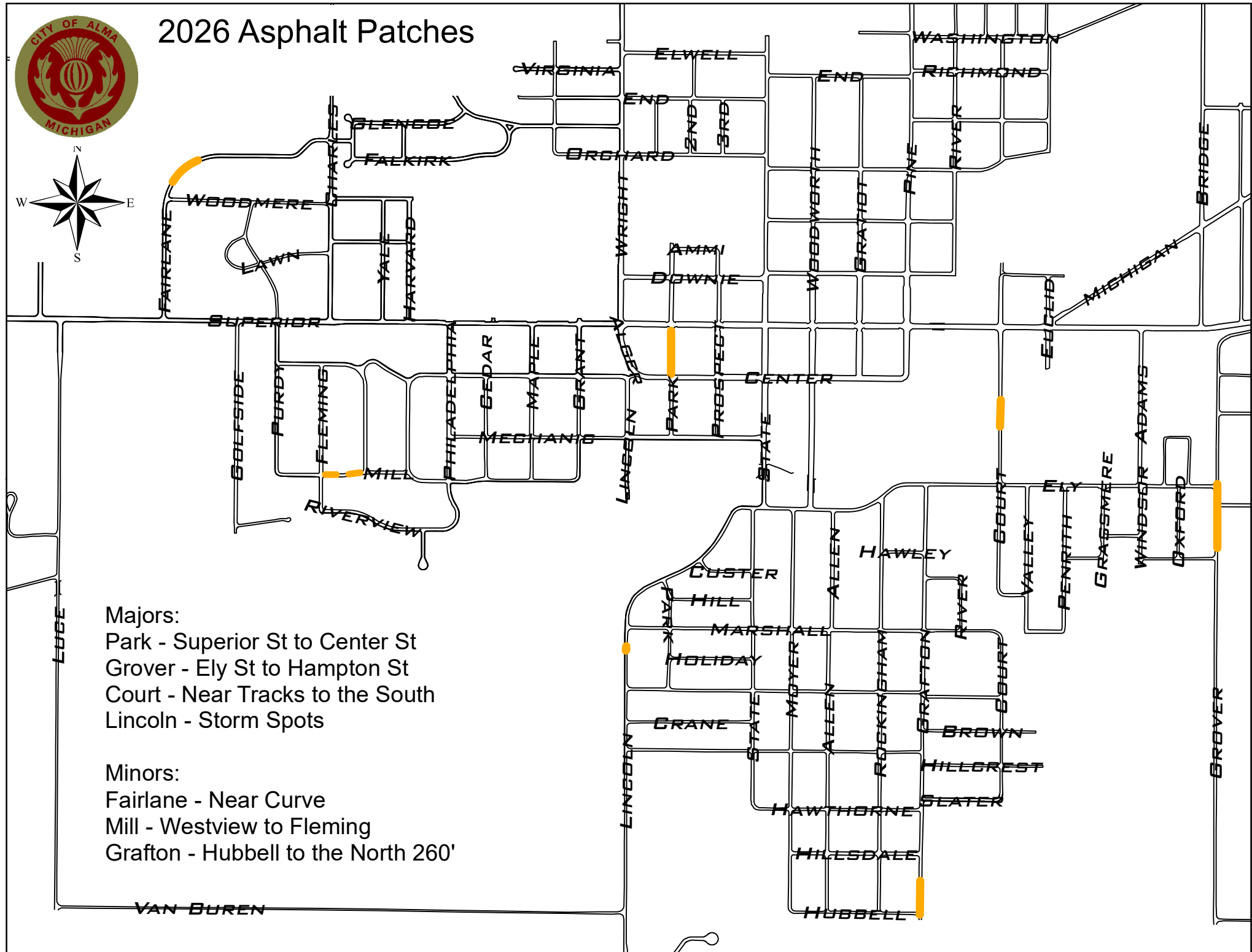
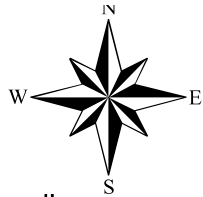
NOTE: THIS PROPOSAL MAY BE WITHDRAWN BY US IF NOT ACCEPTED WITHIN 30 DAYS

**ACCEPTANCE OF PROPOSAL: THE ABOVE PRICES, SPECIFICATIONS AND CONDITIONS ARE SATISFACTORY AND ARE HEREBY ACCEPTED.
PAYMENT WILL BE MADE AS OUTLINED ABOVE.
YOU ARE AUTHORIZED TO DO THE WORK AS SPECIFIED.
(PLEASE SIGN AND RETURN TO SCHEDULE WORK)**

SIGNATURE OF ACCEPTANCE: _____ **DATE:** _____



2026 Asphalt Patches



Majors:
Park - Superior St to Center St
Grover - Ely St to Hampton St
Court - Near Tracks to the South
Lincoln - Storm Spots

Minors:
Fairlane - Near Curve
Mill - Westview to Fleming
Grafton - Hubbell to the North 260'

MASTER AGREEMENT and PROJECT AUTHORIZATION RESOLUTION

Blanket Signature Resolution for Master Agreement No. 2027-0031

Whereas, the *City of Alma* has the authority to contract with the Michigan Department of Transportation for State and/or Federal funds for passenger transportation related services; and,

Whereas, the *City of Alma* does hereby approve Master Agreement No. 2027-0031,

Whereas, this resolution shall also approve execution of Project Authorizations for any programs designated by the *City of Alma* and/or Project Authorizations for any amount determined by the *City of Alma* with the Michigan Department of Transportation which are issued under Master Agreement Number 2027-0031,

Therefore, be it resolved that the *Mayor and City Clerk* of the *City of Alma* be authorized and directed to execute said Master Agreement No. 2027-0031 for and on behalf of the *City of Alma*;

Now, Therefore, be it further resolved that the *Mayor and City Clerk of the City of Alma* are authorized to enter into and execute on behalf of the *City of Alma* all such project Authorizations with the Michigan Department of Transportation for passenger transportation related services for the Agreement period.

CERTIFICATE

The undersigned duly qualified City Clerk of the *City of Alma* certifies the foregoing is a true and correct copy of a resolution adopted at a legally convened meeting of the *City Commission of the City of Alma* held on *September 22, 2026*.

Signature

Title



Printed Name

Date

MICHIGAN DEPARTMENT OF TRANSPORTATION

CITY OF ALMA

MASTER AGREEMENT FOR

PUBLIC TRANSPORTATION PROJECTS

This Agreement is made and entered into between the Michigan Department of Transportation (MDOT) and the City of Alma (AGENCY).

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ATTACHMENTS

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SECTION 1. PURPOSE

The purpose of this Agreement is to make federal and/or state grant funds available to the AGENCY for the costs of eligible public transportation projects (funded activities budgeted and managed as individual entities). This Agreement sets forth the terms and conditions for any and all project authorizations (written documents, in electronic or paper form, through which specific project(s) are to be carried out by the AGENCY under the terms of this Agreement) issued hereunder. Award of this Agreement will not itself provide for or imply any agreement on the part of MDOT to issue any project authorization(s) to the AGENCY.

For each project authorization that contains federal or state funds, the AGENCY must follow the guidelines and regulations of the respective federal agency and program, which may include the Federal Transit Administration (FTA) [Certifications and Assurances](#) and/or the [FTA Master Agreement](#), which are updated annually, as applicable.

SECTION 2. PRE-AWARD

A. APPLICATIONS

The AGENCY must have an approved application or proposal for projects to be selected for funding. Please see the MDOT Office of Passenger Transportation (OPT) [Annual Application Instructions](#) or the application instructions for programs outside annual cycles.

B. ELIGIBLE PROJECT COSTS

The AGENCY agrees that the costs reported to MDOT for each project authorization will represent only those items that are properly chargeable in accordance with this Agreement. The AGENCY also certifies that it has read the Agreement terms and has made itself aware of the applicable laws, regulations, and terms of this Agreement that apply to the reporting of costs incurred under the terms of this Agreement.

Direct Recipients: A direct recipient is an agency that receives federal funds directly. The Code of Federal Regulations Title 2 – Grants and Agreements, Subtitle B, Chapter XII, Part 200 – Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (Part 200) governs the grant administration, cost principles, and audit requirements for federal awards. Application of Part 200 is not automatic. Individual agency regulations and the terms and conditions of individual federal awards determine if and how Part 200 affects a specific award. It is the AGENCY's responsibility to determine the applicability of Part 200 and to notify MDOT in writing of that determination.

Subrecipients: A subrecipient is an agency that receives federal funds through MDOT. Project authorizations that reimburse operating expenses must comply with the [Local Public Transit Revenue and Expense Manual](#) except for project authorizations under the Specialized Services Program (See Section 6.). Project authorizations that reimburse capital expenses must comply with the terms of this Agreement and MDOT's purchasing/procurement requirements.

Travel costs must be actual travel costs in accordance with and not exceed the amounts set forth in the current [State of Michigan Standardized Travel Regulations](#), incorporated herein by reference. Meals will be reimbursed at the applicable meal allowance rates set forth in the current State of Michigan Standardized Travel Regulations.

Insurance proceeds received for all losses, after deductibles are met, will be used for replacement/repair before state and/or federal funds are used.

If the AGENCY receives state and/or federal operating funds for more than one project, a narrative cost allocation methodology is required and must be submitted to MDOT for approval.

Expenses paid under a project authorization cannot be included in expenses to be reimbursed under the 1951 Public Act 51, Section 10e(4) Local Bus Operating Assistance Program. If MDOT determines that the same expense is presented as being eligible for payment under a project authorization and presented as being eligible for Local Bus Operating Assistance Program reimbursement, the expense will not be paid under both.

C. PROJECT FUNDING

The maximum reimbursement for any project will be the amount indicated in the project authorization. MDOT funds for project authorizations made available through legislative appropriations are based on projected revenue estimates. MDOT may reduce the amount of any project authorization or terminate any project authorization if the revenue actually received is insufficient to support the appropriation under which the project authorization is issued. The AGENCY will be responsible for all costs in excess of the funds shown in any project authorization.

If the federal funds received are less than the amount shown in any project authorization, the MDOT funds will be adjusted to maintain the same funding ratio shown in the project authorization. In no case will the MDOT share increase in ratio or in dollar amount without a revision to the project authorization.

In any case in which a project authorization contains state funds that match federal funds, funding of the project authorization is contingent upon the award of the corresponding federal grant. When MDOT is the recipient of the federal grant, project authorization funding is contingent upon the award of the grant between MDOT and the federal agency. When the AGENCY is the recipient of the federal grant, the project authorization funding is contingent upon award of the federal grant between the AGENCY and the federal agency. MDOT and the AGENCY must comply with the provisions established by the federal matching grant as they affect this Agreement and each project authorization, the federal grant being incorporated herein by reference. When the federal grant is administered by the AGENCY, special provisions apply as indicated in the project authorization. The AGENCY must comply with the appropriate fiscal year contract clauses certification referenced in the project authorization. In addition, the AGENCY must comply with any applicable Department of Labor Certification of Transit Employee Protective Arrangements requirements as issued by the U.S. Department of Labor.

For AGENCIES that receive federal and/or state funds from MDOT, MDOT may withhold funds, require reimbursement of funds previously disbursed, or require the return of project equipment for failure to comply with the requirements of the award and/or MDOT requirements.

SECTION 3. POST-AWARD

A. PROCUREMENT

Project-Related Procurement: If the AGENCY receives FTA or state funding through MDOT OPT for the procurement, the AGENCY will comply with current [Procurement Guidelines for Grantees Receiving Federal Transit Administration Funds and/or State Funds via MDOT](#).

Vehicle-Related Procurement: The AGENCY will submit to MDOT all required procurement documents listed in the [Guidelines for Local Vehicle Procurement on State Administered Grants](#) for review and approval by MDOT.

If the AGENCY purchases vehicles through the State Vehicle Purchasing Program, the AGENCY is exempt from the contract approval process described in Section 3. 0. When purchasing vehicles from the State Vehicle Purchasing Program, the AGENCY must follow the procedures outlined in the current [Guidelines for State Vehicle Purchasing Program](#).

B. THIRD-PARTY CONTRACT PROCEDURES

If the AGENCY receives federal or state funding through MDOT for a procurement, the AGENCY will submit to MDOT for approval all contracts, including amendments, between the AGENCY and a party other than MDOT that relate to this Agreement in accordance with the [Procurement Guidelines for Grantees Receiving Federal Transit Administration Funds and/or State Funds via MDOT](#). All third-party contracts must contain language that incorporates by reference all terms and conditions contained in this Master Agreement. The AGENCY will not enter into multiple contracts of lesser amounts for the purpose of avoiding such approval process.

MDOT approval does not constitute an assumption of liability, a waiver, or an estoppel to enforce any of the requirements of this Agreement, nor will any such approvals by MDOT be construed as warranties of the third party's qualifications, professional standing, ability to perform the work being subcontracted, or financial integrity.

C. PROCUREMENT OF RECOVERED MATERIALS

Any agency of a political subdivision of the State of Michigan and its contractors must comply with Section 6002 of the Solid Waste Disposal Act, as amended by the Resource Conservation and Recovery Act. The requirements of Section 6002 include procuring only items designated in guidelines of the Environmental Protection Agency (EPA) at 40 CFR Part 247 that contain the highest percentage of recovered materials practicable, consistent with maintaining a satisfactory level of competition, where the purchase price of the item exceeds Ten Thousand Dollars (\$10,000.00) or the value of the quantity acquired during the preceding fiscal year exceeded Ten Thousand Dollars (\$10,000.00); procuring solid waste management services in a manner that maximizes energy and resource recovery; and establishing an affirmative procurement program for procurement of recovered materials identified in the EPA guidelines.

D. PROCUREMENT OF VEHICLES BY AGENCY

The AGENCY will purchase revenue vehicles as shown in each project authorization through its own local purchase process or through the State Vehicle Purchasing Program. If the AGENCY purchases vehicles through the State Vehicle Purchasing Program, the AGENCY is exempt from the contract approval process described in Section 3. 0. When purchasing vehicles through the State Vehicle Purchasing Program,

the AGENCY must follow the procedures outlined in the current [Guidelines for State Vehicle Purchasing Program](#). When purchasing vehicles under the local purchase process, the AGENCY must follow the procedures outlined in the current [Guidelines for Local Vehicle Purchase on State Administered Grants](#) and is not exempt from the procedures set forth in Section 3. 0.

For procurement of demand-response vehicles, the AGENCY must have an approved vehicle accessibility plan in accordance with 1951 Public Act 51, Section 10e (18), as amended, in addition to meeting the equivalent level of service required by the Americans with Disabilities Act (ADA), United States Department of Transportation (US DOT) Final Rule, 49 CFR Parts 27, 37, and 38.

E. USE AND DISPOSITION OF CAPITAL

The AGENCY agrees that the facility/revenue vehicles/equipment will be used for the provision of public transportation service for the duration of its useful life and, if funded with federal and/or MDOT funds, will be used in accordance with federal procedures. If, during the period of its useful life, any facility/revenue vehicles/equipment is not used in said manner or is withdrawn from public transportation service, the AGENCY will immediately notify MDOT in writing. If FTA-funded real property is no longer needed for any transit purpose, the AGENCY is required to prepare or update an [Excess Real Property Inventory and Utilization Plan](#). The plan should identify and explain the reason for the excess property and plans to use or dispose of the excess property. If land was donated by an agency for a facility project and the facility becomes excess property, the land is considered part of the excess property included in the utilization plan. Unless the FTA and the AGENCY agree otherwise, the updated [Excess Real Property Inventory and Utilization Plan](#) should be retained by the AGENCY and made available upon request and during an FTA review.

During the period of this Agreement, the AGENCY will maintain the facility/revenue vehicles/equipment for the period of the useful life of such equipment. Maintenance will conform to the manufacturer's recommendations as to service and service intervals for such equipment. In addition, the AGENCY is required to submit a vehicle maintenance plan or plan revision, as directed by MDOT, for review and approval by MDOT. The vehicle maintenance plan, at a minimum, will include all of the components listed in MDOT OPT's current [Preventive Maintenance Manual](#). If the AGENCY revises its vehicle maintenance plan, said plan will be submitted for review and approval by MDOT. The AGENCY will maintain supporting records documenting such maintenance. Representatives of MDOT will have the right to conduct periodic inspection for the purpose of confirming proper maintenance pursuant to this section. Such inspection by MDOT does not relieve the AGENCY of its obligations hereunder, nor is such inspection by MDOT to be construed as a warranty as to the sufficiency of the maintenance but is undertaken for the sole use and information of MDOT. MDOT may withhold funds from the AGENCY for failure to maintain project equipment pursuant to this section until such time as the AGENCY meets the proper maintenance requirements as determined by MDOT.

Facility/revenue vehicles/equipment purchased under this Agreement may, at the discretion of MDOT, be incorporated into a new or consolidated public transportation service at the time such service is implemented.

At such time as the revenue vehicles/equipment have exceeded their useful lives, the AGENCY, with prior notification to MDOT, will dispose of said equipment in accordance

with MDOT and/or federal procedures. Per 2 CFR 200.313 and 200.314, if vehicles or equipment are sold for Ten Thousand Dollars (\$10,000.00) or less, the recipient may retain the full proceeds from the disposition. However, per 49 USC 5334(h)(4)(B), if vehicles or equipment are sold for more than Ten Thousand Dollars (\$10,000.00), the recipient may only retain Five Thousand Dollars (\$5,000.00) plus any percentage of local share in the original award. The remaining federal share will be returned to the FTA and the remaining state share will be returned to MDOT. Any expenses incurred from the sale of the vehicle or equipment may not be deducted from the reimbursement for the federal or state share of sale proceeds. MDOT will bill rural agencies quarterly for both the federal and state shares. Urban agencies are responsible for returning the federal share to the FTA, and MDOT will bill urban agencies for the state share.

Agencies that receive federal funding through MDOT agree to give MDOT a security interest in non-revenue vehicles priced at Fifty Thousand Dollars (\$50,000.00) or more and any revenue vehicles purchased pursuant to the terms of this Agreement. MDOT will retain a security interest in the revenue vehicles until the terms of this section have been met.

The AGENCY agrees and warrants that it will not allow any encumbrance, lien, security interest, mortgage, or any evidence of indebtedness to attach to or be perfected against any revenue vehicles/equipment until all of its duties, obligations, and responsibilities are satisfied as required herein.

The incidental use of federal/state-funded revenue vehicles/equipment or facilities for non-public transportation use will be declared with submission of MDOT's [Incidental Use Form](#) and cannot interfere with or detract from the provision of the public transportation service for which the revenue vehicles/equipment and/or facilities were intended or shorten the useful life of the equipment or facilities. The costs of any incidental use are ineligible for state or federal operating assistance and may require a state-approved cost allocation plan.

F. PROMPT PAYMENT

The AGENCY agrees to pay each subcontractor for the satisfactory completion of work associated with the subcontract no later than ten (10) calendar days from the receipt of each payment the AGENCY receives from MDOT. The AGENCY further agrees to return retainage payments to each subcontractor within ten (10) calendar days after the subcontractor's work is satisfactorily completed. Any delay or postponement from these time frames may occur only upon receipt of written approval from MDOT. This requirement is also applicable to all sub-tier subcontractors and will be made a part of all subcontract agreements.

This prompt payment provision is a requirement of 49 CFR Part 26, as amended, and does not confer third-party beneficiary rights or other direct rights to a subcontractor against MDOT. This provision applies to both DBE and non-DBE subcontractors.

G. CAPITAL PROGRAMS BILLINGS AND PAYMENTS

The AGENCY may make requests for payment of allowable project costs for capital programs. In order for the AGENCY to receive payments from MDOT, the following conditions must be met:

1. All requests for payment must be submitted in accordance with the procedures established by MDOT and outlined in the latest applicable program guidance and documentation. MDOT will provide access to current payment procedures, including required forms, formats, and submission methods. The AGENCY agrees to comply with all such procedures as a condition of reimbursement. MDOT reserves the right to modify payment processes, systems, and requirements, and such modifications will become effective upon notice without requiring an amendment to this Agreement.

Payment forms must be complete and must include the agreement and project authorization numbers, the payment request number, identification of the payment as a partial payment or a final payment, the amount to be reimbursed, and, if applicable, the third-party contract number. If the request is for reimbursement for (a) replacement vehicle(s), the AGENCY will include the identification number(s) of the vehicle(s) to be replaced on the request form.

The AGENCY will submit a budget summary showing project costs to date and current billings against individual budget items as shown in the project authorization.

- a. Agencies receiving federal funds administered by MDOT will submit required supporting documentation for each billing as set forth in the current [MDOT Review of Payment/Compliance](#).
- b. Prior to requesting reimbursement, the AGENCY may be required to enter data into its vehicle, equipment, and/or facility inventories in the Public Transportation Information Management System (PTIMS) or subsequently designated formats. The AGENCY must enter the following information into PTIMS or subsequently designated programs:
 - i. the required information for revenue vehicles into the vehicle inventory;
 - ii. equipment procurements of Ten Thousand Dollars (\$10,000.00) or more into the equipment inventory if MDOT-administered federal funds were used for the purchase;
 - iii. new facilities into the facility inventory;
 - iv. facility improvements of Ten Thousand Dollars (\$10,000.00) or more into the facility inventory if MDOT-administered federal funds were used in the projects.
- c. When requesting reimbursements for vehicles purchased under the local purchasing process, the AGENCY must follow the procedures outlined in the current [Guidelines for Local Vehicle Purchase on State Administered Grants](#).
- d. When requesting reimbursements for vehicles purchased under the State of Michigan's Vehicle Purchasing Program, the AGENCY must follow the procedures outlined in the current [Guidelines for State Vehicle Purchasing Programs](#).
- e. MDOT reserves the right to verify progress of work and/or delivery of products to the AGENCY by visual inspection.
- f. When requesting reimbursements for vehicles under a lease/purchase agreement, the AGENCY will submit a copy of the lease/purchase agreement with the first payment request.

2. Within one hundred twenty (120) days after costs have been incurred or an invoice received, the AGENCY must submit to MDOT a complete billing to be charged against the project authorization. "Complete billing" consists of a payment request containing required documentation as described in [MDOT External Procedure #70200: Invoice & Payment Voucher Processing Procedure for: Transit Agencies \(TAs\)](#). If the AGENCY submits a written request to extend the one hundred twenty (120) day period, does so before it expires, and includes documentation of the circumstances that prevent timely submission of all billings, MDOT may, in writing, extend the one hundred twenty (120) day period to a date certain. If the AGENCY fails to provide billings and supporting documentation one hundred twenty (120) days after costs were incurred or an invoice received, or before or upon the extended date established by MDOT, MDOT reserves the right to adjust the reimbursement amount in accordance with Section 10b(3)(f) of Act 51, which requires that the state pay not less than two-thirds of the local match required for Federal Transit Administration capital grants to local transit agencies.

As an exception, when an AGENCY has pre-award authority, the one hundred twenty (120) day clock on costs incurred or invoice received will start on the federal award date.

Funds administered by MDOT as specified in the project authorization(s) will be payable by MDOT to the AGENCY.

H. OPERATING PROGRAMS BILLINGS, PAYMENTS, AND QUARTERLY REPORTS

The AGENCY may make requests for payment of eligible project costs for operating programs. In order for the AGENCY to receive payments from MDOT, the following conditions must be met:

1. The AGENCY must generate a quarterly operating assistance report (OAR) in PTIMS or subsequently designated programs.
2. Funds to be provided by the State of Michigan and/or State of Michigan-administered federal funds may be advanced to the AGENCY when the following conditions are met:
 - a. Award of this Agreement.
 - b. Award of the federal revenue grant, if applicable.
 - c. Award of the project authorization.
 - d. MDOT approval and receipt of awarded third-party contracts, if applicable.
 - e. MDOT receipt of reports due from the previous fiscal year.
3. Payments will be made according to deadlines and guidance in the MDOT OPT [Specialized Services Manual](#), the State of Michigan [Management Plan for Funding Under Sections 5310, 5311, 5339, Section 70, and Other Competitive Programs of the Federal Transit Administration](#), and applicable MDOT guidance for subsequent designated programs.

The AGENCY is responsible for the accuracy of the financial and non-financial data and reports submitted for reimbursement.

I. INSURANCE

The AGENCY will carry and maintain for the life of the project asset (equipment, vehicle, facility, or other capital purchased under an authorization), as a minimum, insurance or self-insurance as set forth in Exhibit A, attached hereto and made a part hereof.

Insurance payment for loss or damage will be made to MDOT if an asset has not met its useful life. The AGENCY will also provide and maintain public liability and property damage insurance, insuring as they may appear the interests of all parties to this Agreement against any and all claims that may arise out of the AGENCY's operation hereunder, as set forth in Exhibit A.

Agencies receiving operating funds will provide Workers' Compensation Insurance as required by law.

SECTION 4. CHANGES

A. ADMINISTRATIVE MODIFICATIONS, REVISIONS, AND AMENDMENTS

Expenditures that are not consistent with project authorizations will not be considered eligible project costs unless approval has been requested in writing by the AGENCY and granted by MDOT in accordance with this section.

An administrative modification to a project authorization may be used for changes that do not revise the scope of work, authorization amount, or authorization purpose. Upon receipt of a written request to make an administrative modification, MDOT must respond to the AGENCY providing written approval or disapproval of the administrative modification or requesting further information.

A revision to a project authorization may be used for a proposed change that would add a new line item, change the project authorization amount, change the federal, state, or local amounts, change the quantity of items, significantly change the scope, or extend the term of the project authorization. The project authorization must be revised to make the change before the expenditure will be deemed an eligible project cost. Requests to make changes that require a revision to the project authorization will be processed in a timely manner, as circumstances permit. Revision requests must be received no later than sixty (60) days before an authorization expiration date and must be received by August 1 for changes to be effective by September 30. Upon receipt of a written request to make changes that require revision(s) and, if applicable, receipt of written approval from the local or regional allocation committee (group of metropolitan planning organizations, local road commissions, transit agencies, cities, and/or villages, as required, that allocates funds among eligible entities), MDOT must respond to the AGENCY, providing written approval or disapproval of the revision or requesting further information.

Authorizations will not go beyond their federal grant period of performance. Likewise, authorization changes will match their corresponding federal grant period of performance. MDOT will not reimburse expenses beyond authorization start and end dates, unless the AGENCY has approved pre-award authority.

Amendments to this Agreement are required for any change in the scope or terms of this Agreement and will be by award of a written amendment to this Agreement by the parties.

The AGENCY agrees to notify MDOT in writing of any significant event that may have significant potential impact on project progress, direction, control, or cost.

In extraordinary, unforeseen circumstances MDOT reserves the right to make exceptions to the deadlines herein.

B. TIMELY EXPENDITURE OF FUNDS

Sufficient progress toward the obligation of funds must be made within six (6) months of receiving an awarded project authorization or MDOT may cancel the project authorization and the AGENCY will no longer have access to the funds. Sufficient progress may be documented by placing an order, issuing a solicitation, having a third-party contract awarded, or taking other documentable action to utilize the funds.

The AGENCY may request a project authorization revision to extend the authorization term. Time extension revision requests must be received no later than sixty (60) days before an authorization expiration date and must be received by August 1 for changes to be effective by September 30. Time extension revision requests must include justification for the extension and a timeline for completion of the remaining projects. If MDOT agrees with the justification and timeline, a time extension revision will be granted that maintains the full state match. If the request is not timely or the justification is not acceptable to MDOT, MDOT may choose to offer a one-year extension of the authorization term replacing one-third of the state match with local funds or may choose to cancel the project authorization.

For agencies purchasing vehicle(s) through a vehicle contract procured by MDOT, if there is an increase in the contract price, the needed additional funds will not be provided by MDOT unless the vehicle was ordered within six (6) months of the project authorization being awarded or unless there was an increase in the contract amount within six (6) months of the project authorization being awarded.

C. TERMINATION OR SUSPENSION

The AGENCY agrees that any project authorization and/or this Agreement may be terminated for any reason articulated in Section 340 ("Termination") of Part 200.

For any reason, MDOT or the AGENCY may, by thirty (30) days' written notice or as otherwise specified in the project authorization, suspend any or all of the rights and obligations under this Agreement or any project authorization until such time as the event or condition resulting in such suspension has ceased or been corrected.

For any reason, MDOT may, by thirty (30) days' written notice to the AGENCY, or as otherwise specified in the project authorization, terminate any or all of the rights and obligations under this Agreement or any project authorization.

Upon receipt of any notice of termination or suspension of a project under this section and in accordance with MDOT procedures, the AGENCY will proceed promptly to carry out the actions required therein, which may, without limitation, include any or all of the following:

1. Take all necessary action to keep to a minimum the further incurrence of eligible project costs.
2. Furnish to MDOT a statement of the status of the project, the inventory, and the project costs to date, as well as a proposed schedule, plan, and budget for terminating or suspending and closing out project activities and contracts, and other undertakings, the costs of which are otherwise eligible as project costs. The closing out will be carried out in conformity with the latest schedule, plan, and budget approved by MDOT or under the terms and conditions imposed by MDOT for failure of the AGENCY to furnish a schedule, plan, and budget within a reasonable time. The closing out of MDOT financial participation in the project will not constitute a waiver of any claim MDOT may otherwise have arising out of this Agreement.

SECTION 5. REPORTING REQUIREMENTS

- A. **Milestone Reports:** The AGENCY will prepare and submit to MDOT progress milestone reports according to deadlines and guidance in the State of Michigan [Management Plan for Funding Under Sections 5310, 5311, 5339, Section 70, and Other Competitive Programs of the Federal Transit Administration](#). Milestone reports will be submitted in PTIMS or subsequent designated programs.
- B. **Final Reports:** Upon completion of the project deliverables, and before receiving the final project payment, the AGENCY must submit to MDOT a comprehensive summary close-out report on the results of the project, the conclusions reached, and the methods used. The final close-out report must be submitted in an Americans with Disabilities Act (ADA) compliant format, in accordance with the Web Content Accessibility Guidelines (WCAG) Version 2.1 AA, as required by 28 CFR Part 35.
- C. **Management Information System Reporting:** Management Information System (MIS) Reports must be in the status of signed, pending grantee review by the date indicated on the letter from MDOT. If the report is not submitted by the requested date, all federal funding will be placed on hold. If the report is not completed by the FTA final deadline date (March 15), all current funding will be withheld, and future funding may be denied.

SECTION 6. FUND-SPECIFIC TERMS

A. SECTION 5311 RURAL AREA OPERATING PROGRAM

1. The AGENCY's initial award amount in a project authorization is based on a predetermined reimbursement percentage times total eligible expenses reported in the AGENCY's approved annual application.
2. Revenues, expenses, eligible expenses, and nonfinancial data are reported on a quarterly basis in accordance with the [Local Public Transit Revenue and Expenses Manual](#).
3. Forty (40) days after the end of each quarter, the AGENCY will submit a quarterly OAR in PTIMS or subsequently designated programs.
4. Payments will be made in accordance with deadlines and guidance in the MDOT OPT [Specialized Services Manual](#), the State of Michigan [Management Plan for](#)

[Funding Under Sections 5310, 5311, 5339, Section 70, and Other Competitive Programs of the Federal Transit Administration](#), and applicable MDOT guidance for subsequent designated programs. MDOT will withhold a portion of the total authorization amount until the reconciled OAR receives final approval from MDOT. A general ledger for the fiscal year must be submitted with the Reconciled OAR for MDOT to review and sample selected invoices. MDOT may reduce a payment if a report indicates that the level of service is lower than originally budgeted. No payments will be made until MDOT is authorized to disburse the federal funds. For the Section 5311 Job Access and Reverse Commute (JARC) Program, the AGENCY will be reimbursed up to the amount earned based on eligible expenses and amounts reported on the OAR, not to exceed the amount of the awarded project authorization.

5. The Section 5311 Program is required to be audited annually in accordance with the [Audit Guide for Transportation Authorities](#). If a federal or state law, regulation, or circular referenced in the Audit Guide should become obsolete through a new applicable federal or state law, regulation, or circular, the latest version will apply even if the update has not yet been incorporated into the Audit Guide. Failure to comply with the audit requirement will result in a determination that the AGENCY has Zero Dollars (\$0.00) total eligible expenses.
6. The AGENCY must review its annual Certified Public Accountant (CPA) audit as required in Section 9.
7. MDOT reviews the audited eligible expenses for compliance with this Agreement, the [Revenue and Expense Manual](#), and the [Audit Guide](#). Upon completion of the MDOT review, the AGENCY will be notified of any adjustments made to eligible expenses as reported in the CPA audit, the final calculation of Section 5311 funds determination, and the amount MDOT owes the AGENCY or the amount the AGENCY owes MDOT. The AGENCY will have twenty-one (21) days to either concur or disagree with MDOT's final calculation.

If the AGENCY disagrees with MDOT's final determination, the AGENCY will have an additional twenty-one (21) days to clearly explain the nature and basis for any disagreement and provide any supporting documentation necessary to resolve any disagreements. The AGENCY agrees that failure to submit a response within the forty-two (42) day period constitutes agreement with any disallowance of an item of expense and authorizes MDOT to finally disallow any items of questioned expense.

If MDOT finds that the predetermined reimbursement percentage times the audited eligible expenses exceeds the amount of federal funds available, and sufficient federal operating funds are not available in the next fiscal year to offset the shortage, a new percentage will be calculated. This new percentage will be calculated by dividing the total federal funds available for that period and purpose by the total of the audited eligible expenses of all the participating agencies. Any agency that has already received payments in a total amount that exceeds the new percentage of its actual eligible costs calculated pursuant to this paragraph will repay the excess to MDOT. If, within forty-two (42) days after written notification of the overpayment is sent to the AGENCY, arrangements to refund said monies have not been made, MDOT may withhold monies from any present or future contracts and/or from distributions to be made to the AGENCY pursuant to statute and may pursue any other available remedy to recover the overpayment. The AGENCY will be responsible for all costs in excess of the federal and MDOT funding.

B. SECTION 5310 ENHANCED MOBILITY OF SENIORS AND INDIVIDUALS WITH DISABILITIES PROGRAM

1. **Use and Disposition of Facility/Revenue Vehicles/Equipment:** In addition to the requirements in Section 3. 0, the AGENCY agrees that the facility/revenue vehicles/equipment will be used for the provision of public transportation service primarily for the elderly and persons with disabilities for the duration of its useful life and in accordance with the provision approved in the annual application and this Agreement.
2. **Lease of Project Equipment:** The AGENCY may lease the revenue vehicles/equipment to any other agency with the prior written approval of MDOT. The AGENCY will maintain or require the lessee to maintain the insurance provisions of Section 3. 1 above. Any such lease will contain all applicable provisions of this Agreement.
3. **Performance Measure Reporting:** All agencies that have revenue vehicles funded by MDOT-administered Federal Section 5310 funding must complete and submit Section 5310 performance measure reports by the deadline until the AGENCY disposes of the vehicle. If the report is not submitted by the required date, all federal funding will be placed on hold. If the report is not completed by the FTA final deadline date (October 30), all current funding will be withheld, and future funding may be denied.

C. SPECIALIZED SERVICES PROGRAM

1. **Transferring Funds from One Recipient to Another:** In order to adjust funds from one recipient to another, the recipients must make the request in writing, and the AGENCY and the Coordinating Committee (group of local human services agencies representing Specialized Services interests) must agree to the request.
2. **Reimbursements:** Actual reimbursement will be based on a per-mile rate or the rate for a one-way passenger trip up to the maximum amount provided in the project authorization.
3. **Accounting Records and Documentation:** The AGENCY will ensure that records are established and maintained to support the number of hours incurred providing service, the number of passengers carried, and the number of miles traveled.

Agencies and subrecipients will use the current [Specialized Services Manual](#).

SECTION 7. NONDISCRIMINATION AND DISADVANTAGED BUSINESS ENTERPRISE

- A. In connection with the performance of this Agreement, the AGENCY (hereinafter in Appendix A referred to as the "contractor") agrees to comply with the State of Michigan provisions for "Prohibition of Discrimination in State Contracts," as set forth in Appendix A, attached hereto and made a part hereof. This provision will be included in all subcontracts relating to this Agreement.
- B. During the performance of this Agreement, the AGENCY, for itself, its assignees, and its successors in interest (hereinafter in Appendix B referred to as the "contractor") agrees

to comply with the Civil Rights Act of 1964, being P.L. 88-352, 78 Stat. 241, as amended, being Title 42 USC Sections 1971, 1975a-1975d, and 2000a-2000h-6, and the Regulations of the US DOT (49 CFR Part 21) issued pursuant to said Act, including Appendix B, dated June 2011, attached hereto and made a part hereof. This provision will be included in all subcontracts relating to this Agreement.

- C. The AGENCY will carry out the applicable requirements of MDOT's Disadvantaged Business Enterprise (DBE) program and 49 CFR Part 26, including, but not limited to, those requirements set forth in Appendix C to Part 26 with regard to its contracting opportunities. The AGENCY's contracting opportunities include the purchase of any items and the undertaking of any construction projects except transit vehicles.
- D. Recipients of Department of Transportation (DOT) funds are expected to keep accurate data regarding the contracting opportunities available to firms paid for with DOT dollars. Failure to submit contracting data relative to the DBE program will result in noncompliance with 49 CFR Part 26. All dollar values listed on the [Uniform Report of DBE Awards or Commitment and Payments](#) should represent the DOT share attributable to the Operating Administration.
- E. The DBE Commercially Useful Function (CUF) requirements ([Form 4109T](#)) of MDOT's Office of Passenger Transportation are set up to ensure compliance with 49 CFR Part 26.37(b). The requirements are effective immediately and apply to all federally funded MDOT and local agency projects that include participation of a DBE certified company. It should be noted that this applies to all projects with work completed by DBE certified firms, not just projects with a DBE goal. This review should be conducted while the DBE certified firm is working on the project. Additional FHWA CUF guidance can be found at: www.fhwa.dot.gov/federal-aidessentials/commusefunction.pdf.

SECTION 8. INDEMNIFICATION

The AGENCY agrees to indemnify, defend, and save harmless the State of Michigan, the State Transportation Commission, MDOT, and/or the federal agency and all officers, agents, and employees thereof:

- a. From any and all claims by persons, firms, or corporations for labor, services, materials, or supplies provided to the AGENCY in connection with this Agreement; and
- b. From any and all claims for injuries to or death of any and all persons, for loss of or damage to property, for environmental damage, degradation, and response and cleanup costs, and for attorney fees and related costs arising out of, under, or by reason of this Agreement, except claims resulting from the sole negligence or willful acts or omissions of said indemnitee, its agents, or its employees.

MDOT will not be subject to any obligations or liabilities by contractors of the AGENCY or their subcontractors or any other person not a party to the Agreement without its specific consent and notwithstanding its concurrence in or approval of the award of any contract or subcontract or the solicitation thereof.

It is expressly understood and agreed that the AGENCY will take no action or conduct that arises either directly or indirectly out of its obligations, responsibilities, and duties under this Agreement that results in claims being asserted against or judgments being imposed against the State of Michigan, the State Transportation Commission, MDOT, and/or the federal agency.

In the event that the same occurs, it will be considered as a breach of this Agreement, thereby giving the State of Michigan, the State Transportation Commission, MDOT, and/or the federal agency a right to seek and obtain any necessary relief or remedy, including, but not limited to, a judgment for money damages.

SECTION 9. INSPECTIONS AND AUDITS

A. ACCESS

The AGENCY agrees to provide to MDOT copies of all reports and data specified in each project authorization. The AGENCY further agrees to provide MDOT access to all technical data, reports, other documents, lists of personnel, and work in process pertaining to any project. Copies of technical data, reports, lists of personnel, and other documents will be provided by the AGENCY upon request from MDOT and/or the federal agency.

B. INSPECTION OF PROJECT EQUIPMENT AND RECORDS

The AGENCY will permit MDOT, the Comptroller General of the United States, and the Secretary of the United States Department of Transportation (USDOT) or their authorized representatives, agents, or employees to audit, review, and inspect all equipment purchased as part of the project, all transportation services rendered by the AGENCY by the use of such equipment, and all relevant project records, in accordance with 2 CFR Part 200.332(b)(5). Any approvals, reviews, and/or inspections of any nature by MDOT will not be construed as warranties or assumptions of liability on the part of MDOT. It is expressly understood and agreed that any such approvals are for the sole and exclusive purposes of MDOT, which is acting in a governmental capacity under this Agreement, and that such approvals are a governmental function incidental to the project under this Agreement. Such inspection does not relieve the AGENCY of its obligations hereunder, nor is such inspection to be construed as a warranty of the propriety of the equipment, services, or records. The AGENCY will also permit the above referenced persons to audit the books, records, and accounts of the AGENCY pertaining to the project. Records must be kept for three (3) years after disposal of project equipment.

C. COMPLIANCE REVIEWS

If the AGENCY fails to respond to letters of finding within forty-five (45) days, twenty-five percent (25%) of local bus operating funds will be withheld, current project authorizations will be suspended, and/or future funding may be denied. These measures will remain in effect until a satisfactory corrective action plan or requested documentation has been received and approved by MDOT. Once approval has been given, notification will be sent that withholding measures have been stopped and withheld funds will be released to the AGENCY.

D. ACCOUNTING RECORDS, INTERNAL CONTROLS, AND RECORD RETENTION

With regard to audits and record-keeping:

1. The AGENCY will establish and maintain accurate records, in accordance with generally accepted accounting principles, of all expenses incurred for which payment is sought or made under this Agreement and/or any project authorization (Records).

Separate accounts will be established and maintained for all costs incurred for each project authorization under this Agreement.

2. The AGENCY will maintain the Records for at least three (3) years from the date of final payment made by MDOT under this Agreement and any project authorization. In the event of a dispute with regard to the allowable expenses or any other issue under this Agreement or any project authorization, the AGENCY will thereafter continue to maintain the Records at least until that dispute has been finally decided and the time for all available challenges or appeals of that decision has expired.

Agencies that are formula recipients (recipients of funds pursuant to Section 10e(4) of Public Act 51 of 1951, as amended) will maintain the Records for at least three (3) years from the date of final payment made by MDOT under this Agreement and any project authorization and until notified that the Local Bus Operating Assistance Program for the year of the Records has been closed out.

3. Agencies that are formula recipients will implement internal controls to identify and keep separate expenses incurred under project authorizations from expenses incurred for 1951 Public Act 51, Section 10e(4) reimbursement.
4. MDOT or its representative may inspect, copy, scan, or audit the Records at any reasonable time after giving reasonable notice.
5. If any part of the work is subcontracted, the AGENCY will assure compliance with subsections 1, 2, 3, and 4 above for all subcontracted work.

E. FISCAL YEAR-END ACCOUNTING COMPLIANCE

Agencies must follow year-end accounting procedures in accordance with directions and guidance provided by MDOT for any award. This includes, but is not limited to, payment requests and the establishment of payables. Failure to comply could result in the loss of funds.

F. CONTRACTUAL PROVISION FOR FORMULA RECIPIENTS – CPA REPORT ON INTERNAL CONTROLS

If the AGENCY is a formula recipient (recipient of funds pursuant to Section 10e(4) of Public Act 51 of 1951, as amended), it will engage a CPA to test and report on the AGENCY's internal controls, as specified in Section 9. Section 7. d. The CPA engaged by the AGENCY may be the same CPA who performs the audit required pursuant to Section 9. g.1 and Section 9. g.2. The report on internal controls issued by the CPA should be emailed to MDOT's Auditing Specialist for the Office of Passenger Transportation.

G. ANNUAL CPA AUDIT REQUIREMENTS

If both a Federal Single Audit and a State Transit Audit are required, the AGENCY may have one audit performed that meets the requirements of both Subpart F of Part 200 and the Audit Guide. The audit must be submitted as follows:

1. **Federal Single Audit:** Agencies expending a total of One Million Dollars (\$1,000,000.00) or more in federal funds from one or more funding sources in their fiscal year must have a single audit conducted for that year in accordance with

Subpart F of Part 200. [Section 200.512](#) details submission requirements. The Single Audit and the Section 200.512 of Part 200 reporting requirements must be uploaded at: <https://harvester.census.gov/facweb/default.aspx/>. If the Single Audit contains Section 200.516(a) "Audit Findings" and/or a status of prior audit findings relating to a federal award, the AGENCY will notify Mr. Matthew Dietrich, Financial Analyst Federal Transit Administration, (matthew.dietrich@dot.gov) by email with a list of the findings. If during the time of this agreement responsibility for these audits transitions to a new point of contact, direct notification to the new applicable point of contact designated by the Federal Transit Administration.

2. **State Transit Audit:** Agencies expending less than One Million Dollars (\$1,000,000.00) in federal funds that are also formula recipients must have an annual CPA audit performed in accordance with the Audit Guide and all other applicable state laws and regulations relative to audit requirements. The audit will be uploaded to the Michigan Department of Treasury's [website](#).
3. **No CPA Audit Required:** Agencies expending less than One Million Dollars (\$1,000,000.00) in federal funds that are not formula recipients are not required to have a CPA audit performed but must submit the following information to Kristen Freeman, Accounting Assistant (FreemanK4@michigan.gov), within nine (9) months after the end of the audit period:
 - a. A statement advising that a single audit is not required.
 - b. The applicable fiscal year.
 - c. The amount of federal funds spent.
 - d. The name(s) of the MDOT federal programs.
 - e. The Assistance Listing (formerly known as the Code of Federal Domestic Assistance).

If, during the time of this Agreement, responsibility for these submissions transitions to a new point of contact, the AGENCY will direct submissions to the new applicable point of contact designated by MDOT.

All agencies are subject to the federally-required monitoring activities, which may include limited scope reviews and other on-site monitoring.

H. RESPONSIBILITY TO REVIEW ANNUAL CPA AUDIT

The AGENCY is responsible for reviewing and ensuring the accuracy of the annual CPA audit. Within thirty (30) days of the audit being posted to the appropriate website, the AGENCY will:

1. Review all aspects of the audit relating to this Agreement and all applicable project authorizations, including the following:
 - a. The Schedule of Expenditure of Federal and State Awards to verify that it is complete and accurate.
 - b. If Section 9. f of this Agreement applies, the AGENCY will verify that the opinion issued by the CPA is an unqualified opinion.
2. Report all errors, omissions, deficiencies, and inconsistencies in writing to the Auditing Specialist for MDOT OPT. The notification must include but is not limited to the following:

- a. Identification of any missing line items for each project authorization and any incorrect dollar amounts reported on the Schedule of Expenditure of Federal and State Awards. The notification must explain why the errors occurred and must identify the corrective action taken or being taken to prevent future misreporting.
- b. If an audit finding, particularly one that identifies loss due to neglect, misuse, waste, or conflict of interest, is applicable to a project authorization, the notification must explain the impact the audit finding has on the amount MDOT would otherwise be obligated to pay on the project authorization. The explanation must identify the corrective action taken or being taken to help to ensure that the audit finding is not repeated in future audits.
- c. If the CPA issued a qualified opinion on the internal controls report required under Section 9. d, the notification must explain the internal control failure(s) and must identify the corrective action taken or to be taken to help to ensure that an unqualified opinion will be issued in future audits.

The AGENCY must take the necessary corrective action to prevent the same errors, omissions, deficiencies, and/or inconsistencies from being repeated in subsequent years' audits. Repetition of errors resulting in the same audit findings may result in the loss of funds associated with the project authorizations that are the subjects of the audit findings.

3. If no errors, omissions, deficiencies, or inconsistencies are found in the audit, the AGENCY may either:
 - a. Submit a written concurrence to MDOT's Auditing Specialist that will allow MDOT OPT to begin its review of the CPA audit; or
 - b. Take no action and allow the thirty (30) day review period to expire. The AGENCY agrees that failure to submit a written concurrence means that the AGENCY has performed the required review, concurs with the audit, and agrees that MDOT can proceed with its review.
4. Upon expiration of the AGENCY's thirty (30) day review period, MDOT will review the CPA audits.

I. MDOT AUDIT AND ADJUSTMENTS

In the event that an audit performed by or on behalf of MDOT indicates an adjustment to the costs reported under this Agreement or any project authorization or questions the allowability of an item of expense, MDOT will promptly submit to the AGENCY a Notice of Audit Results and a copy of the audit report, which may supplement or modify any tentative findings verbally communicated to the AGENCY at the completion of an audit.

Within sixty (60) days after the date of the Notice of Audit Results, the AGENCY will (a) respond in writing to the responsible bureau or office of MDOT indicating whether or not it concurs with the audit report, (b) clearly explain the nature and basis for any disagreement as to a disallowed item of expense, and (c) submit to MDOT a written explanation as to any questioned or no opinion expressed item of expense (Response). The Response will be clearly stated and will provide any supporting documentation necessary to resolve any disagreement or questioned or no opinion expressed item of expense. Where the

documentation is voluminous, the AGENCY may supply appropriate excerpts and make alternate arrangements to conveniently and reasonably make that documentation available for review by MDOT. The Response will refer to and apply the language of the Agreement. The AGENCY agrees that failure to submit a Response within the sixty (60) day period constitutes agreement with any disallowance of an item of expense and authorizes MDOT to finally disallow any items of questioned or no opinion expressed cost.

MDOT will make its decision with regard to any Notice of Audit Results and Response within one hundred twenty (120) days after the date of the Notice of Audit Results. If MDOT determines that an overpayment has been made to the AGENCY, the AGENCY will repay that amount to MDOT or reach agreement with MDOT on a repayment schedule within thirty (30) days after the date of an invoice from MDOT. If the AGENCY fails to repay the overpayment or reach agreement with MDOT on a repayment schedule within the thirty (30) day period, the AGENCY agrees that MDOT will deduct all or a portion of the overpayment from any funds then or thereafter payable by MDOT to the AGENCY under this Agreement or any other agreement or payable to the AGENCY under the terms of 1951 Public Act 51, as applicable. Interest will be assessed on any partial payments or repayment schedules based on the unpaid balance at the end of each month until the balance is paid in full. The assessment of interest will begin thirty (30) days from the date of the invoice. The rate of interest will be based on the Michigan Department of Treasury common cash funds interest earnings. The rate of interest will be reviewed annually by MDOT and adjusted as necessary based on the Michigan Department of Treasury common cash funds interest earnings. The AGENCY expressly consents to this withholding or offsetting of funds under those circumstances, reserving the right to file a lawsuit in the Court of Claims to contest MDOT's decision only as to any item of expense the disallowance of which was disputed by the AGENCY in a timely filed Response.

SECTION 10. ETHICS

A. CONFLICT OF INTEREST

The AGENCY must disclose in writing to MDOT any potential conflict of interest in it receiving financial assistance through a project authorization. If the potential conflict of interest is with a federal award (grant money paid by the federal government to the AGENCY), the AGENCY must submit the written disclosure to the applicable federal agency.

B. CERTIFICATION

For any project authorization in excess of One Hundred Thousand Dollars (\$100,000.00):

1. The AGENCY's signature on the authorization constitutes the AGENCY's certification that to the best of its knowledge and belief no federal appropriated funds have been paid or will be paid by or on behalf of the undersigned to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with the awarding of any federal contract, the making of any federal grant, the making of any federal loan, the entering into of any cooperative agreement, or the extension, continuation, renewal, amendment, or modification of any federal contract, grant, loan, or cooperative agreement.

2. If any funds other than federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with this federal contract, grant, loan, or cooperative agreement the undersigned will complete and submit Standard Form LLL, "Disclosure Form to Report Lobbying," pursuant to Section 1352, Title 31 USC, in accordance with its instructions.
3. The AGENCY will require that the language of this certification be included in the award documents for all third-party agreements (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients will certify and disclose accordingly.
4. This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by Section 1352, Title 31 USC. Any person who fails to file the required certification will be subject to a civil penalty of not less than Ten Thousand Dollars (\$10,000.00) and not more than One Hundred Thousand Dollars (\$100,000.00) for each such failure.

C. UNFAIR LABOR PRACTICES

In accordance with 1980 PA 278, MCL 423.321 et seq., the AGENCY, in the performance of this Agreement, will not enter into a contract with a subcontractor, manufacturer, or supplier listed in the register maintained by the Michigan Department of Labor of employers who have been found in contempt of court by a federal court of appeals on not less than three (3) occasions involving different violations during the preceding seven (7) years for failure to correct an unfair labor practice, as prohibited by Section 8 of Chapter 372 of the National Labor Relations Act, 29 USC 158. MDOT may void this Agreement if the name of the AGENCY or the name of a subcontractor, manufacturer, or supplier utilized by the AGENCY in the performance of this Agreement subsequently appears in the register during the performance of this Agreement.

D. ASSIGNMENT OF ANTITRUST RIGHTS

With regard to claims based on goods or services that were used to meet the AGENCY's obligation to MDOT under this Agreement, the AGENCY hereby irrevocably assigns its right to pursue any claims for relief or causes of action for damages sustained by the State of Michigan or MDOT due to any violation of 15 USC, Sections 1 – 15, and/or 1984 PA 274, MCL 445.771 - 445.788, excluding Section 4a, to the State of Michigan or MDOT.

The AGENCY shall require any subcontractors to irrevocably assign their rights to pursue any claims for relief or causes of action for damages sustained by the State of Michigan or MDOT with regard to claims based on goods or services that were used to meet the AGENCY's obligation to MDOT under this Agreement due to any violation of 15 USC, Sections 1 – 15, and/or 1984 PA 274, MCL 445.771 - 445.788, excluding Section 4a, to the State of Michigan or MDOT as a third-party beneficiary.

The AGENCY shall notify MDOT if it becomes aware that an antitrust violation with regard to claims based on goods or services that were used to meet the AGENCY's obligation to MDOT under this Agreement may have occurred or is threatened to occur. The AGENCY shall also notify MDOT if it becomes aware of any person's intent to

commence, or of commencement of, an antitrust action with regard to claims based on goods or services that were used to meet the AGENCY's obligation to MDOT under this Agreement.

E. INTEREST OF CONGRESSIONAL MEMBERS OR DELEGATES

No member of or delegate to the Congress of the United States will be admitted to any share or part of this Agreement or to any benefit arising therefrom.

F. PROHIBITED INTEREST

No member, officer, or employee of the AGENCY, during his/her tenure or one (1) year thereafter, will have any interest, direct or indirect, in this Agreement or the proceeds thereof.

G. POLITICAL ACTIVITY

None of the funds, the facilities, or the project equipment provided in any project authorization under this Agreement will be used for any partisan political or millage activity or to further the election or defeat of any candidate for public office.

SECTION 11. AWARD

A. TERM OF AGREEMENT

The effective date of this Agreement is October 1, 2026, and the Agreement will continue in effect until the last obligation between the parties under this Agreement has been fulfilled. The Agreement will include project authorizations for program years 2027 through 2031.

When the funding of a project authorization is contingent upon the award of the matching federal grant for MDOT and federal funds, MDOT will allow costs to be incurred for projects in advance of federal and MDOT approval to be apportioned in fiscal years 2027 through 2031, including carryover amounts, subject to allowance by the federal agency and the following: (1) use of this pre-award spending authority must meet all of the conditions and requirements as may be set forth in the Federal Register, and (2) costs incurred for the project that are not approved by the federal agency or MDOT will not be eligible for reimbursement and will remain the responsibility of the AGENCY.

When a project authorization contains only state funds or only state and local funds, MDOT will allow costs to be incurred by the AGENCY for the project prior to award of the project authorization. If costs are incurred for a project that is not approved by MDOT, those costs will not be eligible for reimbursement and will remain the responsibility of the AGENCY. If for any reason the project authorization does not get awarded, MDOT will not be responsible for expenses that have been incurred.

MDOT will not pay or be responsible for any costs incurred by the AGENCY subsequent to the expiration of the project authorization.

Project authorizations may be issued under this Agreement beginning October 1, 2026. The term for a project authorization will be indicated in that project authorization.

B. DISCREPANCIES

In case of any discrepancy between the body of this Agreement and any attachment hereto, the body of this Agreement will govern. In case of any discrepancy between the body of this Agreement and any project authorization hereunder, the body of this Agreement will govern.

C. SIGNING

This Agreement will become binding on the parties upon signing by the duly authorized representatives of the AGENCY and MDOT and upon the adoption of a resolution approving this Agreement and authorizing the signature(s) hereto of the respective official(s) of the AGENCY. A certified copy of the Agreement resolution must be provided to MDOT.

Prior to the award of any project authorization, the AGENCY must provide to MDOT a certified copy of a resolution approving the project authorization and authorizing the signature(s) of the respective official(s) of the AGENCY. In lieu of individual resolutions for each project authorization, the AGENCY may elect to provide authority to sign the project authorization as a part of the Agreement resolution.

CITY OF ALMA

By: _____
Authorized Signer

MICHIGAN DEPARTMENT OF TRANSPORTATION

By: _____
Title: Department Director



EXHIBIT A
INSURANCE REQUIREMENTS

All insurance coverage provided relative to this Contract is primary and non-contributing to any comparable insurance (including self-insurances) carried by the STATE.

The AGENCY will comply with the following insurance requirements as applicable:

1. Vehicle Insurance

- a. Motor vehicle insurance as required by P.A. 218 of 1956, as amended by P.A. 294 of 1972, the Michigan No-Fault Insurance Law.
 - i. Personal Protection Insurance as required by MCL 500.3101(1).
 - ii. Property Protection Insurance as required by MCL 500.3101(1).
 - iii. Residual Liability Insurance as required by MCL 500.3101(1).
 - iv. Self-insurance may be utilized provided the appropriate coverage, limits, and Secretary of State certification is provided. A One Million Dollar (\$1,000,000) minimum per occurrence limit should be carried.
 - v. The coverage specified above will be in the minimum combined single limit amount of One Million Dollars (\$1,000,000) per occurrence.
- b. Collision coverage as provided in P.A. 218 of 1956, MCL 500.3037 and comprehensive coverage as provided in P.A. 218 of 1956, MCL 500.2102 shall be carried. Both collision coverage and comprehensive coverage will be for the actual cash value of the vehicle. The amount of deductible for collision coverage and comprehensive coverage will be determined by the AGENCY and will be payable by the AGENCY. The AGENCY with prior STATE approval may self-insure the collision and comprehensive coverage.

2. Facility and/or Equipment Insurance (Non-vehicle) and Bonds

- a. Insurance - During the term of this Agreement, the AGENCY will:
 - i. Keep all buildings, improvements, and equipment in, on, or appurtenant to the transportation facility or premises at the commencement of construction and thereafter, including all alterations, building, rebuilding, replacements, changes, additions, and all improvements, insured against loss, and all perils, in an amount not less than ninety percent (90%) of the full replacement value. The AGENCY will be responsible for the payment of any deductible. The

AGENCY will maintain an annual inventory of all equipment purchased under this Agreement with current dollar values.

- ii. Provide Commercial General Liability Insurance covering all operations by or on behalf of the AGENCY against claims for personal injury (including bodily injury and death) and property damage in the minimum amount of One Million Dollars (\$1,000,000) per occurrence, and Two Million Dollars (\$2,000,000) general aggregate.

b. Bonds

The AGENCY will require the successful bidder to procure and deliver to the AGENCY a Performance Bond and a Lien Bond each in an amount equal to the Agreement price, underwritten by a surety licensed to do business in Michigan, naming the AGENCY as the obligee. Such bonds will be delivered to the AGENCY prior to any construction work being performed.

APPENDIX A

PROHIBITION OF DISCRIMINATION IN STATE CONTRACTS

In connection with the performance of work under this contract; the contractor agrees as follows:

1. In accordance with Public Act 453 of 1976 (Elliott-Larsen Civil Rights Act), the contractor shall not discriminate against an employee or applicant for employment with respect to hire, tenure, treatment, terms, conditions, or privileges of employment or a matter directly or indirectly related to employment because of race, color, religion, national origin, age, sex, height, weight, or marital status. A breach of this covenant will be regarded as a material breach of this contract. Further, in accordance with Public Act 220 of 1976 (Persons with Disabilities Civil Rights Act), as amended by Public Act 478 of 1980, the contractor shall not discriminate against any employee or applicant for employment with respect to hire, tenure, terms, conditions, or privileges of employment or a matter directly or indirectly related to employment because of a disability that is unrelated to the individual's ability to perform the duties of a particular job or position. A breach of the above covenants will be regarded as a material breach of this contract.
2. The contractor hereby agrees that any and all subcontracts to this contract, whereby a portion of the work set forth in this contract is to be performed, shall contain a covenant the same as hereinabove set forth in Section 1 of this Appendix.
3. The contractor will take affirmative action to ensure that applicants for employment and employees are treated without regard to their race, color, religion, national origin, age, sex, height, weight, marital status, or any disability that is unrelated to the individual's ability to perform the duties of a particular job or position. Such action shall include, but not be limited to, the following: employment; treatment; upgrading; demotion or transfer; recruitment; advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship.
4. The contractor shall, in all solicitations or advertisements for employees placed by or on behalf of the contractor, state that all qualified applicants will receive consideration for employment without regard to race, color, religion, national origin, age, sex, height, weight, marital status, or disability that is unrelated to the individual's ability to perform the duties of a particular job or position.
5. The contractor or its collective bargaining representative shall send to each labor union or representative of workers with which the contractor has a collective bargaining agreement or other contract or understanding a notice advising such labor union or workers' representative of the contractor's commitments under this Appendix.
6. The contractor shall comply with all relevant published rules, regulations, directives, and orders of the Michigan Civil Rights Commission that may be in effect prior to the taking of bids for any individual state project.

7. The contractor shall furnish and file compliance reports within such time and upon such forms as provided by the Michigan Civil Rights Commission; said forms may also elicit information as to the practices, policies, program, and employment statistics of each subcontractor, as well as the contractor itself, and said contractor shall permit access to the contractor's books, records, and accounts by the Michigan Civil Rights Commission and/or its agent for the purposes of investigation to ascertain compliance under this contract and relevant rules, regulations, and orders of the Michigan Civil Rights Commission.
8. In the event that the Michigan Civil Rights Commission finds, after a hearing held pursuant to its rules, that a contractor has not complied with the contractual obligations under this contract, the Michigan Civil Rights Commission may, as a part of its order based upon such findings, certify said findings to the State Administrative Board of the State of Michigan, which State Administrative Board may order the cancellation of the contract found to have been violated and/or declare the contractor ineligible for future contracts with the state and its political and civil subdivisions, departments, and officers, including the governing boards of institutions of higher education, until the contractor complies with said order of the Michigan Civil Rights Commission. Notice of said declaration of future ineligibility may be given to any or all of the persons with whom the contractor is declared ineligible to contract as a contracting party in future contracts. In any case before the Michigan Civil Rights Commission in which cancellation of an existing contract is a possibility, the contracting agency shall be notified of such possible remedy and shall be given the option by the Michigan Civil Rights Commission to participate in such proceedings.
9. The contractor shall include or incorporate by reference, the provisions of the foregoing paragraphs (1) through (8) in every subcontract or purchase order unless exempted by rules, regulations, or orders of the Michigan Civil Rights Commission; all subcontracts and purchase orders will also state that said provisions will be binding upon each subcontractor or supplier.

Revised June 2011

APPENDIX B

TITLE VI ASSURANCE

During the performance of this contract, the contractor, for itself, its assignees, and its successors in interest (hereinafter referred to as the “contractor”), agrees as follows:

1. **Compliance with Regulations:** For all federally assisted programs, the contractor shall comply with the nondiscrimination regulations set forth in 49 CFR Part 21, as may be amended from time to time (hereinafter referred to as the Regulations). Such Regulations are incorporated herein by reference and made a part of this contract.
2. **Nondiscrimination:** The contractor, with regard to the work performed under the contract, shall not discriminate on the grounds of race, color, sex, or national origin in the selection, retention, and treatment of subcontractors, including procurements of materials and leases of equipment. The contractor shall not participate either directly or indirectly in the discrimination prohibited by Section 21.5 of the Regulations, including employment practices, when the contractor covers a program set forth in Appendix B of the Regulations.
3. **Solicitation for Subcontracts, Including Procurements of Materials and Equipment:** All solicitations made by the contractor, either by competitive bidding or by negotiation for subcontract work, including procurement of materials or leases of equipment, must include a notification to each potential subcontractor or supplier of the contractor’s obligations under the contract and the Regulations relative to nondiscrimination on the grounds of race, color, or national origin.
4. **Information and Reports:** The contractor shall provide all information and reports required by the Regulations or directives issued pursuant thereto and shall permit access to its books, records, accounts, other sources of information, and facilities as may be determined to be pertinent by the Department or the United States Department of Transportation (USDOT) in order to ascertain compliance with such Regulations or directives. If required information concerning the contractor is in the exclusive possession of another who fails or refuses to furnish the required information, the contractor shall certify to the Department or the USDOT, as appropriate, and shall set forth the efforts that it made to obtain the information.
5. **Sanctions for Noncompliance:** In the event of the contractor’s noncompliance with the nondiscrimination provisions of this contract, the Department shall impose such contract sanctions as it or the USDOT may determine to be appropriate, including, but not limited to, the following:
 - a. Withholding payments to the contractor until the contractor complies; and/or
 - b. Canceling, terminating, or suspending the contract, in whole or in part.

6. **Incorporation of Provisions:** The contractor shall include the provisions of Sections (1) through (6) in every subcontract, including procurement of material and leases of equipment, unless exempt by the Regulations or directives issued pursuant thereto. The contractor shall take such action with respect to any subcontract or procurement as the Department or the USDOT may direct as a means of enforcing such provisions, including sanctions for non-compliance, provided, however, that in the event a contractor becomes involved in or is threatened with litigation from a subcontractor or supplier as a result of such direction, the contractor may request the Department to enter into such litigation to protect the interests of the state. In addition, the contractor may request the United States to enter into such litigation to protect the interests of the United States.

Revised June 2011

APPENDIX C
Assurances that Recipients and Contractors Must Make
(Excerpts from US DOT Regulation 49 CFR § 26.13)

- A. Each financial assistance agreement signed with a DOT operating administration (or a primary recipient) must include the following assurance:

The recipient shall not discriminate on the basis of race, color, national origin, or sex in the award and performance of any US DOT-assisted contract or in the administration of its DBE program or the requirements of 49 CFR Part 26. The recipient shall take all necessary and reasonable steps under 49 CFR Part 26 to ensure nondiscrimination in the award and administration of US DOT-assisted contracts. The recipient's DBE program, as required by 49 CFR Part 26 and as approved by US DOT, is incorporated by reference in this agreement. Implementation of this program is a legal obligation and failure to carry out its terms shall be treated as a violation of this agreement. Upon notification to the recipient of its failure to carry out its approved program, the department may impose sanctions as provided for under Part 26 and may, in appropriate cases, refer the matter for enforcement under 18 U.S.C. 1001 and/or the Program Fraud Civil Remedies Act of 1986 (31 U.S.C. 3801 et seq.).

- B. Each contract MDOT signs with a contractor (and each subcontract the prime contractor signs with a subcontractor) must include the following assurance:

The contractor, subrecipient or subcontractor shall not discriminate on the basis of race, color, national origin, or sex in the performance of this contract. The contractor shall carry out applicable requirements of 49 CFR Part 26 in the award and administration of US DOT-assisted contracts. Failure by the contractor to carry out these requirements is a material breach of this contract, which may result in the termination of this contract or such other remedy as the recipient deems appropriate, which may include, but is not limited to:

- (1) Withholding monthly progress payments;
- (2) Assessing sanction;
- (3) Liquidated damages; and/or
- (4) Disqualifying the contractor from future bidding as non-responsible.

LEASE AGREEMENT

This Lease Agreement (hereinafter “the Agreement”) is made and entered into on this ____ day of August 2026, by and between the City of Alma, a Michigan municipal corporation, whose address is 525 E. Superior Street, Alma, Michigan 48801 (“Lessor” or “the City”) and the County of Gratiot, a Michigan municipal corporation, whose address is 214 E. Center Street, Ithaca, Michigan 48847 (“Lessee” or “the County”).

WITNESSETH:

1. **Leased Site.** The Lessor, in consideration of the covenants specified herein, does now lease to Lessee certain real property geographically located in the City of Alma, County of Gratiot, State of Michigan, which is commonly known as 520 Park Avenue, Alma, MI 48801 (hereinafter “the Subject Property” or “the Leased Space”). The Subject Property is located on the grounds of what is commonly known as Wright Park.
2. **Term.** The initial term (“Initial Term”) of this lease shall be for a period of 20 years commencing on October 1, 2026 (hereinafter “Commencement Date”).
3. **Rent.** The annual rent for the Subject Property shall be One Dollar (\$1.00) per year payable by the Lessee to the Lessor, which is to be paid on the commencement date each year.
4. **Renewal Option.** The term of this lease may be extended by mutual agreement between the Lessor and Lessee for up to 1 additional 20-year period. If the Lessee desires to exercise the Renewal Option, the Lessee, at least ninety (90) days before the expiration of the current term, shall provide the Lessor with written notice of its intention to extend the term of the lease. Upon receipt of the Lessee’s intention to extend the term of the lease, the Lessor, at least thirty (30) days before the expiration of the current term, shall provide the Lessee with written notice of the Lessor’s intention to extend the term of the lease. The Lease shall not be extended where the Lessee is in breach of any of its obligation(s) or duty/duties owed under the Agreement.
5. **Possession.** The Lessee shall take possession of the Subject Property on the Commencement Date.
6. **Use of Premises.** The leased space/Subject Property shall be used by the County solely as a Splash Pad. The Leased Space/Subject Property shall not be used for any purpose(s) other than as a Splash Pad. For purposes of this Agreement, a “Splash Pad” is a ground level, zero-depth (or near zero-depth) recreational structure primarily intended for the recreation and leisure activity of children, and which is equipped with fountains and other water-spraying features.
7. **Sub-Lease.** The County shall not sub-lease or otherwise assign its right(s) and/or interest(s) in the Subject Property, or the use thereof, to any person or entity without the express written consent of the City.
8. **Construction.** Upon taking possession of the Subject Property, the Lessee shall forthwith commence and complete construction of a Splash Pad on the Subject Property consistent with the terms and provisions of this Agreement. The County shall be solely and entirely responsible for funding and completing all construction at the Subject Property of the Splash Pad, including the establishment and procurement of necessary utilities and the infrastructure and appurtenances related to same including but not limited to: Water, sanitary sewer, adequate and necessary drainage and electricity. The Lessee shall ensure that the Splash Pad is designed and constructed so as to have a maintained-containment

system and/or sloping barrier to keep water used in the splash pad contained within the splash pad itself; likewise the maintained-containment system and/or sloping barrier shall ensure that all other water on site, including storm water, does not enter the Splash-Pad system.

9. **Time of Use.** The Splash Pad may begin to be used, regardless of seasonal weather, no earlier than the Thursday immediately preceding Memorial Day (hereinafter “the Beginning Date”). Use of the Splash Pad shall cease for the season no later than the Tuesday immediately following Labor Day (hereinafter “the Ending Date”).
10. **City of Alma Obligations.** The City of Alma shall furnish potable drinking water to the Subject Property for use in the Splash Pad. The City of Alma shall be responsible for paying utility charges associated with the use of water and electricity at the Subject Property. The City of Alma shall not be liable for any costs at any time related to or associated with the Splash Pad and/or the Subject Property except as otherwise specifically stated herein. Except as specifically stated herein, the City of Alma Staff shall at no time be obligated to perform maintenance, services, repair(s), upkeep, improvement(s) installation(s), or any alteration(s) to the Subject Property/Splash Pad.
11. **Maintenance/Cleaning.** The Lessee shall be responsible for cleaning and trash removal of the Leased Space on a weekly basis.
12. **Condition of the Subject Property.** The Lessee shall maintain the Subject Property in such a reasonable and useful condition so as to permit the intended use of the Subject Property, i.e., permit the use of the Subject Property as a Splash Pad. The Lessee shall not countenance or permit or maintain any circumstance wherein the Subject Property is not able to be used as a Splash Pad during the time in which the Splash Pad is permitted to operate, subsequent to the Construction of the Splash Pad.
13. **Additional County of Gratiot Maintenance and Operational Obligations.** The Lessee shall be required to perform its duties and comply with its obligations under this Agreement regardless of changes in funding of the County. Stated differently, a reduction in funding for the Lessee shall in no way excuse the Lessee from its strict compliance with each of the provisions of this Agreement. In addition to all other provisions stated herein, the County of Gratiot, as the Lessee, shall have the obligation to properly maintain and operate the Splash Pad and related infrastructure and appurtenances for the life thereof. The Lessee shall be solely responsible for the costs associated with each of the actions contemplated herein. Specifically, the County of Gratiot, as the Lessee, shall have the following additional maintenance and operational obligations:
 - a. The County of Gratiot, as the Lessee, shall be solely and exclusively liable for the entirety of the cost of any and all improvements and/or maintenance associated with the Subject Property and/or the Splash Pad.
 - b. The Lessee shall initiate, i.e., “turn on,” the Splash Pad infrastructure and appurtenances and system (collectively referred to as “the Splash Pad”) so as to allow the Splash Pad to be used beginning on the Beginning Date. The Lessee shall take all necessary action to cease use of the Splash Pad, i.e., “to turn off” the Splash Pad, on the Ending Date. The Lessee shall take all necessary actions to “winterize” and otherwise protect the Splash Pad and prevent harm or damage associated with the weather or other seasonal condition(s) from afflicting the Splash Pad.
 - c. The Lessee shall take all reasonable actions necessary to protect the Splash Pad from damage from vandalism and/or such other similar wrongful acts.

- d. The Lessee shall complete the prompt replacement and/or repair of broken, non-functioning, and/or vandalized splash pad modules, infrastructure, parts, etc., including but not limited to all necessary appurtenances, valves, pumps, concrete or other paved surfaces, grass, as well as drainage structures and infrastructure. For the avoidance of doubt, the City of Alma shall have no obligation to perform maintenance, services, repairs, upkeep, improvement(s) or any alterations to the Splash Pad at any time.
 - e. The Lessee shall complete the prompt replacement and/or repair of splash pad utilities, including but not limited to: Water, sewer, electrical, drainage, pumps, system lines, concrete pad, as well as any and all appurtenances and related infrastructure.
 - f. The Lessee shall promptly complete cleaning/sterilizing of the Splash Pad prior to the Beginning Date, throughout the seasonal use of the Splash Pad on a consistent and frequent basis, and contemporaneous with the Ending Date as part of the process of ceasing operation and use of the Splash Pad for the season at or near the Ending Date.
 - g. The Lessee shall prominently and conspicuously display a telephone number on the Subject Property near the Splash Pad which can be used by members of the public/Splash-Pad Users to contact the County of Gratiot Parks Department to report maintenance and infrastructure issues and to ask questions relating to the Splash Pad and the use thereof.
14. **Damage or Destruction of the Subject Property.** If any portion of the Subject Property, including the Splash Pad and/or any and all related appurtenances and infrastructure are damaged or destroyed in any way whatsoever under any circumstances whatsoever, the Lessee shall promptly take any and all necessary action(s) to repair/remedy the damage and/or destruction so as to allow the Subject Property to be used once again as a Splash Pad.
15. **Decommissioning.** The County shall be solely and entirely responsible and liable for all costs associated with the decommissioning and/or removal of the Splash Pad (including all appurtenances, infrastructure, etc.).
16. **Modification of Water Not Required.** Neither the City nor the Gratiot Area Water Authority (“GAWA”) shall be required to modify the composition of the water that is to be used in the Splash Pad as doing so would be hazardous or potentially hazardous to water standards, quality and requirements by which the City and GAWA are already bound. Any and all additional equipment, material, or processes that may be required by any and all various regulatory agencies to license, permit, and/or maintain adequate standards for the Splash Pad and/or the Subject Property and/or the water that is used in and around either of the foregoing shall be paid for and installed solely and exclusively by the Lessee.
17. **Taxes.** The Lessee shall be responsible for the payment of any Special Assessment(s) or Property Tax(es), real or personal, assessed on the Subject Property.
18. **Utilities.** Water, sewer services, and electricity shall be provided by the Lessor.
19. **Insurance.** The Lessee shall maintain, at its sole expense during the time of this Lease, general liability insurance against liability for personal injury, death, or damage to property arising out of the use of the Subject Property (including any structure(s) or equipment(s) located thereon) by the Lessee as well as any invitees or licensees of the Lessee. Such insurance shall provide coverage in an aggregate amount not less than One Million Dollars (\$1,000,000.00). The Lessee shall provide the Lessor with a certificate of insurance evidencing such coverage⁴¹ and name the Lessor as an additional insured on the

policy. The Lessee shall maintain insurance on the Subject Property and on any structure(s) and equipment(s) located thereon, for a loss due to fire or other damage in a minimum amount at least sufficient to entirely replace any structure(s) and/or equipment(s) located on the Subject Property in the event that such structure(s) and/or equipment(s) were/was damaged or destroyed beyond repair. The Lessee shall also be responsible for and maintain contents insurance on the premises with commercially-reasonable insurance limits the minimum amount of which should be sufficient for the complete replacement of any such content(s) located on the Subject Property in the event that such content(s) were damaged or destroyed beyond repair. Prior to the Lessee taking possession of the Subject Property, the Lessee shall provide the Lessor with a Certificate(s)/Proof(s) of Insurance establishing that insurance consistent with the above requirements and consistent with the above-described minimum limits has been procured and obtained. The Lessee shall provide the Lessor with an updated Certificate(s)/Proof(s) of Insurance consistent with the above requirements on an annual or more-frequent basis, as well as immediately following any change in insurance coverage, limitations or other pertinent insurance matter relating to the Subject Property (and/or the structure(s), equipment(s), fixture(s), infrastructure, appurtenances, etc., located thereon).

20. **Indemnity**. To the fullest extent permitted by law, the Lessee shall indemnify and hold harmless the Lessor, including the Lessor's employees, officials, agents, representatives, and attorneys (collectively as "Indemnitee") from and against any and all claims, damages, losses and/or expenses, including but not limited to attorneys' fees and costs and interest, arising out of or resulting in any way whatsoever from the Subject Property (and/or the structure(s), equipment(s), fixture(s), infrastructure, appurtenances, etc., located thereon) as well as the use of any of the foregoing by any person(s) to the extent that such claim(s), damage(s), loss(es) and/or expense(s) are actually or alleged to be caused by the actual or alleged negligent or intentional act(s) or omission(s) of the Lessee (including any employee(s), official(s), agent(s), representative(s), and/or attorney(s) of Lessee and/or any person or entity for whose acts the Lessee may be liable) (collectively as "Indemnitor") regardless of whether such claim(s), damage(s), loss(es) or expense(s) is caused in part by a party indemnified hereunder or caused by breach of this Agreement. The Lessee's indemnity obligations shall also further specifically include, without limitation, all fines, penalties, damages, liability, costs, expenses (including, without limitation, reasonable attorneys' fees and costs and interest) as a "loss", and punitive damages (if any) arising out of, or in connection with, any violation of or failure to comply with any law(s) on the part of the Indemnitor.
21. **Physical Alterations**. All permanent physical alterations to the Subject Property by the Lessee shall meet all Michigan Building Code requirements and all requirements of the City of Alma Code of Ordinances and be authorized prior to commencement of the alteration by the Lessor. Upon termination of this lease for any reason, all improvements on the premises shall be turned over to the Lessor and become property of the Lessor. Any temporary walls or structures added by the Lessee shall be removed and repairs made to return the space to its pre-rental condition upon termination of the Agreement.
22. **Condemnation**. In the event the Subject Property is made uninhabitable due to condemnation, fire, windstorm or other casualty, this Agreement shall end and neither party shall have further obligation hereunder except to the extent that the cause of the uninhabitability was caused in whole or in part by the actual or alleged act(s) or omission(s) of any Party to this Agreement.
23. **Right of Entry and Access to Subject Property**. The Lessor shall have the right to enter upon and access the Subject Property for any reason at any time.
24. **Restrooms**. The restrooms currently existing in Wright Park shall be available to be customarily used for their intended purpose by lawful users of the Splash Pad.

25. **Termination.** Either party may terminate this Agreement for any reason with ninety-days' written notice to the other Party. Such notice shall be presented through First Class Mail to the other party. Notice shall be considered delivered upon mailing.
26. **Notice.**
- a. If to the Lessor, Notice should be sent as follows:
City of Alma
c/o Aeris Ripley, City Manager
525 E. Superior St.
Alma, MI 48801
 - b. With a copy to:
Smith Bovill, P.C.
Adam D. Flory (P80246)
200 Saint Andrews Rd.
Saginaw, MI 48638
 - c. If to Lessee, Notice should be sent as follows:
County of Gratiot
c/o Timothy Dolehanty, County Administrator
214 E. Center St.
Ithaca, MI 48847
27. **Modifications.** This instrument contains all of the agreements and conditions made between the Parties with respect to the leasing of the Subject Property and may not be modified, waived, or terminated in any manner other than by an agreement in writing signed by all of the Parties or their respective successors in interest or permitted assigns. Absolutely no oral modifications, amendments, or changes of any lease provision will be permitted.
28. **Entire Agreement.** This Agreement sets forth the entire agreement between the Parties. There are no verbal or other written agreements between the Parties regarding the subject matter hereof that are not contained in this written Agreement. Any and all prior leases or agreements between the Parties, whether written or oral are void. This Agreement contains the complete agreement of the Parties and no other agreement(s) or representation(s) made by either Party may be relied on unless set forth in this Agreement.
29. **Binding Effect.** This Agreement shall bind and benefit the Parties to the Agreement and their heirs, personal representatives, successors, and permitted assigns.
30. **Severability.** If any provision of this Agreement is found to be invalid, unlawful, and/or unenforceable to any extent, the rest of the Agreement and the application of the provision to persons or circumstances other than those for which it is invalid, unlawful, and/or unenforceable are not affected. Indeed, in the event that one or more provisions or paragraphs within this Agreement are found to be unenforceable, the unenforceable provision shall be severed and the rest of the Agreement, to the extent that it can be appropriately enforced, shall remain in full force and effect.

31. **Time of the essence.** Time shall be deemed to be of the essence in the performance of this Agreement.
32. **Applicable Law.** Michigan law shall govern the rights and duties of the Parties to this Agreement and the interpretation of its provisions.
33. **Venue.** Any dispute by or between the Parties relating to this Agreement and/or the subject matter hereof shall be exclusively adjudicated in the Courts of the State of Michigan located in Gratiot County, Michigan.
34. **Captions.** The captions as to the contents of particular articles in this Agreement are inserted only for convenience and are in no way to be construed as parts of this Agreement or as limitations or qualifications or enlargements of the particular articles to which they refer.

IN WITNESS THEREOF, the Lessor and Lessee have caused this Agreement to be executed by their respective officers duly authorized this _____ day of _____, 2026.

Lessor – City of Alma

Lessee – Gratiot County

Greg Mapes, Mayor

Dave Owens, Chairperson

Date

Date

Aeric Ripley, City Manager

Timothy J. Dolehanty, County Administrator

Date

Date

Sara Anderson, Clerk

Angie Thompson, Clerk

Date

Date

ALMA POLICE DEPARTMENT

Monthly Commission Report

August 2026

8-1-26: Officers made contact with a subject that was in violation of a city ordinance. The subject was cited for the violation.

8-2-26: A traffic stop led to the arrest of the driver on two outstanding warrants from other counties.

8-2-26: Officers were dispatched to investigate a possible reckless driving complaint. The investigation led to the arrest of a subject for assault.

8-2-26: Officers were dispatched to investigate a possible retail fraud complaint. A suspect has been identified, and the case has been turned over to the Prosecutor's Office.

8-2-26: Officers responded to a call of a domestic assault. The investigation led to the arrest of a subject for domestic assault.

8-4-26: Officers responded to a call of a domestic no longer in progress. The investigation led to the arrest of a subject for domestic assault.

8-8-26: A traffic stop led to the arrest of the driver for operating without security, unregistered vehicle, and possession of methamphetamine.

8-8-26: A traffic stop led to the arrest of the driver for a license violation.

8-9-26: A traffic stop led to the arrest of the driver for driving on a suspended license.

8-12-26: Officers located a subject that was in violation of a city ordinance. The subject was subsequently cited.

8-13-26: A traffic stop led to the arrest of the driver for driving while intoxicated.

8-15-26: A traffic stop led to the arrest of a subject for driving while intoxicated with a high blood alcohol content.

8-18-26: A traffic stop led to the arrest of the driver on an outstanding warrant.



ALMA POLICE DEPARTMENT

8-18-26: Officers were dispatched to a suspicious situation where someone was screaming. The investigation led to the arrest of a subject for multiple domestic assaults.

8-19-26: A traffic stop led to the arrest of the driver for driving under the influence of drugs.

8-20-26: Officers made contact with a subject that had an outstanding warrant and placed them under arrest.

8-22-26: A traffic stop led to the arrest of the driver for driving on a suspended license.

8-23-26: A traffic stop led to the arrest of the driver for driving while intoxicated. A passenger in the vehicle was also charged with possession of open intoxicants in a motor vehicle.

8-23-26: A traffic stop led to the arrest of the driver for never having a license and possession of a concealed firearm.

8-23-26: Officers were dispatched with reference to a domestic incident. The investigation led to the arrest of a subject for domestic assault and possession of cocaine.

8-24-26: A traffic stop led to the arrest of the driver on a felony warrant from another jurisdiction.

8-25-26: Officers were dispatched to assist parole agents. This resulted in an officer placing a subject under arrest on a parole violation.

8-25-26: A criminal sexual conduct complaint was reported. The investigation is ongoing.

8-25-26: A traffic stop led to the arrest of a passenger on an outstanding warrant out of another county.

8-27-26: Officers made contact with a subject that was known to have multiple warrants for their arrest. The subject was subsequently placed under arrest.

8-27-26: A traffic stop led to the arrest of the driver for driving without insurance.



ALMA POLICE DEPARTMENT

8-31-26: Officers were called to investigate a suspicious situation. The investigation led to a report being sent to the Prosecutor's Office for potential charged of child neglect.



ALMA POLICE DEPARTMENT

During the month of August, the Alma Police Department handled 339 calls for service.

1100-7 -- SEXUAL CONTACT FORCIBLE CSC2 Count: 1
1300-1 -- NONAGGRAVATED ASSAULT Count: 18
1300-2 -- AGGRAVATED/FELONIOUS ASSAULT Count: 3
1300-3 -- INTIMIDATION/STALKING Count: 1
2300-3 -- LARCENY - THEFT FROM BUILDING Count: 1
2300-7 -- LARCENY - OTHER Count: 4
2400-1 -- MOTOR VEHICLE THEFT Count: 1
2600-1 -- FRAUD - FALSE PRETENSE/SWINDLE/CONF Count: 1
2600-2 -- FRAUD - CREDIT CARD/ATM Count: 1
2600-3 -- FRAUD - IMPERSONATION Count: 1
2600-5 -- FRAUD - WIRE Count: 1
2600-6 -- FRAUD - BAD CHECKS Count: 1
2700-0 -- EMBEZZLEMENT Count: 1
2900-0 -- DAMAGE TO PROPERTY Count: 3
3500-1 -- VIOLATION OF CONTROLLED SUBSTANCE Count: 3
3600-4 -- SEX OFFENSE - OTHER Count: 4
3700-0 -- OBSCENITY Count: 1
3800-1 -- FAMILY - ABUSE/NEGLECT NONVIOLENT Count: 1
4100-2 -- LIQUOR VIOLATIONS - OTHER Count: 2
4800-0 -- OBSTRUCTING POLICE Count: 3
5000-0 -- OBSTRUCTING JUSTICE Count: 19
5300-1 -- DISORDERLY CONDUCT Count: 2
5400-2 -- OUIL OR OUID Count: 5
5400-3 -- DRIVING LAW VIOLATIONS Count: 11
5700-1 -- TRESPASS Count: 2
7000-4 -- Juvenile Issues Count: 6
7300-0 -- MISCELLANEOUS CRIMINAL OFFENSE Count: 16
9300-1 -- PROPERTY DAMAGE ACCIDENT/PI Count: 7
9300-2 -- ACCIDENT, NONTRAFFIC Count: 3
9400-1 -- VALID ALARM ACTIVATION Count: 3
9400-2 -- FALSE ALARM ACTIVATION Count: 6
9800-2 -- MOTOR VEHICLE, VIN, SCHOOL BUS INSPECTIONS Count: 1
9800-5 -- UNFOUNDED ALARMS Count: 2
9800-6 -- CIVIL MATTER DISPUTES/FAMILY TROUBLE Count: 36
9800-7 -- SUSPICIOUS SITUATION (CARS, PERSONS, PACKAGES, ETC) Count: 30
9800-8 -- LOST & FOUND PROPERTY Count: 13
9900-1 -- SUICIDE (INCLUDES ATTEMPTS) Count: 5
9900-2 -- NATURAL DEATH Count: 1
9900-3 -- MISSING PERSONS Count: 1
9900-8 -- GENERAL ASSISTANCE (ESCORTS, SERVICE CALLS) Count: 75
9900-9 -- GENERAL NONCRIMINAL Count: 91



ALMA POLICE DEPARTMENT

August 2026 Statistics:

Traffic Stops 198

Citations Issued:

Moving Violations 17

Non-Moving Violations 10

Arrests:

Felony 6

Misdemeanor 24

City Ordinance 1

Accident Total: 10

July 2026

198

19

18

7

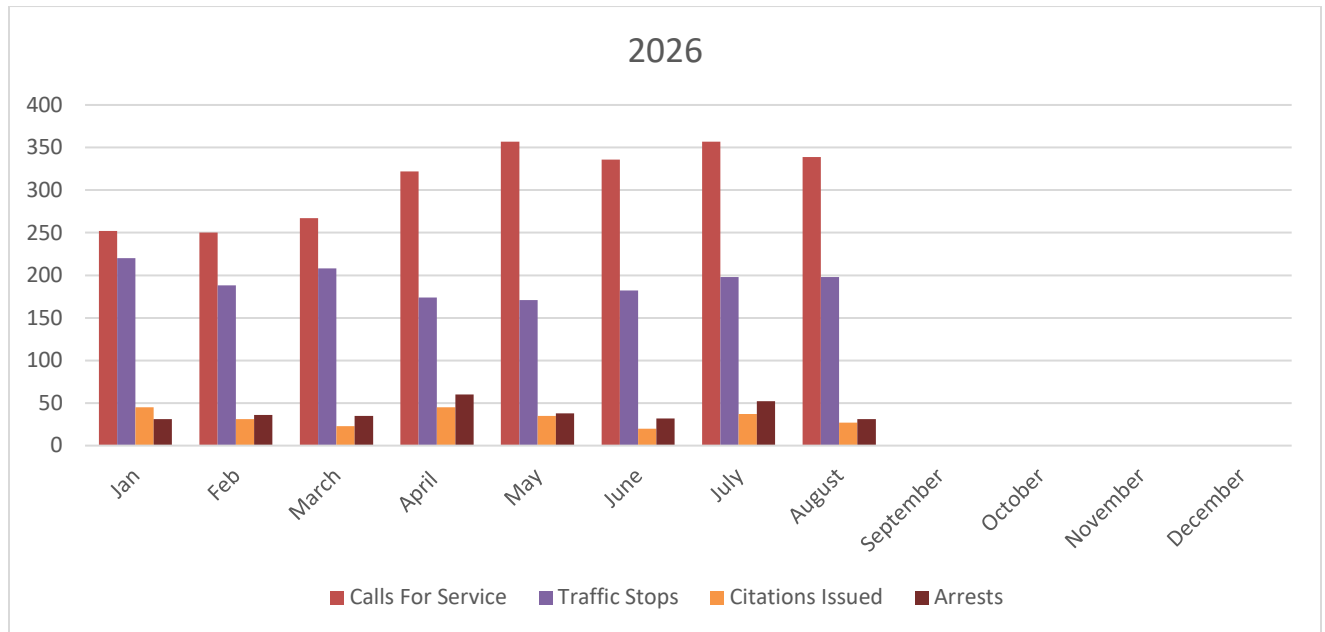
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ALMA POLICE DEPARTMENT



September 9, 2026

For the month of August, Alma Transit Center provided 4,355 rides. Rides increased from the previous month and from also from August 2026.

The Open House happened, the ribbons were cut, and the Transit Building expansion is officially open for business. The new space is great. Thank you to all that attended.

We are in the process of expanding the Ride Scheduler App to include an Integrated Voice Response (IVR) feature. This would allow riders to call Transit at (989) 463-6016 and check on the status or cancel a ride on the phone without talking to a Dispatcher. The caller can opt out of using this feature and talk to a Dispatcher. The new feature will give the caller more options.

Regards,

A handwritten signature in blue ink that reads "Brett Baublitz".

Brett Baublitz
Director of Transportation



Alma Transit Center

Reporting Period: August 1 through August 31, 2026

Summary of Passenger Counts

Demand Response	Unlinked Passenger Trips	Regular	2,818
		Senior (65-74)	296
		Gold (75 and Older)	297
		Persons w/Disabilities	561
		Senior (65-74) w/Disability	201
		Gold (75 and Older) w/Disability	182
			4,355

Summary of Passenger Counts by Origin of Ride

Origin of Ride	Total
City of Alma	2,521
City of Ithaca	416
Township of Pine River	523
City of St. Louis	811
Township of Arcada	8
Township of Bethany	4
Township of Fulton	1
Township of New Haven	13
Township of North Star	4
Township of Seville	2
Township of Sumner	4
Township of Wheeler	5
Mt. Pleasant	29
Out of County - NEMT	14
Total	4,355

Daily Passenger Counts - Detailed

Day of Month	Regular			Senior (65-74)			Gold (75 and Older)			Total		
	Not	Dis	Total	Not	Dis	Total	Not	Dis	Total	Not	Dis	Total
Monday, August 3, 2026	105	28	133	12	12	24	20	4	24	137	44	181
Tuesday, August 4, 2026	138	27	165	16	9	25	6	2	8	160	38	198
Wednesday, August 5, 2026	130	23	153	11	9	20	23	6	29	164	38	202
Thursday, August 6, 2026	109	25	134	16	11	27	19	8	27	144	44	188
Friday, August 7, 2026	106	25	131	10	11	21	20	9	29	136	45	181
Monday, August 10, 2026	90	20	110	12	16	28	11	8	19	113	44	157
Tuesday, August 11, 2026	119	18	137	15	2	17	5	8	13	139	28	167
Wednesday, August 12, 2026	125	24	149	14	13	27	6	10	16	145	47	192
Thursday, August 13, 2026	120	32	152	13	11	24	10	20	30	143	63	206
Friday, August 14, 2026	116	33	149	18	14	32	16	18	34	150	65	215
Monday, August 17, 2026	119	32	151	13	17	30	16	12	28	148	61	209
Tuesday, August 18, 2026	100	32	132	9	7	16	16	5	21	125	44	169
Wednesday, August 19, 2026	110	32	142	17	7	24	22	21	43	149	60	209
Thursday, August 20, 2026	104	32	136	22	6	28	7	9	16	133	47	180
Friday, August 21, 2026	105	32	137	12	6	18	15	6	21	132	44	176
Monday, August 24, 2026	127	29	156	8	11	19	14	6	20	149	46	195
Tuesday, August 25, 2026	203	24	227	17	12	29	16	4	20	236	40	276
Wednesday, August 26, 2026	208	21	229	15	5	20	5	6	11	228	32	260
Thursday, August 27, 2026	210	29	239	24	8	32	25	4	29	259	41	300
Friday, August 28, 2026	158	18	176	4	9	13	17	12	29	179	39	218
Monday August 31, 2026	216	25	241	18	5	23	8	4	12	242	34	276
Total	2,818	561	3,379	296	201	497	297	182	479	3,411	944	4,355

CITY OF ALMA
ALMA TRANSIT CENTER
Non-Financial Data Summary as of August 31, 2026

FY26/27	July	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	Total
Vehicle Hours	1,521	1,521											3,041
Excluded breaks	167	167											334
	1,354	1,354											2,708
Demand Response - Vehicle Miles	20,816	21,061											41,877
Passenger Trips:													
Reg	2,590	2,818											5,408 62.8%
Elderly	703	593											1,296 15.1%
Persons with Disabilities	607	561											1,168 13.6%
Elderly w/Disabilities	353	383											736 8.6%
Total	4,253	4,355											8,608
Days Operated	22	21											43
Gasoline Gallons	2,771	2,624											5,395
Gasoline \$	\$ 9,607	\$ 9,389											\$ 18,996

July - Sep	Oct - Dec	Jan - Mar	Apr - June	
FY27 1st Qtr	FY27 2nd Qtr	FY27 3rd Qtr	FY27 4th Qtr	FY27 Total
3,041	-	-	-	3,041
334	-	-	-	334
2,708	-	-	-	2,708
41,877	-	-	-	41,877
5,408	-	-	-	5,408
1,296	-	-	-	1,296
1,168	-	-	-	1,168
736	-	-	-	736
8,608	-	-	-	8,608
43	-	-	-	43
5,395	-	-	-	5,395
\$ 18,996	\$ -	\$ -	\$ -	\$ 18,996

FY25/26	July	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	Total
Vehicle Hours	1,424	1,361	1,495	1,464	1,198	1,275	1,468	1,426	1,518	1,493	1,507	1,613	17,242
Excluded breaks	141	128	125	135	124	126	132	110	128	116	127	144	1,536
	1,283	1,233	1,369	1,329	1,074	1,149	1,336	1,316	1,390	1,377	1,379	1,470	15,705
Demand Response - Vehicle Miles	21,063	19,900	21,585	20,809	17,144	17,428	20,343	20,555	22,452	23,074	21,974	22,473	248,798
Passenger Trips:													
Reg	2,453	2,470	3,906	4,025	3,390	3,241	4,126	4,198	4,297	4,273	3,922	2,958	43,259 70.0%
Elderly	923	794	726	628	485	605	537	546	591	646	649	677	7,807 12.6%
Persons with Disabilities	687	697	694	647	521	500	558	597	650	623	721	708	7,603 12.3%
Elderly w/Disabilities	336	302	224	308	232	216	229	237	263	253	251	307	3,158 5.1%
Total	4,399	4,263	5,550	5,608	4,628	4,562	5,450	5,578	5,801	5,795	5,543	4,650	61,827
Days Operated	22	21	21	23	18	20	21	20	22	21	20	22	251
Gasoline Gallons	2,862	2,631	2,708	2,645	2,268	2,234	2,426	2,600	2,781	2,808	2,634	2,962	31,559
Gasoline \$	\$ 7,016	\$ 6,659	\$ 6,534	\$ 6,320	\$ 5,680	\$ 5,125	\$ 5,509	\$ 5,862	\$ 8,314	\$ 9,355	\$ 10,857	\$ 10,398	\$ 87,629

FY26 1st Qtr	FY26 2nd Qtr	FY26 3rd Qtr	FY26 4th Qtr	FY26 Total
4,280	3,937	4,413	4,613	17,242
395	384	371	387	1,536
3,885	3,553	4,042	4,226	15,705
62,548	55,380	63,350	67,521	248,798
8,829	10,656	12,621	11,153	43,259
2,443	1,718	1,674	1,972	7,807
2,078	1,668	1,805	2,052	7,603
862	756	729	811	3,158
14,212	14,798	16,829	15,988	61,827
64	61	63	63	251
8,200	7,147	7,808	8,404	31,559
\$ 20,210	\$ 17,125	\$ 19,685	\$ 30,609	\$ 87,629

FY24/25	July	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	Total
Vehicle Hours	1,455	1,611	1,737	2,070	1,584	1,322	1,714	1,572	1,590	1,624	1,606	1,474	19,361
Excluded breaks	38	39	51	72	49	56	95	136	110	85	73	91	894
	1,417	1,573	1,686	1,998	1,535	1,266	1,619	1,436	1,480	1,539	1,533	1,384	18,467
Demand Response - Vehicle Miles	20,016	21,979	22,441	26,126	20,348	18,633	23,893	22,826	23,408	25,503	25,616	22,584	273,373
Passenger Trips:													
Reg	2,427	2,998	4,041	5,116	3,979	3,032	4,266	4,277	4,049	4,084	4,193	3,006	45,468 66.1%
Elderly	425	435	413	491	362	681	763	721	811	817	892	905	7,716 11.2%
Persons with Disabilities	709	826	840	1,001	820	720	727	677	743	893	793	738	9,487 13.8%
Elderly w/Disabilities	885	855	724	958	672	272	262	243	209	373	345	335	6,133 8.9%
Total	4,446	5,114	6,018	7,566	5,833	4,705	6,018	5,918	5,812	6,167	6,223	4,984	68,804
Days Operated	22	22	21	23	19	19	22	20	21	21	21	21	252
Gasoline Gallons	2,613	3,065	3,128	3,464	2,756	2,374	2,894	2,784	2,752	3,112	3,155	2,884	34,980
Gasoline \$	\$ 8,039	\$ 8,955	\$ 8,559	\$ 8,976	\$ 6,937	\$ 5,844	\$ 7,089	\$ 6,566	\$ 6,641	\$ 7,898	\$ 7,783	\$ 7,383	\$ 90,669

FY25 1st Qtr	FY25 2nd Qtr	FY25 3rd Qtr	FY25 4th Qtr	FY25 Total
4,803	4,976	4,876	4,705	19,361
127	177	342	249	894
4,676	4,800	4,535	4,456	18,467
64,436	65,107	70,127	73,703	273,373
9,466	12,127	12,592	11,283	45,468
1,273	1,534	2,295	2,614	7,716
2,375	2,541	2,147	2,424	9,487
2,464	1,902	714	1,053	6,133
15,578	18,104	17,748	17,374	68,804
65	61	63	63	252
8,806	8,594	8,430	9,151	34,980
\$ 25,552	\$ 21,757	\$ 20,296	\$ 23,064	\$ 90,669

**City of Alma
Planning Commission Minutes
September 14, 2026**

Planning Commission Chairperson Therrien called a regular meeting of the Alma Planning Commission to order at 6:00 p.m. at the Alma Municipal Building. A quorum of the Planning Commission was present.

Present: Joshua Cromer, Greg Mapes, Michelle Pitts, Tim Rath, Ellen Richter, and Heather Therrien.
Absent: Justin Fonley, Jessica Gilkins, and David Justin.

Chairperson Therrien led those present in the Pledge of Allegiance to the United States.

Approval of Minutes

Motion by Pitts, seconded by Mapes, to approve the minutes of the August 18, 2026, regular meeting, as presented. Motion carried.

**Yes: Cromer, Mapes, Pitts, Rath, Richter, and Therrien.
No: none.
Absent: Fonley, Gilkins, and Justin.**

Site Plan Review – 213 E. Superior Street

Chairperson Therrien provided the following information: a site plan has been received from the Alma Community Art Center for the construction of a 20' x 30' building addition on the north side of the building located at 213 E. Superior Street.

City Manager Aeris Ripley added all requirements have been met, and the addition is a commercial expansion which must be reviewed by the Planning Commission. Chuck Clise was present and provided a brief explanation of the proposed use of the addition.

Motion by Mapes, seconded by Pitts, to approve the site plan from the Alma Community Art Center for the construction of a 20' x 30' building addition on the north side of the building located at 213 E. Superior Street. Motion carried.

**Yes: Cromer, Mapes, Pitts, Rath, Richter, and Therrien.
No: none.
Absent: Fonley, Gilkins, and Justin.**

No other business was proposed and no members of the public, other than Clise, were present.

Adjourn

Motion by Richter, seconded by Cromer, to adjourn the meeting at 6:03 p.m. Motion carried.

**Yes: Cromer, Mapes, Pitts, Rath, Richter, and Therrien.
No: none.
Absent: Fonley, Gilkins, and Justin.**

Sara Anderson, Alma City Clerk

Date of Approval



Alma District Fire/Rescue Department

2026 2nd Quarter
Fire/Rescue report

Fire Department roster

<i>Name</i>
<i>Director, Mark Williams</i>
<i>Chief, Jim Bailey</i>
<i>Deputy Chief, Tim Snyder</i>
<i>Captain, Chad Pratt</i>
<i>1st Lieutenant, Cory Irvin</i>
<i>Lieutenant, Hayden Neitzke</i>
<i>Chief Engineer, Todd Snyder</i>
<i>Jack Snyder</i>
<i>Dennis Dunlap</i>
<i>Matt Gulick</i>
<i>Mike Karr</i>
<i>John Swaton</i>
<i>Justin Bailey</i>
<i>Jamie Jerome</i>
<i>Chris Drury</i>
<i>Cayetano Martinez</i>
<i>Tyler Haase</i>
<i>Blair Showers</i>
<i>Brian Curtis</i>
<i>Autumn Leonard</i>
<i>Colton Pratt</i>
<i>Zackary Rulapaugh</i>
<i>Matthew Figas</i>

Rescue Roster

<i>Name</i>
<i>Lieutenant Matt Gulick</i>
<i>Troy Cross</i>
<i>John Swaton</i>
<i>Mike Karr</i>
<i>Ryan Guthrie</i>
<i>Kim Gulick</i>
<i>Autumn Leonard</i>

ADFD had a total of 109 calls for service 2nd quarter 2026.

*Firefighters were toned for 75 of those calls (5 was aid to St. Louis) the other 34 calls were investigations. *Investigations are handled by officers of the Alma District Fire Department*. In addition to fire calls Firefighters attended 15 community events and 10 training dates, 6 of which were mandatory).*

ADR was toned out for 65 Rescue calls

City of Alma Calls for Service
2nd quarter 2026 = 62
includes investigations

Incident Number	Type	Incident Date	Location	Description	Total Number of Personnel
2600172	Fire	04/01/2026	1625 WRIGHT AVE Alma	Fire / Smoke Alarm	9
2600182	Fire	04/03/2026	304 CRANE ST Alma	Fire / Smoke Alarm	8
2600174	Fire	04/03/2026	500 E SUPERIOR ST Alma	Malfunctioning Alarm	8
2600183	Fire	04/07/2026	2000 MICHIGAN AVE Alma	Malfunctioning Alarm	8
2600160	Fire	04/08/2026	1700 MARY 2 Alma	Confined Cooking / Appliance Fire	7
2600162	Investigation	04/13/2026	313 PLEASANT AVE Alma	Other Alarm	1
2600185	Fire	04/13/2026	WRIGHT AVE / E WARWICK DR	Motor Vehicle Collision	4
2600189	Investigation	04/16/2026	1836 MICHIGAN AVE Alma	Citizen Assist / Service Call	1
2600195	Fire	04/17/2026	E SUPERIOR ST / ELMWOOD	No Incident Found Upon Arrival	22
2600197	Investigation	04/21/2026	156 ALLEN AVE Alma	Smoke From Nonhostile Source)	1
2600198	Investigation	04/22/2026	109 S COURT AVE Alma	Gas Leak / Gas Odor	1
2600200	Investigation	04/25/2026	1434 CHARLES 105 Alma	CO Alarm	1
2600207	Investigation	04/26/2026	707 GRACE AVE Alma	Trash / Rubbish Fire	1
2600206	Fire	04/26/2026	E SUPERIOR ST / ELMWOOD AVE	No Incident Found Upon Arrival	22
2600210	Investigation	04/27/2026	620 S LINCOLN AVE Alma	Electrical Power Line Down /	1
2600211	Fire	04/28/2026	620 S LINCOLN AVE Alma	Malfunctioning Alarm	22
2600215	Investigation	04/30/2026	328 CRANE ST Alma	Vehicle Fire - Passenger	1
2600214	Fire	04/30/2026	1325 WRIGHT AVE Alma	Accidental Alarm	5
2600232	Investigation	05/02/2026	101 GRANT AVE Alma	Citizen Assist / Service Call	1
2600233	Fire	05/03/2026	EUCLID AVE / WASHINGTON	No Incident Found Upon Arrival	9
2600237	Fire	05/04/2026	400 E WARWICK DR Alma	Intentional False Alarm	22
2600239	Fire	05/06/2026	2000 MICHIGAN AVE Alma	Malfunctioning Alarm	5
2600240	Fire	05/07/2026	327 E CENTER ST Alma	Odor	7
2600242	Investigation	05/09/2026	113 GRANT AVE Alma	Electrical Power Line Down	1
2600243	Investigation	05/09/2026	108 S STATE ST 2 Alma	Citizen Assist / Service Call	1
2600254	Investigation	05/12/2026	1755 WRIGHT AVE Alma	Accidental Alarm	1
2600253	Fire	05/12/2026	1755 WRIGHT AVE Alma	Accidental Alarm	4
2600256	Investigation	05/15/2026	417 CHATTERTON ST Alma	Gas Leak / Gas Odor	1
2600257	Investigation	05/17/2026	500 E SUPERIOR ST Alma	Malfunctioning Alarm	1
2600188	Investigation	04/15/2026	595 E LINCOLN RD Alma	Electrical Power Line Down	1

City of Alma Calls for Service
2nd quarter 2026 = 62 Continued

Incident Number	Type	Incident Date	Location	Description	Total Number of Personnel
2600203	Fire	05/18/2026	707 MASSACHUSETTS BLVD Alma	Electrical Power Line Down	12
2600267	Fire	05/19/2026	425 E WARWICK DR Alma	Malfunctioning Alarm	7
2600196	Fire	05/21/2026	316 EUCLID AVE Alma	Structural Involvement	7
2600276	Investigation	05/28/2026	634 WRIGHT AVE Alma	Gas Leak / Gas Odor	1
2600277	Investigation	05/30/2026	1700 PINE AVE Alma	Citizen Assist / Service Call	1
2600278	Fire	06/02/2026	1500 PINE AVE Alma	Gas Leak / Gas Odor	10
2600279	Fire	06/03/2026	MARSHALL Alma	Gas Leak / Gas Odor	5
2600298	Investigation	06/05/2026	304 CRANE ST Alma	Malfunctioning Alarm	1
2600290	Fire	06/05/2026	842 W WARWICK DR Alma	Accidental Alarm	7
2600300	Investigation	06/06/2026	1034 FAIRVIEW AVE Alma	CO Alarm	1
2600301	Fire	06/06/2026	230 ELY ST Alma	Room and Contents Fire	12
2600230	Investigation	06/09/2026	910 ELY ST Alma	Fire / Smoke Alarm	2
2600303	Investigation	06/09/2026	230 ELY ST Alma	Malfunctioning Alarm	1
2600304	Fire	06/09/2026	720 PENNSYLVANIA AVE Alma	Electrical Power Line Down	15
2600306	Fire	06/10/2026	318 ALLEN AVE Alma	Vegetation / Grass Fire	16
2600307	Fire	06/10/2026	MOYER AVE / MARSHALL Alma	Electrical Power Line Down	16
2600315	Fire	06/11/2026	319 MOYER AVE Alma	Electrical Power Line Down	11
2600318	Fire	06/12/2026	MOYER AVE / HAWTHORNE ST	Electrical Power Line Down	8
2600320	Investigation	06/14/2026	608 PINE AVE Alma	Gas Leak / Gas Odor	1
2600322	Investigation	06/16/2026	413 WASHINGTON AVE Alma	Electrical Power Line Down	1
2600324	Investigation	06/17/2026	1480 WRIGHT AVE Alma	CO Alarm	1
2600326	Fire	06/20/2026	1200 WRIGHT AVE Alma	Accidental Alarm	8
2600331	Fire	06/24/2026	1414 CHARLES Alma	Motor Vehicle Collision	11
2600332	Fire	06/24/2026	1380 CHARLES 110 Alma	Cooking / Appliance Fire	16
2600312	Fire	06/25/2026	411 GROVE AVE 48 Alma	Intentional False Alarm	1
2600336	Fire	06/25/2026	1370 CHARLES 304 Alma	CO Alarm	14
2600333	Investigation	06/25/2026	411 GROVER AVE 48 Alma	CO Alarm	1
2600334	Fire	06/25/2026	1403 WRIGHT AVE Alma	Vehicle Fire - Passenger	12
2600340	Fire	06/29/2026	315 LINWOOD AVE 24 Alma	Smoke From Nonhostile Source	9
2600342	Fire	06/29/2026	720 WOODWORTH AVE Alma	Electrical Power Line Down	12
2600339	Investigation	06/30/2026	415 S STATE ST Alma	Electrical Power Line Down	1
2600338	Fire	06/30/2026	1200 WRIGHT AVE Alma	Malfunctioning Alarm	13

*Arcada TWP Calls for Service
2nd quarter 2026 = 4
includes investigation*

Incident Number	Type	Incident Date	Location	Description	Total Number of Personnel
2600260	Fire	05/18/2026	145 W VAN BUREN RD	Electrical Power Line Down / Arching / Malfunction	18
2600280	Fire	06/03/2026	5322 WILLOW BEND DR	Electrical Hazard / Short Circuit	13
2600311	Investigation	06/21/2026	4107 ARCADA DR	Smoke From Nonhostile Source (Smoke Scare)	1
2600328	Investigation	06/21/2026	4107 ARCADA DR	Accidental Alarm	1

*Seville TWP Calls for Service
2nd quarter 2026 = 9
includes investigations*

Incident Number	Type	Incident Date	Location	Description	Total Number of Personnel
2600194	Fire	04/16/2026	10893 W MONROE RD Elwell	Motor Vehicle Collision	14
2600213	Investigation	04/29/2026	10777 W MONROE RD Elwell	CO Alarm	1
2600244	Fire	05/11/2026	7888 N FERRIS RD Riverdale	No Incident Found Upon Arrival / Location Error	22
2600258	Fire	05/17/2026	N WARNER RD Elwell	No Incident Found Upon Arrival / Location Error	19
2600299	Fire	05/18/2026	W MONROE RD / N LUMBERJACK RD Riverdale	Weather Response	18
2600268	Fire	05/21/2026	N WARNER RD / W LINCOLN RD Elwell	Vehicle Fire - Passenger	13
2600309	Fire	06/10/2026	NW County Line Rd / N LUMBERJACK RD Riverdale	Electrical Power Line Down / Arching / Malfunction	16
2600323	Investigation	06/16/2026	10835 W. MONROE RD Elwell	CO Alarm	1
2600337	Fire	06/27/2026	W MONROE RD / N. Bliss Rd Elwell	No Incident Found Upon Arrival / Location Error	22

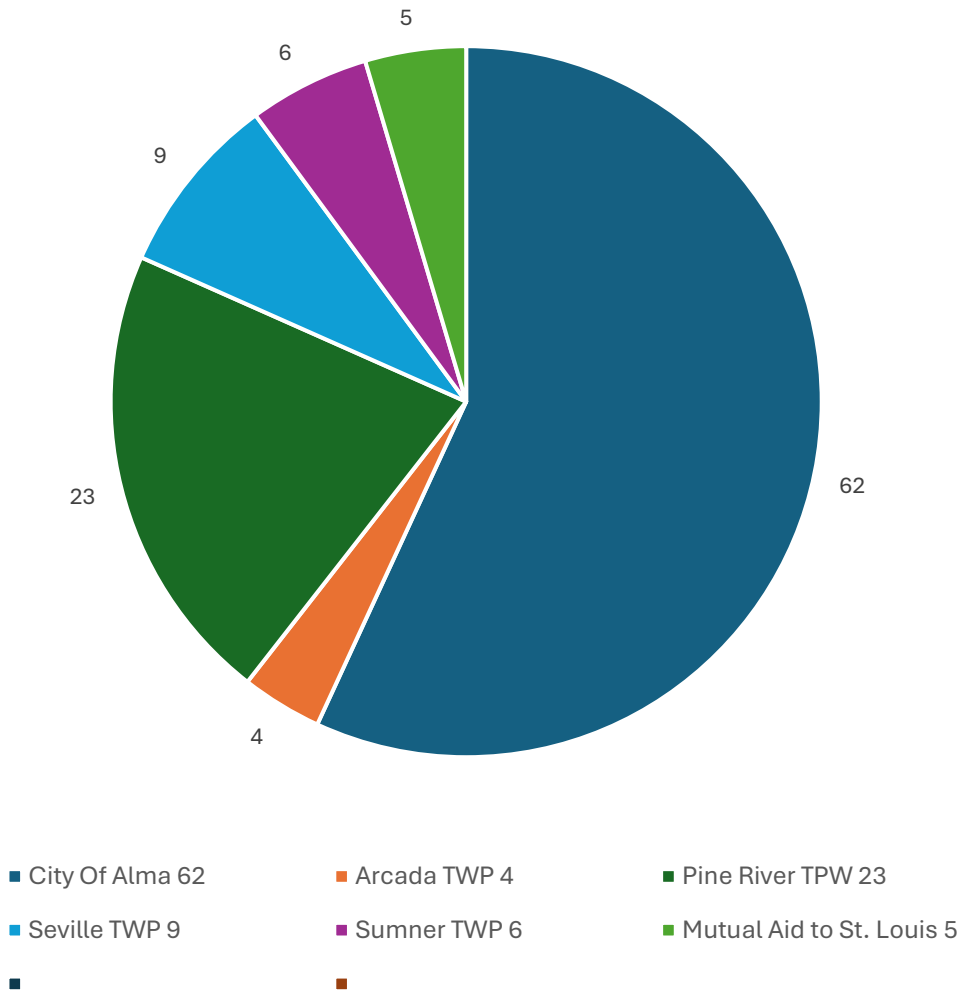
***Sumner TWP Calls for Service
2nd quarter 2026 = 6
includes investigations***

Incident Number	Type	Incident Date	Location	Description	Total Number of Personnel
2600208	Fire	04/26/2026	556 N. LUMBERJACK RD.	Vehicle Fire - RV	10
2600252	Fire	05/11/2026	1800 N PINGREE RD	Vehicle Fire - Passenger	9
2600271	Fire	05/23/2026	N BLISS RD / W TYLER RD	Motor Vehicle Collision	14
2600308	Fire	06/10/2026	W HARRISON RD / N BLISS RD	Electrical Hazard / Short Circuit	16
2600314	Investigation	06/10/2026	10633 Elm ST	CO Alarm	1
2600321	Investigation	06/16/2026	11350 W St. Charles RD	Fuel Spill / Fuel Odor	1

***Pine River TWP Calls for Service
2nd quarter 2026 = 23
includes investigations***

Incident Number	Type	Incident Date	Location	Description	Total Number of Personnel
2600173	Fire	04/01/2026	N ALGER RD / W CHEESMAN	Motor Vehicle Collision	7
2600156	Fire	04/08/2026	7333 Ancel DR / W JACKSON	Structural Involvement	18
2600199	Fire	04/24/2026	W CHEESMAN RD / N BEGOLE	Motor Vehicle Collision	22
2600209	Fire	04/27/2026	N Luce RD / W NORTH COUNTY LINE RD	Motor Vehicle Collision	11
2600236	Fire	05/03/2026	7325 Plaid St.	Electrical Hazard / Short Circuit	16
2600238	Fire	05/06/2026	S US127	No Incident Found Upon Arrival	6
2600241	Investigation	05/08/2026	11466 N Luce RD Alma	Controlled Burning (Authorized)	3
2600245	Fire	05/11/2026	W MONROE RD / N ALGER	Motor Vehicle Collision	9
2600255	Fire	05/13/2026	2942 W MONROE RD	Electrical Power Line Down	4
2600265	Fire	05/18/2026	5532 W LINCOLN RD	Electrical Power Line Down	18
2600266	Fire	05/18/2026	5532 W LINCOLN RD	Electrical Power Line Down	22
2600269	Fire	05/21/2026	646 W LINCOLN RD	Motor Vehicle Collision	8
2600270	Fire	05/21/2026	7440 N ALGER RD	Motor Vehicle Collision	15
2600272	Fire	05/25/2026	W MONROE RD / S US127	Smoke From Nonhostile Source	11
2600288	Fire	06/04/2026	W MONROE RD / N ALGER	Motor Vehicle Collision	10
2600302	Fire	06/06/2026	N. US 127 / N ALGER RD	Motor Vehicle Collision	22
2600317	Fire	06/12/2026	2900 W MONROE RD	Fuel Spill / Fuel Odor	8
2600319	Investigation	06/13/2026	W MONROE RD / N SMITH	Other Outside Fire	2
2600325	Fire	06/18/2026	N Luce RD / W ADAMS RD	Motor Vehicle Collision	4
2600327	Fire	06/21/2026	S US127 / MICHIGAN AVE	Vehicle Fire - RV	8
2600329	Fire	06/22/2026	3528 W MONROE RD Alma	Vehicle Fire - Passenger	14
2600335	Fire	06/25/2026	N. US 127 / W MADISON	Motor Vehicle Collision	14
2600341	Fire	06/29/2026	W MONROE RD / N ALGER	Motor Vehicle Collision Extrication / Entrapment	11

Total 2nd quarter 2026
fire/investigation runs for
each district

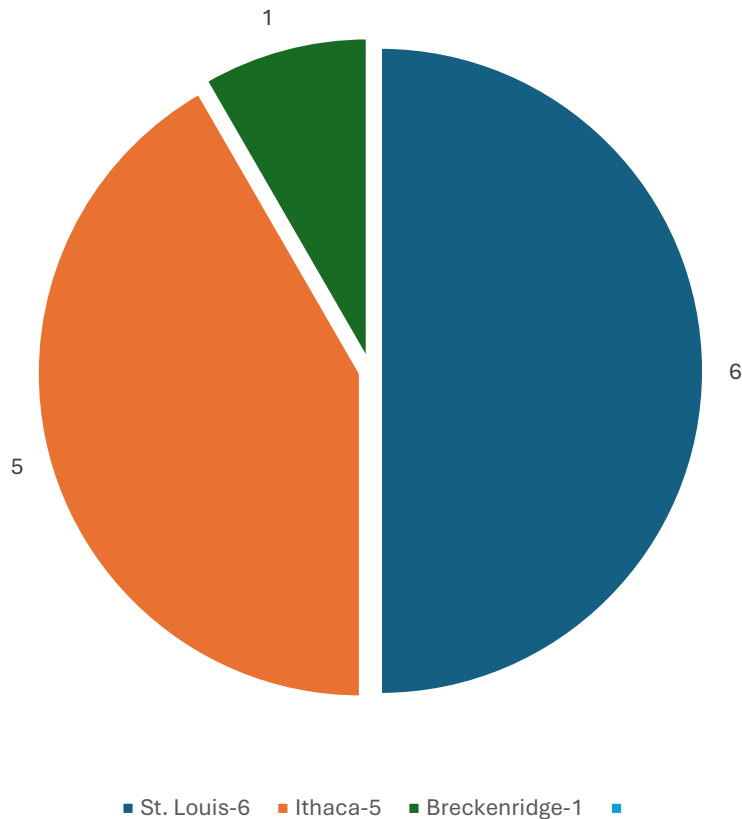


Mutual Aid out calls 2nd quarter 2026 = 5

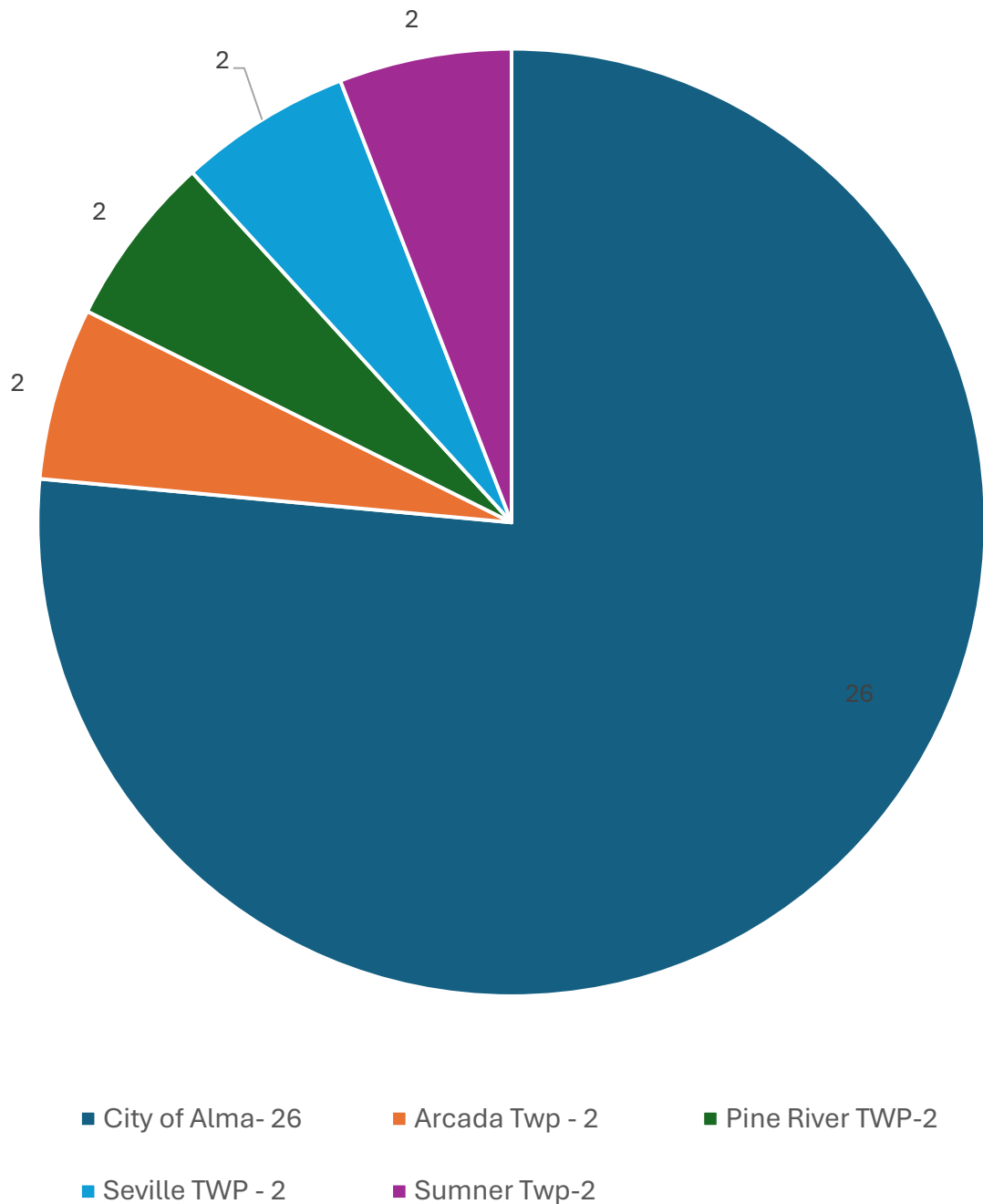
Incident Number	Type	Incident Date	Location	Description	Total Number of Personnel
2600184	Fire	04/11/2026	124 S Main ST Saint Louis	Room and Contents Fire	11
2600259	Fire	05/18/2026	404 E Saginaw ST Saint Louis	Structural Involvement	22
2600289	Fire	06/04/2026	3965 W Jasper RD Saint Louis	Wildfire - Wildland	11
2600316	Fire	06/11/2026	2355 MICHIGAN AVE Saint Louis	Trash / Rubbish Fire	7

Mutual Aid calls In.

6 total calls, depending on severity may have two or more departments on scene



Each District 2026 2nd quarter Calls For Investigations



Investigations are non-emergency calls which are handled by the officers of the Alma District Fire Department. Calls that may be classified as an investigation are investigations into issues such as improper burns, downed power lines, or suspicious smells.

City of Alma Investigations

2nd Quarter 2026 = 26

Incident Number	Type	Incident Date	Location	Discription	Total Number of Personnel
2600162	Investigation	04/13/2026	313 PLEASANT AVE Alma	Other Alarm	1
2600188	Investigation	04/15/2026	595 E LINCOLN RD Alma	Electrical Power Line Down / Arching / Malfunction	1
2600189	Investigation	04/16/2026	1836 MICHIGAN AVE Alma	Citizen Assist / Service Call	1
2600197	Investigation	04/21/2026	156 ALLEN AVE Alma	Smoke From Nonhostile Source (Smoke Scare)	1
2600198	Investigation	04/22/2026	109 S COURT AVE Alma	Gas Leak / Gas Odor	1
2600200	Investigation	04/25/2026	1434 CHARLES 105 Alma	CO Alarm	1
2600207	Investigation	04/26/2026	707 GRACE AVE Alma	Trash / Rubbish Fire	1
2600210	Investigation	04/27/2026	620 S LINCOLN AVE Alma	Electrical Power Line Down / Arching / Malfunction	1
2600215	Investigation	04/30/2026	328 CRANE ST Alma	Vehicle Fire - Passenger	1
2600232	Investigation	05/02/2026	101 GRANT AVE Alma	Citizen Assist / Service Call	1
2600242	Investigation	05/09/2026	113 GRANT AVE Alma	Electrical Power Line Down / Arching / Malfunction	1
2600243	Investigation	05/09/2026	108 S STATE ST 2 Alma	Citizen Assist / Service Call	1
2600254	Investigation	05/12/2026	1755 WRIGHT AVE Alma	Accidental Alarm	1
2600256	Investigation	05/15/2026	417 CHATTERTON ST Alma	Gas Leak / Gas Odor	1
2600257	Investigation	05/17/2026	500 E SUPERIOR ST Alma	Malfunctioning Alarm	1
2600276	Investigation	05/28/2026	634 WRIGHT AVE Alma	Gas Leak / Gas Odor	1
2600277	Investigation	05/30/2026	1700 PINE AVE Alma	Citizen Assist / Service Call	1
2600298	Investigation	06/05/2026	304 CRANE ST Alma	Malfunctioning Alarm	1
2600300	Investigation	06/06/2026	1034 FAIRVIEW AVE Alma	CO Alarm	1
2600230	Investigation	06/09/2026	910 ELY ST Alma	Fire / Smoke Alarm	2
2600303	Investigation	06/09/2026	230 ELY ST Alma	Malfunctioning Alarm	1
2600320	Investigation	06/14/2026	608 PINE AVE Alma	Gas Leak / Gas Odor	1
2600322	Investigation	06/16/2026	413 WASHINGTON AVE Alma	Electrical Power Line Down / Arching / Malfunction	1
2600324	Investigation	06/17/2026	1480 WRIGHT AVE Alma	CO Alarm	1
2600333	Investigation	06/25/2026	411 GROVER AVE 48 Alma	CO Alarm	1
2600339	Investigation	06/30/2026	415 S STATE ST Alma	Electrical Power Line Down / Arching / Malfunction	1

Arcada TWP Investigations 2nd Quarter 2026 = 2

Incident Number	Type	Incident Date	Location	Discription	Total Number of Personnel
2600311	Investigation	06/21/2026	4107 ARCADA DR	Smoke From Nonhostile Source (Smoke Scare)	1
2600328	Investigation	06/21/2026	4107 ARCADA DR	Accidental Alarm	1

Pine River TWP Investigations 2nd Quarter = 2

Incident Number	Type	Incident Date	Location	Discription	Total Number of Personnel
2600241	Investigation	05/08/2026	11466 N Luce RD	Controlled Burning (Authorized)	3
2600319	Investigation	06/13/2026	W MONROE RD / N SMITH RD	Other Outside Fire	2

Seville TWP Investigations 2nd Quarter 2026 = 2

Incident Number	Type	Incident Date	Location	Discription	Total Number of Personnel
2600213	Investigation	04/29/2026	10777 W MONROE RD Elwell	CO Alarm	1
2600323	Investigation	06/16/2026	10835 W. MONROE RD Elwell	CO Alarm	1

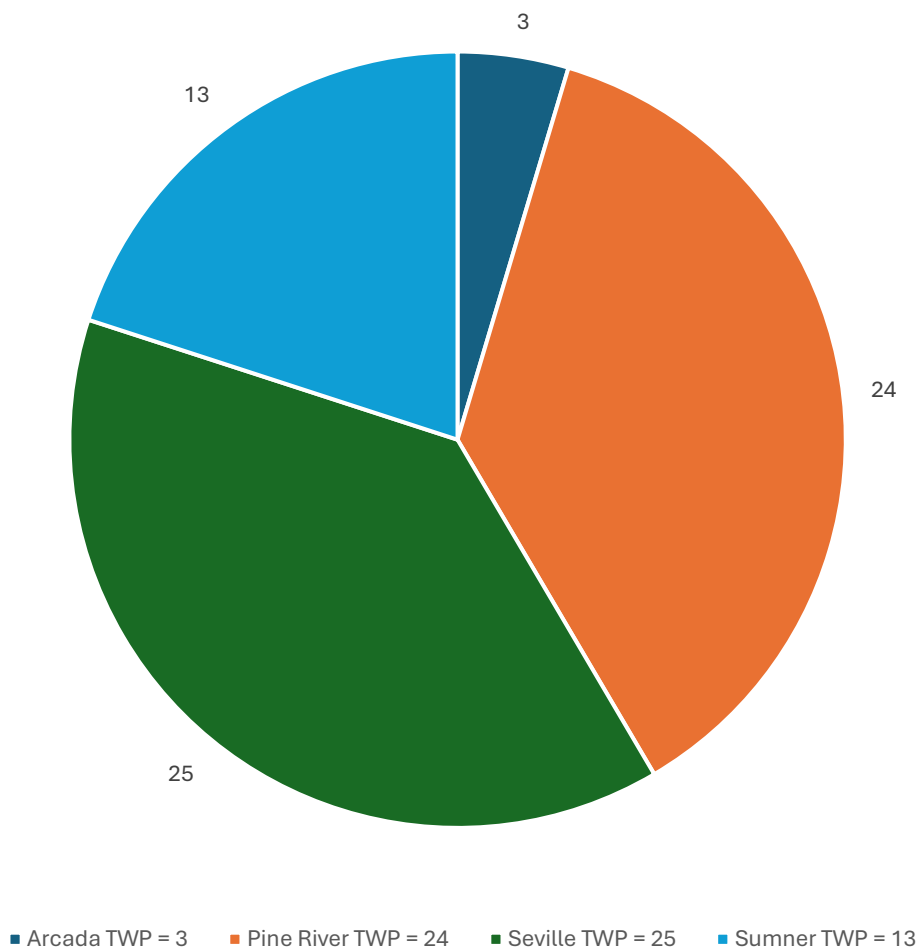
Sumner TWP Investigations 2nd Quarter 2026 = 1

Incident Number	Type	Incident Date	Location	Discription	Total Number of Personnel
2600314	Investigation	06/10/2026	10633 Elm ST Sumner	CO Alarm	1
2600321	Investigation	06/16/2026	11350 W St. Charles RD Sumner	Fuel Spill / Fuel Odor	1

Alma District Fire/Rescue Department

2026 2nd Quarter rescue report

2nd Quarter 2026 rescue runs per district



Arcada TWP Rescue runs 2nd Quarter 2026 = 3

Type	Incident Date	Location	Description
Rescue	04/16/2026	2813 N ELY HWY, Alma, MI 48801	Cardiac Arrest/Death
Rescue	04/19/2026	1535 N ELY HWY, Alma, MI 48801	Psychiatric Problem/Abnormal Behavior/Suicide Attempt
Rescue	06/10/2026	5582 Golfridge Rd, Alma, MI 48801	Breathing Problem

Pine River TWP Rescue runs 2nd Quarter 2026 = 24

Type	Incident Date	Location	Description
Rescue	04/01/2026	Walmart, 7700 ALGER,	Falls
Rescue	04/19/2026	7366 SCOTLAND CIRCLE,	Overdose/Poisoning/Ingestion
Rescue	04/26/2026	3201 PIPES CIR,	Breathing Problem
Rescue	04/27/2026	11500 N Luce RD,	Traffic/Transportation Incident
Rescue	05/06/2026	7700 ALGER,	Falls
Rescue	05/06/2026	SB127 & Monroe Rd,	Automated Crash Notification
Rescue	05/08/2026	W. MONROE AND SMITH RD	Unknown Problem/Person Down
Rescue	05/09/2026	7420 N ALGER RD,	Falls
Rescue	05/10/2026	3141 HIGHLANDER CIR,	Chest Pain (Non-Traumatic)
Rescue	05/11/2026	W Monroe Rd & N Alger Rd,	Traffic/Transportation Incident
Rescue	05/12/2026	7600 ALGER RD,	Unconscious/Fainting/Near-Fainting
Rescue	05/21/2026	646 W LINCOLN RD,	Traffic/Transportation Incident
Rescue	05/21/2026	N. Alger Rd & W. Cheesman Rd	Traffic/Transportation Incident
Rescue	05/28/2026	5565 ADAMS,	Altered Mental Status
Rescue	05/29/2026	7700 N Alger Rd,	Altered Mental Status
Rescue	06/04/2026	MONROE AND ALGER RD	Traffic/Transportation Incident
Rescue	06/06/2026	NB127 & Alger Rd,	Traffic/Transportation Incident
Rescue	06/13/2026	127 at Michigan Ave, Cross Street: Michigan Ave,	Choking
Rescue	06/18/2026	7700 ALGER RD,	Falls
Rescue	06/18/2026	N. Luce Rd & W. Adams Rd.,	Traffic/Transportation Incident
Rescue	06/20/2026	9140 N WINANS RD,	Falls
Rescue	06/21/2026	7463 N Luce RD,	Falls
Rescue	06/25/2026	NB127 & MADISON RD,	Traffic/Transportation Incident
Rescue	06/29/2026	ALGER RD Monroe Rd., Cross Street: Monroe Rd.,	Traffic/Transportation Incident

Seville TWP Rescue runs 2nd Quarter 2026 = 25

Type	Incident Date	Location	Description
Rescue	04/09/2026	7896 N FERRIS RD, Riverdale, MI 48877	Chest Pain (Non-Traumatic)
Rescue	04/10/2026	10958 W MONROE RD, Riverdale, MI 48877	Altered Mental Status
Rescue	04/10/2026	8458 N. PITT RD., Elwell, MI 48832	Animal Bite
Rescue	04/11/2026	6539 N. Pingree Rd., Elwell, MI 48832	Breathing Problem
Rescue	04/11/2026	9455 W MONROE RD, Elwell, MI 48832	Falls
Rescue	04/16/2026	10893 W MONROE RD, Cross Street: Ferris Rd, Elwell, MI 48832	Traffic/Transportation Incident
Rescue	04/22/2026	7858 W JEFFERSON RD, Alma, MI 48801	Breathing Problem
Rescue	04/30/2026	7305 W JEFFERSON RD, Elwell, MI 48832	Heart Problems/AICD
Rescue	05/10/2026	10893 W MONROE RD, Elwell, MI 48832	Stroke/CVA
Rescue	05/15/2026	8593 N OSBORN RD, Elwell, MI 48832	Convulsions/Seizure
Rescue	05/17/2026	W Monroe Rd & N Warner Rd, Cross Street: Monroe, Elwell, MI 48832	Traffic/Transportation Incident
Rescue	05/18/2026	10861 W MCGREGOR RD, Elwell, MI 48832	Traumatic Injury
Rescue	05/19/2026	8734 N LUMBERJACK RD, Riverdale, MI 48877	Abdominal Pain/Problems
Rescue	05/23/2026	9148 W MONROE RD, Elwell, MI 48832	Unconscious/Fainting/Near-Fainting
Rescue	06/03/2026	6574 N. LUMBERJACK RD, Cross Street: 2nd & LumberJack, Riverdale, MI 48877	Breathing Problem
Rescue	06/03/2026	7434 N OSBORN RD, Cross Street: N Osborn Rd & W Jackson RD, Elwell, MI 48832	Convulsions/Seizure
Rescue	06/04/2026	11244 S SHORE DR, Cross Street: N. Ferris Rd , Riverdale, MI 48877	Diabetic Problem
Rescue	06/06/2026	7266 W JACKSON RD, Elwell, MI 48832	Altered Mental Status
Rescue	06/12/2026	7435 N OSBORN RD, Elwell, MI 48832	Heat/Cold Exposure
Rescue	06/20/2026	6528 MILL ST, Riverdale, MI 48877	Chest Pain (Non-Traumatic)
Rescue	06/21/2026	9589 N PINGREE RD, Alma, MI 48801	Heat/Cold Exposure
Rescue	06/21/2026	N. Pingree Rd. W. Adams Rd, Cross Street: W Adams Rd, Alma, MI	Unknown Problem/Person Down
Rescue	06/27/2026	7896 N FERRIS RD, Riverdale, MI 48877	Breathing Problem
Rescue	06/27/2026	W Monroe N. Bliss Rd., Cross Street: Bliss Rd, Elwell, MI 48832	Automated Crash Notification
Rescue	06/28/2026	4575 N OSBORN RD, Riverdale, MI 48877	Traumatic Injury

Sumner TWP Rescue runs 2nd Quarter 2026 = 13

Type	Incident Date	Location	Description
Rescue	04/07/2026	Lincoln Rd, Cross Street: West of Warner on South Side of Road, Elwell, MI 48832	Heart Problems/AICD
Rescue	04/14/2026	9057 W Harrison RD, Cross Street: N. Warner Rd., Sumner, MI 48889	Hemorrhage/Laceration
Rescue	04/26/2026	556 N. LUMBERJACK RD., Sumner, MI 48889	Burns/Explosion
Rescue	05/14/2026	4799 N BLISS RD, Elwell, MI 48832	Diabetic Problem
Rescue	05/19/2026	11300 W VAN BUREN RD, Elm Hall, MI 48830	Breathing Problem
Rescue	05/23/2026	3000 N. Bliss Rd, Cross Street: Tyler Rd	Traffic/Transportation Incident
Rescue	05/29/2026	4401 N. LUMBERJACK RD., Riverdale, MI 48877	Unconscious/Fainting/Near-Fainting
Rescue	05/30/2026	542 N Lumberjack Road, Sumner, MI 48889	Falls
Rescue	05/30/2026	5820 N LUMBERJACK RD, Elm Hall, MI 48877	Unknown Problem/Person Down
Rescue	06/03/2026	C, 4760 N LUMBERJACK RD, Apt. C, Cross Street: Harrison Rd, Riverdale, MI 48877	Chest Pain (Non-Traumatic)
Rescue	06/04/2026	4799 N. Bliss Rd, Alma, MI 48801	Vomiting
Rescue	06/06/2026	8875 W St. Charles RD, Sumner, MI 48889	Chest Pain (Non-Traumatic)
Rescue	06/12/2026	4939 LASALLE ST,, Elm Hall, MI 48830	Convulsions/Seizure

- *Alma District Fire Department*
- *525 E. SUPERIOR ST.*
- *ALMA, MI 48801*
- *(989) 463-8359*

Prepared by Fire/Rescue Chief James Bailey July 20,
2026



Greater Gratiot
Development, Inc.

ANNUAL REPORT 2026

Growing Gratiot. Supporting Business.
Building Opportunity. Strengthening Community.



Executive Summary

Overview

Over the past year, GGDI successfully led and supported numerous economic development initiatives focused on business growth, redevelopment, housing, workforce development, talent attraction, and long-term community planning. Key accomplishments included advancing a major Brownfield Land Bank project, securing MI Sites Bronze designation, facilitating redevelopment and industrial expansion opportunities, leading implementation of the Gratiot Countywide Master Plan, strengthening regional housing and childcare initiatives, expanding business retention efforts, and enhancing community engagement through strategic partnerships, outreach, and marketing efforts. These initiatives position Gratiot County for continued economic growth while strengthening relationships among businesses, municipalities, educational institutions, and regional stakeholders.

GGDI played a leadership role in regional housing, childcare, and talent attraction initiatives, including development of a Brownfield Housing TIF policy, partnerships with the Region G Housing Partnership, promotion of childcare workforce grants, and support for regional talent recruitment efforts such as the Regional Livability Guide, talent attraction website, and 40 Under 40 recognition program. These efforts helped position Gratiot County for future growth while addressing critical workforce and quality-of-life needs.

A major focus of the year was guiding the Gratiot Countywide Master Plan through approvals and transitioning the effort toward implementation. GGDI worked closely with local governments, community organizations, educational institutions, businesses, and state partners to build support and identify actionable strategies aligned with the plan's goals.

Additionally, GGDI staff strengthened relationships with employers, municipalities, legislators, and regional partners through business retention visits, community engagement activities, legislative outreach, marketing initiatives, and workforce development programs. These efforts enhanced GGDI's visibility and impact, culminating in GGDI being recognized as the Gratiot Area Chamber of Commerce Non-Profit of Excellence, reflecting the organization's leadership and contributions to the county's economic and community development success.



Kasey Zehner

Kasey Zehner
President

“*This community has always been my home, and I'm thrilled to be in a role that allows me to positively contribute to its current success and future growth.*

Our Local Impact

Much of our work cannot be captured by numbers alone. These figures help illustrate the scale and value of GGDl's long-term impact in Gratiot County, along with several highlights from 2026.

LONG-TERM IMPACT | *Since 1978*



\$2.4 B

Invested by GGDl-assisted projects since 1978



\$19 M

Grant revenue received with GGDl assistance



5,380

Jobs created/retained by GGDl projects



\$29

For every \$1 GGDl receives through the millage



32%

Portion of County's tax base assisted by GGDl projects

2026 HIGHLIGHTS | *This Past Year*



37

Businesses/organizations provided direct assistance



15.6%

Increase of population aged 25-31 (2nd in MI)



67%

Overall voter approval, with the millage passing in every township and municipality

2026 Board of Directors

Marita Hattem- Schiffman, President	Member-at-large
Kevin Collison, Vice President	Banking/Commercial Lending
Pam Munderloh, Secretary	Member-at-large
Kevin Beeson, Treasurer	Township Association
Greg Mapes, At-large Official	City of Alma
Bill Henderson, At-large Official	Manufacturing
Aeric Ripley	City of Alma
Chuck Seeley	Village of Breckenridge
Dave Owens	Gratiot County Commissioner
Tim Dolehanty	Gratiot County Administrator
Jamey Conn	City of Ithaca
Brett Baublitz	City of Ithaca
Kurt Giles	City of St. Louis
Josh Leppien	City of St. Louis
Joe Bowen	Manufacturing
Sam Smith	Business
Chuck Sherwin	Healthcare
Shana Dancer	Gratiot Area Chamber of Commerce
Adam Geers	Agribusiness
Hannah Reeves	Value-added Agriculture
Marci Browne	Real Estate: Residential
Adam Vibber	Real Estate: Commercial
Bob Balzer	Utilities
Gary Melow	Utilities-Alternative Energy
Paul Hungerford	Education : K-12
Carla Jensen	Education : Higher Education
Doug Bush	Education : Vocational Education
Brian Goward	Member-at-large
Garth Anderson	Member-at-large
Bob Studt	Member-at-large
Chelsea Holmes Matz	Member-at-large
Steve Bakker	Member-at-large
Karla Childers	Member-at-large
Curtis Dancer	Member-at-large
Tim Schaub	Member-at-large



How Economic Development Happens



Opportunity

Gratiot County is fortunate to have advantages not afforded to every community. Our central location, access to major transportation corridors, and rail infrastructure make the county a prime location for manufacturing, agriculture, and value-added agricultural industries.



Connection

For many businesses, an expansion, relocation, or new development may be their first time navigating the process. With nearly 50 years of experience, GGDI connects businesses with the right people, organizations, resources, and mentors to help move projects forward.



Resources

Having the right tools can make all the difference. GGDI maintains strong relationships with state and local partners that provide training, funding, expertise, and other resources to help turn plans into reality. We stay involved throughout the process to give each project the best opportunity for success.



Project

No project is too big or too small. From a downtown bakery to a multi-million-dollar industrial or agricultural investment, every project brings unique challenges. GGDI is here to help navigate those challenges and support growth every step of the way.



Impact

Not every impact can be measured in dollars and cents, but GGDI tracks the local economic impact of the projects we support. From jobs created and retained to investment and tax base growth, we measure how projects contribute to Gratiot County's long-term success.

Investments & Projects

Businesses & Industry

Provided support to more than **37 local businesses**, assisting with needs ranging from tax incentives to job growth and retention. A few examples are highlighted below.

- **Alma Tire**- Site location assistance, Brownfield Redevelopment assistance
- **Highland Optics Manufacturing**- Consultation and assistance securing \$140,000 in MEDC incentives
- **Phillips Cidery and Pizzeria**- Assistance securing EGLE grant, tax incentive, general business consultation
- **Powder Coat of Central MI**- Advised on building sale to meet business needs and goals
- **Plasti-Paint, Inc**- Assisted in the transition of new owner, Engineered Plastic Components
- **Apex Marine**- Assisted in the transition to new owner, Whisper Marine



HOUSING...MORE TO COME!

Established a relationship with Allen Edwin Homes and identified potential development opportunities in four Gratiot County communities, laying the groundwork for future single-family housing investment.

BUSINESS ATTRACTION

We recieved the MI Site Readiness grant of **\$55,000** to develop conceptual drawings and secure necessary site studies. Earned **MI Site Readiness Bronze Designation** for West Hoffman Road.



Gratiot County Land Bank Authority



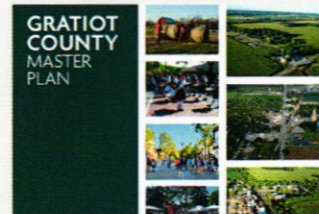
GGDI led administration of the Gratiot County Land Bank this past year, including the demolition of a blighted building in Downtown Alma to prepare the site for a potential future passenger rail stop. The project strengthened our experience coordinating with state and local partners, utilities, and contractors, while also supporting a local contractor for the demolition.

Who We Worked With

Municipal and Local Governments

Working hand in hand with all **23 local municipalities** is crucial for project success. We have continued to strengthen our relationships to ensure success in the short and long term.

GGDI led the countywide Master Plan initiative for all 23 municipalities, providing administrative support, increasing public engagement, and partnering with Alma College on a First-Year Seminar focused on advancing Master Plan goals.



Regional, State, and Development Partners

Understanding available resources and maintaining strong partner relationships are critical to long-term competitiveness and success.

- MEDC
- Great Lakes Bay Michigan Works!
- Michigan Manufacturing Technology Center
- CMURC Business Hub
- SBDC
- MMDC
- Citizens Research Council
- Region 5 Economic Development Partners
- Michigan State Land Bank Authority

Childcare

Helped secure Michigan Early Childhood Education Wage Initiative funding for **8 facilities**, impacting **28 positions (\$118,000)**



Community, Education, and Talent Partners

Partnerships with local organizations strengthen our workforce and talent retention.

- Alma College
- Gratiot Young Professionals Network
- Mid-Michigan Manufacturers Association
- Gratiot Area Chamber
- United Way of Greater Central Michigan
- Ithaca High School
- Watershed Institute
- SheLeads / GACC partners

Brownfield Redevelopment Authority



We continued administration of the Gratiot County Brownfield Redevelopment Authority and invested in consulting support from Samantha R. Mariuz, MPA, EDFP, of Fleis & VandenBrink. Her expertise has strengthened our ability to navigate expanded Housing TIF opportunities, provided valuable training to the Authority, and helped advance future housing projects for success.

Community Involvement

This past year provided many opportunities for our team to give back to the community.

Team involvement includes:

- Ithaca Rotary
- Alma/St. Louis Rotary Club
- Gratiot Area Chamber of Commerce
- Gratiot Community Foundation
- Mid-Michigan Manufacturers Association
- Gratiot Young Professionals Network
- Gratiot Community Airport Advisory Committee



Bart and Shelly handing out farm animals for adoption at the GCFFY in July.



Shelly, Shana (board member), Kasey, and Steve (board member) volunteering at Rural Urban Day in June.



Bart serves as a Chamber Ambassador, helping celebrate local businesses at ribbon cuttings throughout the year.



Time to Celebrate!

This past year, we were honored to receive the Non-Profit of Excellence Award at the Gratiot Area Chamber of Commerce Community Celebration. In a community filled with so many outstanding nonprofit organizations, we were proud to make it to the winner's circle at this year's derby-themed celebration.



Industry Awards

We also had the opportunity to present several area businesses with Industrial Awards at the Good Morning, Gratiot Breakfast Awards ceremony, recognizing their continued investment in our community. Honorees included Avalon & Tahoe Manufacturing, Alma Container Corporation, Capital Steel and Wire, DTE, and Trinity Truck and Trailer. Together, these projects represented more than \$108 million in investment, created and retained local jobs, expanded manufacturing capacity, and supported significant renewable energy development across Gratiot County.



Marketing

Our marketing strategy focuses on strong community involvement and a growing online presence. We aim to position GGDl as a trusted resource for local businesses and organizations while also promoting Gratiot County to prospective businesses. Investments in high-quality photography and video have strengthened our ability to market both GGDl and the county as a whole.

GGDI Video



Watch Here

Gratiot County Promotional Video



Watch Here

GGDI on Facebook



114K

Facebook
views

28k

Facebook
viewers

2,800

Facebook
interactions

1. Remain Top of Mind

Our goal for 2027 is to keep GGDl top of mind throughout Gratiot County by remaining visible, engaged, and supportive in our communities. We will continue sharing timely updates and educational content through Facebook while expanding other communication efforts to increase awareness of GGDl's services, demonstrate our impact, and ensure people think of us when opportunities or needs arise.

2. Increase Ag Engagement

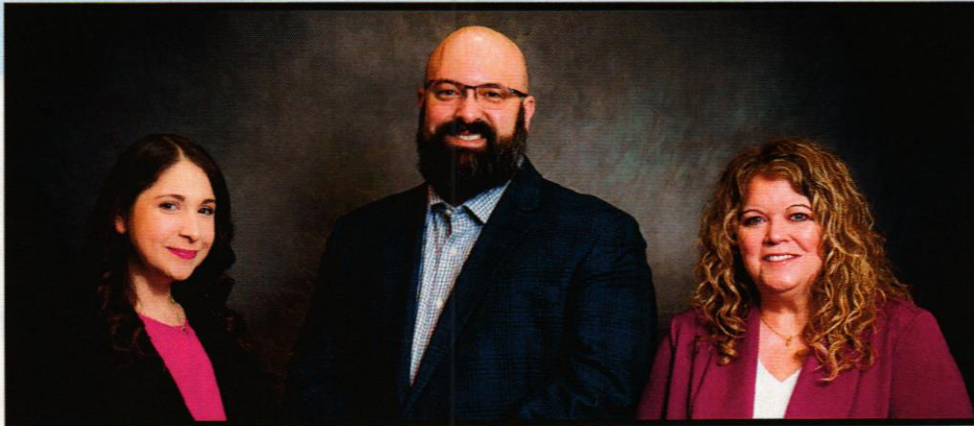
Agriculture is a cornerstone of Gratiot County. In 2027, we will strengthen our involvement with agricultural organizations, build relationships, and expand partnerships that support the broader community. By demonstrating GGDl's continued commitment to agriculture and strengthening our connection with MSU Extension, we can reinforce the value of these services and help build long-term support for future millage funding.

3. Continue Growth

In 2027, we will continue to grow our online audience, redesign our website, and expand our library of high-quality marketing materials to strengthen GGDl's visibility, improve access to resources, showcase Gratiot County, and more effectively tell the story of our communities, businesses, and impact.

Future Goals & Strategy

Our future goals are to strengthen relationships throughout Gratiot County by engaging with all 23 municipalities, staying connected with the Board of Commissioners, and remaining responsive to community concerns. We will continue using tools such as GGDI 101 presentation to increase awareness of our services, maintain strong relationships with legislative partners to ensure Gratiot County has a voice, and regularly review internal processes to improve efficiency and better serve the Gratiot community.



Expand Business Retention Visits & Communication

Expand business retention visits and communication to strengthen relationships with existing businesses, demonstrate GGDI's value, and remain a top-of-mind resource for operational needs, growth opportunities, and ongoing support.

Modernize GGDI's Website & Community Marketing Resources

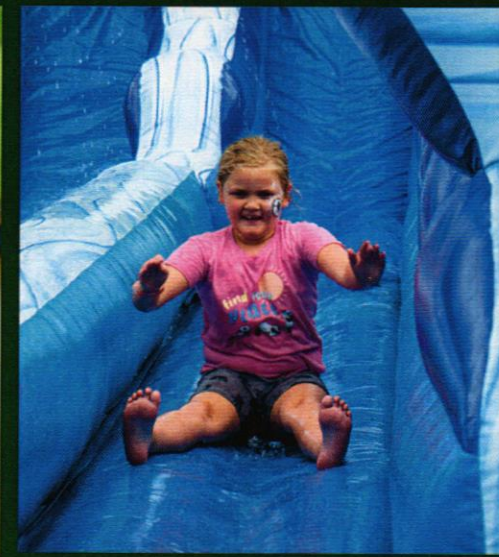
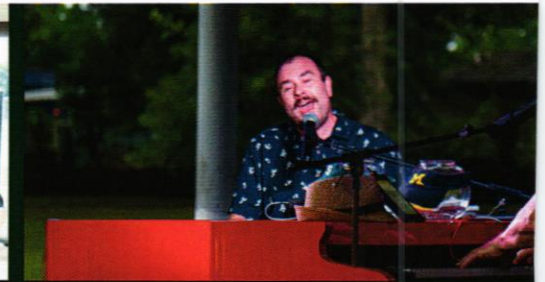
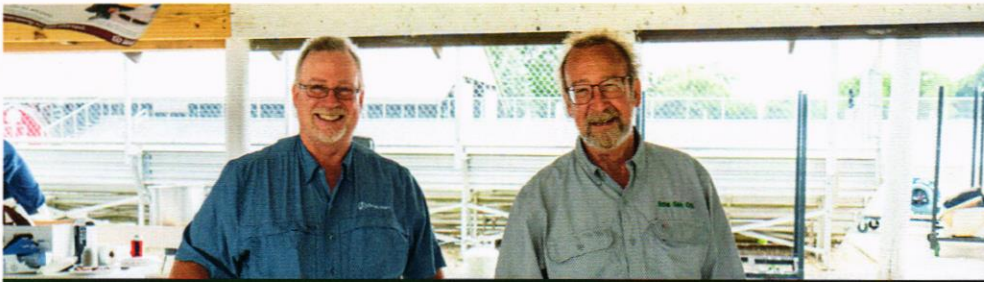
Redesign GGDI's website to improve access to business support services, develop fresh marketing materials, and create a shared database of community assets and resources that partners can use to consistently promote Gratiot County.

Implement Strategic Planning Priorities

Leverage relationships and insights gained through the Master Planning process to continue advancing priorities within the plan's key pillars. Recent successes in housing, childcare, and talent development provide strong momentum for continued progress.

Strengthen GGDI's Community Presence & Partnerships

Build on the momentum of the millage education cycle by remaining actively engaged across Gratiot County, demonstrating GGDI's value to local communities, and strengthening partnerships with local, regional, and state resources.



Greater Gratiot Development, Inc
136 S. Main Street, Ithaca, MI 48847
(989) 875-2083
www.ggdi.gratiot.org





City Manager Newsletter

September 18, 2026

Alma Transit Center – New IVR System

The Alma Transit Center has implemented updated software for the Transit Ride App to include Interactive Voice Response, or IVR system to make it easier for our riders to get information and take care of routine requests without having to wait for a dispatcher. In simple terms, the IVR is an automated phone system that allows riders to interact with the transit system using their telephone keypad. For example, when a rider calls the Transit Center, they can select an option to check a ride's status or cancel a ride. Those are currently the two functions the system is designed to handle.

How it works:

Our phone system can direct appropriate calls to the IVR. The system then identifies the rider. If the phone number they're calling from matches only one rider account, the IVR can identify them automatically. If it doesn't, the rider can enter their phone number or rider ID.

If a rider wants to check their ride status:

For a ride happening soon, the system can provide the vehicle information and estimated time of arrival.

For a future ride, it can provide the date, pickup window, and pickup and drop-off information.

If a rider wants to cancel a ride:

1. The rider can select the ride they want to cancel.
2. The system reads the ride information back to them.
3. The rider confirms the cancellation before it is processed.

The rider can press 0 at any time to connect with a dispatcher/agent if they need personal assistance.

Why this is beneficial to Alma Transit:

The primary purpose isn't to replace our dispatchers. It's to allow our dispatchers to spend more time helping riders who actually need personal assistance. Something as simple as "Where is my bus?" or "I need to cancel my ride" can now be handled by the automated system. That means the rider doesn't have to sit on hold waiting for a dispatcher, and the dispatcher isn't tied up handling a routine request. Via specifically designed the system to handle these common

requests so agencies can reduce call volumes and wait times while allowing staff to concentrate on more complex or sensitive calls.

600 Block of Liberty Street Water Main

For several months, the City Water Department has been addressing ongoing rusty water concerns on the 600 block of Liberty Street after a July 2026 water main break on N. River Avenue. In response to resident complaints, the Water Distribution Department has flushed the area's mains several times. The water clears briefly, but the rust typically returns within a few days. For the past month, a Liberty Street fire hydrant has been left open to keep water moving through the main, yet affected residents continue to report rusty water in their homes. During the week of September 7th, city crews excavated water services at affected properties to confirm there were no galvanized lines on the city side or within five feet of the curb-stop shut-off valves on the property owner side. The city-side service lines are copper, and the property owner-side lines are copper or plastic.

A similar problem occurred approximately 20 years ago, when residents in this area reported comparable rusty water issues. At that time, it took a month or more of hydrant flushing to fully clear the line, and no rusty water complaints were reported afterward until now. The Water Department has continued flushing hydrants over the few months because the line has taken time to clear. However, the current situation is different because the two hydrants connected to the 4-inch Liberty Street water main have very limited flow when fully opened. This lack of flow would be problematic during a fire and indicates substantial mineral buildup inside the water main, which can reduce water volume. For long-term commissioners, this is similar to the issue previously experienced on Euclid Avenue. The reduced flow also explains why the department cannot generate a strong enough flush to scour this section of Liberty Street and remove mineral buildup and rust from the main.

At this point, staff has limited options and has identified only two realistic approaches. One option considered was running an "ice pig" through the water main to scour the interior and push mineral buildup out of the line. However, this is not recommended because the main is in poor condition, and forcing any type of pig through it could cause breaks in multiple locations, possibly making the main unusable and leaving residents without water. There is also a risk that the problem could be pushed into another neighborhood, and the process could cost \$10,000 to \$30,000 without resolving the issue. For these reasons, staff and the Gratiot Area Water Authority engineers do not recommend this option.

The two remaining realistic options both involve installing a new water line along this portion of Liberty Street. Option A would install a new 8-inch water main in the north-side terrace of the 600 block and connect new water services from that main to the homes along this section. This would eliminate the failing 4-inch main beneath Liberty Street. The project would also include installing a new fire hydrant at Liberty Street and Euclid Avenue and removing the two existing

hydrants at each end of the 600 block. Option A would provide a permanent solution, improve neighborhood water flow, create better flushing options for the surrounding mains, and increase hydrant flow for fire protection if needed.

Option A ([Click Here to View Map](#)) could be completed this fall if the Michigan Department of Environment, Great Lakes, and Energy (EGLE) can expedite permitting. To move the project forward quickly, the City could use Crawford Contracting, the contractor that recently completed the water SRF projects. Crawford Contracting has indicated it could install the water main using the completed SRF project unit prices because of the recent project timeline and crew availability this fall. This would allow work to proceed without a new bid process, since materials were recently purchased in bulk through the SRF project and the necessary equipment is already staged nearby. Once EGLE permits are approved, work could begin quickly. The estimated project cost is \$125,000.

Option B ([Click Here to View Map](#)) would directionally bore a temporary 2-inch water service line along both the north and south terraces, connecting the lines to maintain continuous flow and avoid a dead-end that would limit flushing and contribute to mineral buildup. This would be a temporary fix because the line is small and would not provide a realistic long-term solution while the existing Liberty Street main continues to fail and has significantly reduced flow. It is being considered only because it would cost less, could potentially be completed sooner, and the issue likely cannot wait until the next street reconstruction cycle, which would replace all three blocks of Liberty Street. However, the only known regional company that performs directional drilling is booked until around Thanksgiving and cannot complete the work in freezing weather. EGLE is also unlikely to permit this option because the line is too small to serve as a public water main; in residential neighborhoods, EGLE permits only lines that are 8 inches or larger. Given the small cost difference and the need for neighborhood interconnections, staff does not recommend installing anything smaller than an 8-inch line for this area. If EGLE were to permit this temporary option, the projected cost would be \$75,000.

Neither option is guaranteed to resolve the rusty water issue. Both would connect to the 8-inch line installed under N. Court Avenue in 2011, where no rusty water issues have been reported. However, the existing lines in this area are aging, particularly along the remaining portions of Liberty Street and North River Avenue, and significant mineral buildup may still be present in the mains. As a result, the issue could continue to affect the area. Even if the 600 block of Liberty Street main is replaced, the two blocks to the west contain the same type of water main installed during the same period, making similar issues likely in the near future. For these reasons, I also recommend including these streets in the next street reconstruction cycle. Option A offers the best opportunity to reduce or eliminate the rusty water issue, provides the strongest long-term solution for the next 100 or more years, improves fire protection flows, creates future flushing options, and presents the only realistic path for State of Michigan EGLE permitting. This road surface portion of Liberty Street, along with Euclid Avenue, was

reconstructed in 2011 before the public utilities, including the water and sanitary mains, were replaced through the neighborhood reconstruction program.

Wastewater Treatment Project

On Thursday, September 17, 2026, the contractor completed the patch on the south clarifier to continue operations while the Wastewater Treatment Plant reconstruction project gets underway.

During construction, Washington Avenue will be closed to through traffic while crews install piping infrastructure that connects the plant processes. Since excavation is happening for the Wastewater project, updating capacity and addressing condition concerns for the sewer and water mains in the same construction area offers major benefits. This approach would eliminate the need to return later to make the improvements, saving mobilization, road reopening, additional traffic disruption, and a second roadway replacement. The CWSRF project includes around 25% of the cost of restoring Washington Avenue, which would not be available in the future.

Attached to the newsletter is an [engineering letter from Fishbeck](#) outlining the benefits of coordinating the Washington Avenue utility needs with the Wastewater Treatment Plant project.

Neighborhood Street Maintenance Program

The Public Works crew has scheduled asphalt patch work as part of the neighborhood maintenance program millage this Fall. The city crew preps the areas, and the asphalt contractor installs the asphalt patch. This repair method has been effective and economical, allowing staff to provide repairs in multiple sections of the city. Tuesday's agenda includes a request to approve the asphalt contractor to install the patches.

Streets included (Click Here to View Map):

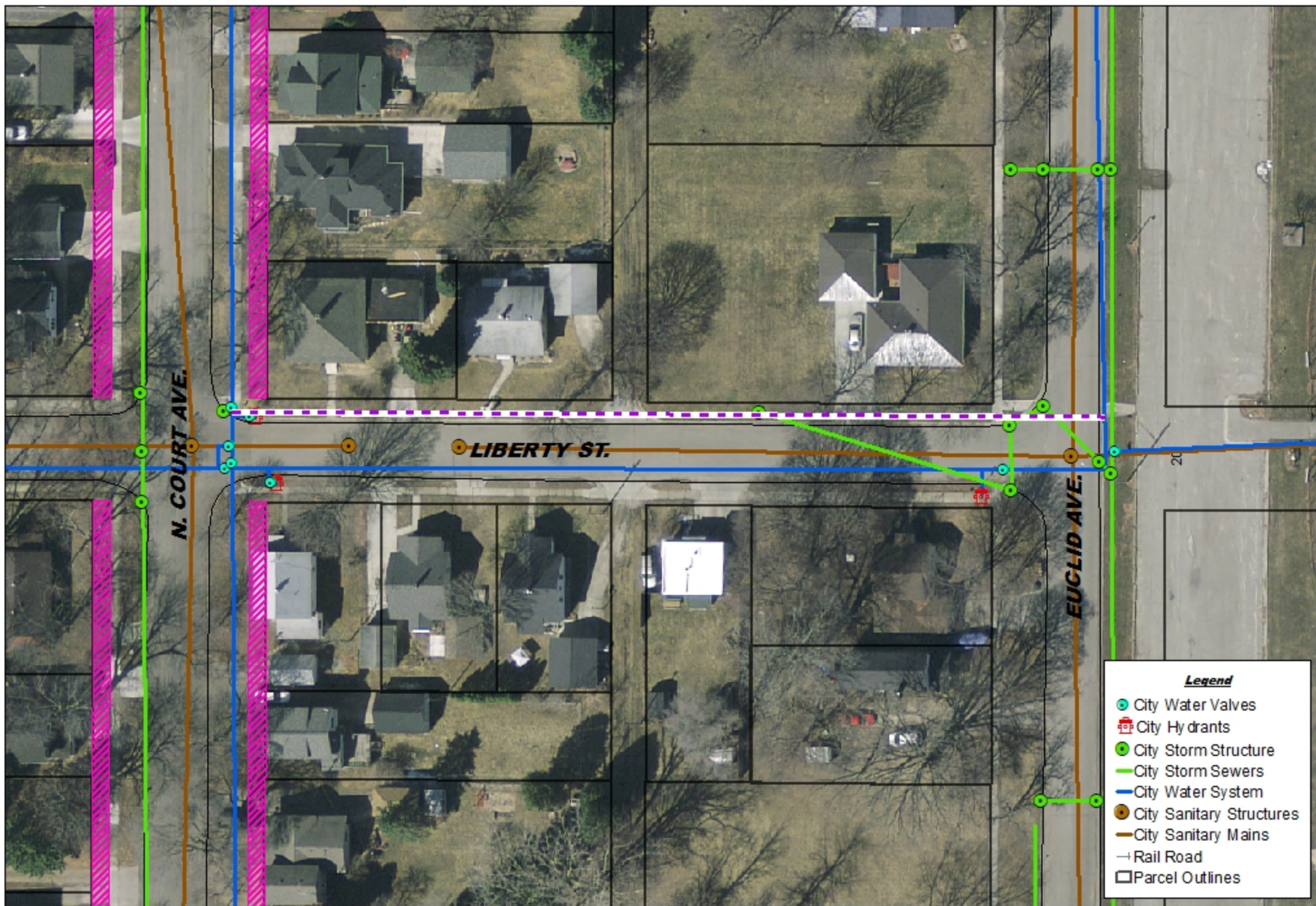
- Park – Superior to Center
- Grover – Ely to Hampton
- Court – Near the RR tracks to the south
- Lincoln – Storm Spots
- Fairlane – Near Curve
- Grafton – Hubbell to the North 206'

Tax Collections Update

A large portion of the summer tax payments have come in over the past few weeks. Summer taxes were due without penalty on Tuesday, September 15th. To date, the city has collected 91.11% of the tax roll, down slightly from the previous two years (93.86% in 2025 and 92.55% in 2024). It is encouraging to see that our collection rate remains strong. One interesting thing we observed this year is that a larger portion of taxes were paid through escrow and online payments. Multiple payment options are benefiting collections.

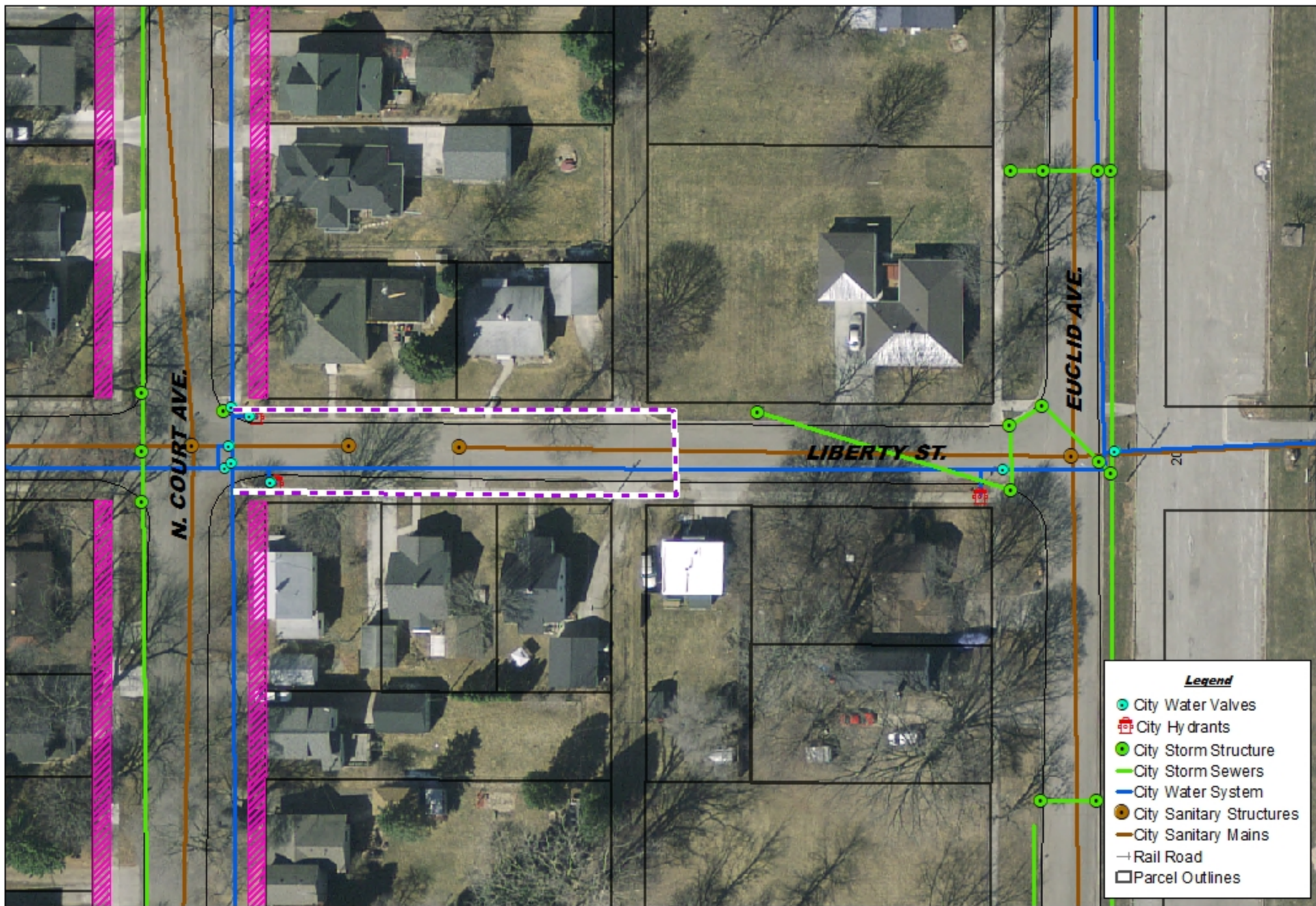
Work Session

I request that the Commission schedule a work session for our October 13, 2026 meeting, beginning at 5:30 p.m., to review the details of PA 152, the Publicly Funded Health Insurance Contribution Act, and the Alma Transit contract with Gratiot Integrated Health Network.



Option A





Option B



September 17, 2026

David Ringle
Director of Public Services
525 East Superior Street
Alma, MI 48801

Washington Avenue Utility Coordination

The proposed utility and roadway reconstruction design for Washington Avenue is closely tied to the upcoming Wastewater Treatment Plant (WWTP) improvements. With the WWTP project designed, bid, and preparing to begin construction, it is important to advance the design of the Washington Avenue improvements now to maximize coordination opportunities and identify potential conflicts before major infrastructure is installed.

Because Washington Avenue separates key components of the WWTP, numerous new and existing utilities must cross beneath the roadway to connect facilities on either side of the plant. Installation of these utilities will require excavation and restoration of portions of Washington Avenue as part of the WWTP project. This creates a unique opportunity to evaluate and coordinate additional utility improvements, including potential sewer and water main replacement, within the same construction area. Completing this work concurrently will streamline construction sequencing, improve coordination between projects, reduce overall costs, and minimize the potential for future roadway excavation and reconstruction.

The proposed design effort for work within Washington Avenue will evaluate replacement of the existing sewer within the corridor to address potential capacity concerns while also upgrading the aging infrastructure with modern materials. Completing this evaluation now allows any sewer replacement to be coordinated with the new plant piping and utility work associated with the WWTP project. If modifications to utility alignments, connections, or grading are identified, they can be incorporated while WWTP construction is still in its early stages, minimizing the potential for rework and additional construction costs.

Advancing the roadway and utility design at this time also presents a significant funding advantage for the City. The WWTP project is being funded through the State Revolving Fund (SRF) program, which includes approximately 25 percent of the cost of restoring Washington Avenue. Eligible roadway restoration costs include the aggregate base, asphalt pavement, and curb and gutter replacement within the WWTP project area. By coordinating the utility and roadway improvements with the WWTP project, these restoration costs can be incorporated into the existing EGLE-funded work. If the utility and roadway reconstruction are deferred until after completion of the WWTP project, this funding opportunity would be lost and the full cost of these improvements would become the responsibility of the City through local funding sources.

In addition to the cost savings, coordinating the projects provides substantial benefits to the public. Constructing the utility improvements and roadway restoration in conjunction with the WWTP work will reduce the duration and frequency of traffic disruptions, detours, and impacts to residents, businesses, and plant operations. Delaying the roadway project would require a second construction effort in the same corridor, resulting in additional inconvenience to the traveling public and avoidable project inefficiencies.

For these reasons, advancing the Washington Avenue utility and roadway reconstruction design now, while the WWTP project is beginning construction, represents the most cost-effective and efficient approach. It will allow the City to coordinate utility improvements, address potential sewer capacity and infrastructure condition concerns, maximize available funding opportunities, and minimize future disruption to the community.

If you have any questions or require additional information, please contact me at 517.887.4099 or bvanzee@fishbeck.com.

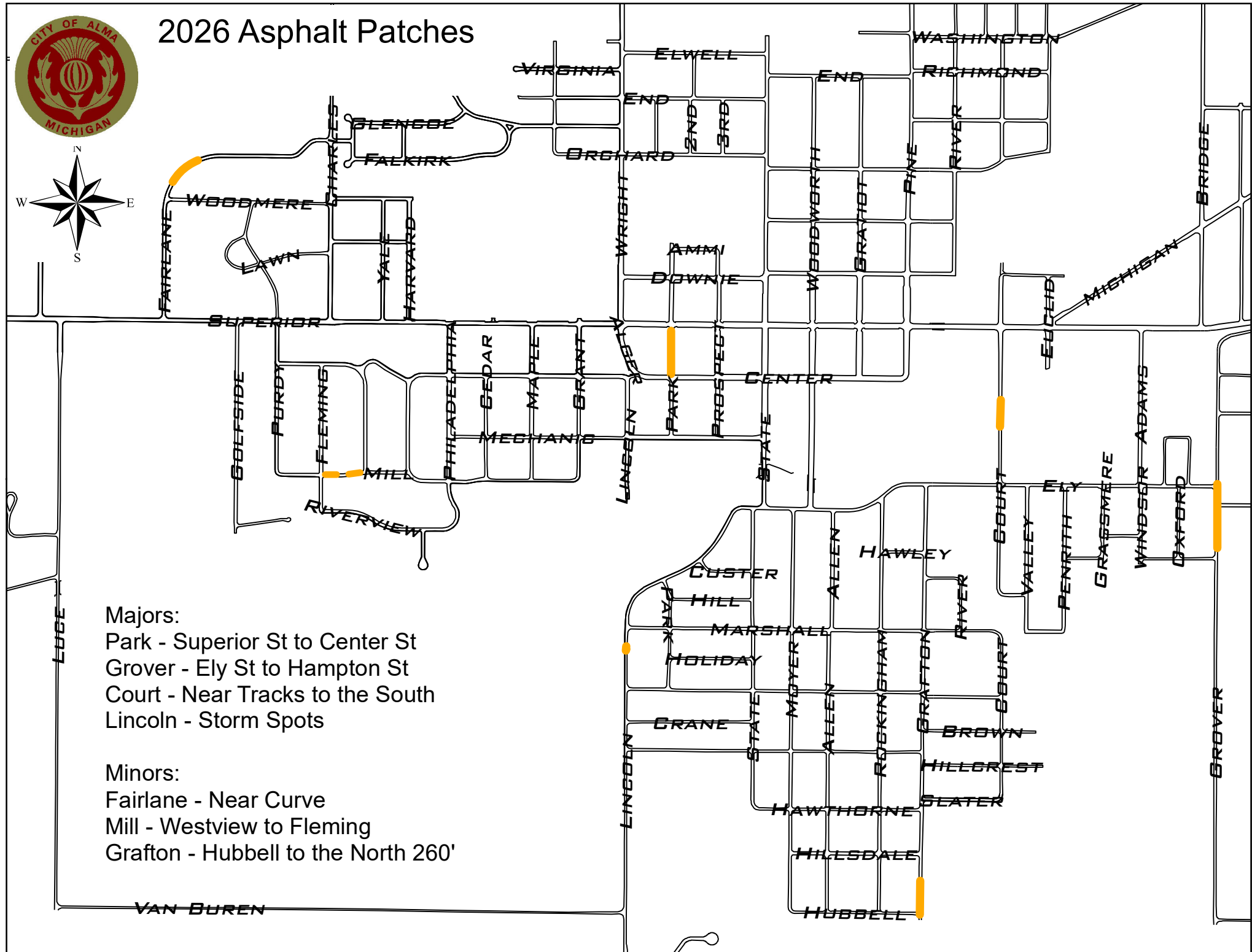
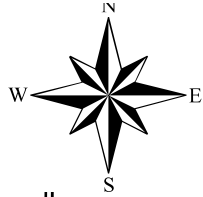
Sincerely,

A handwritten signature in black ink that reads "Brian VanZee". The signature is written in a cursive, flowing style. Below the signature is a thin horizontal line.

Brian VanZee
Senior Engineer



2026 Asphalt Patches



Majors:
Park - Superior St to Center St
Grover - Ely St to Hampton St
Court - Near Tracks to the South
Lincoln - Storm Spots

Minors:
Fairlane - Near Curve
Mill - Westview to Fleming
Grafton - Hubbell to the North 260'

200 Prospect Avenue – State Street Plaza Photo



WARRANT TO THE TREASURER

WARRANT NO. 27-06 CITY OF ALMA

SEPTEMBER 22, 2026

The attached claims have been allowed by the City Commission, and you are hereby authorized to release payment for each of the claims as covered by the checks listed on the attachment.

Internal service fund transfers for the period of September 4, 2026, through September 17, 2026:

ACCOUNTING:	\$ 0.00
INFORMATION TECHNOLOGY:	\$ 0.00
HUMAN RESOURCES:	\$ 0.00
ENGINEERING SERVICES:	\$ 0.00
PUBLIC WORKS SERVICES:	\$ 0.00
EQUIPMENT RENTAL CHARGES:	\$ 0.00

Payroll of September 10, 2026, totaling \$ 345,109.53 in gross wages, employer taxes and benefit costs.

SIGNED: _____
Sara Anderson, City Clerk

COUNTERSIGNED: _____
Aeric Ripley, City Manager



CITY OF ALMA

525 East Superior St.
Alma, MI 48801

Curtis Dancer

Finance Director/Treasurer
525 East Superior St.
Alma, Michigan 48801
cdancer@myalma.org
(989) 463-9504

City of Alma Commission

Greg Mapes,	Mayor
Roxann Harrington,	Vice Mayor
Andrew Bare,	Commissioner
Danny Wernick,	Commissioner
Roger Allman,	Commissioner
Michelle Pitts,	Commissioner
Sonia Gibson,	Commissioner
Adam Flory	City Attorney
Aeric Ripley,	City Manager
Sara Anderson	City Clerk

FINANCE REPORT FOR CITY COMMISSION

CHECK WARRANT

**To be approved at Commission
Meeting dated**

September 22, 2026

Month/Day/year

09/18/2026 11:48 AM
User: CDANCER
DB: Alma

INVOICE REGISTER REPORT FOR CITY OF ALMA
EXP CHECK RUN DATES 09/10/2026 - 09/23/2026
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Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnalized Post Date
09152026							
102518	21st Century Media ACCOUNT NUMBER 261164	08/31/2026 CGARRETT	09/23/2026	1,330.72	1,330.72	Open	N 08/31/2026
	101-101.000-730.000	MEDIA ADVERTISING		244.56			
	510-790.000-730.000	MEDIA ADVERTISING		439.12			
	101-702.000-730.000	MEDIA ADVERTISING		104.94			
	591-536.000-730.000	MEDIA ADVERTISING		542.10			
6140/8							
102519	ACE HARDWARE PF FURNACE	09/03/2026 CGARRETT	09/23/2026	13.98	13.98	Open	N 09/03/2026
	101-265.000-740.000	MATERIALS/SUPPLIES		13.98			
217-870764							
102523	ADVANCE AUTO PARTS UNIT #638	09/09/2026 CGARRETT	09/23/2026	72.29	72.29	Open	N 09/15/2026
	661-532.000-780.000	MAINTENANCE PARTS		72.29			
1708624629340							
102527	ADVANCE AUTO PARTS UNIT #8002	09/03/2026 CGARRETT	09/23/2026	24.72	24.72	Open	N 09/03/2026
	661-532.000-780.000	MAINTENANCE PARTS		24.72			
1708625129508							
102528	ADVANCE AUTO PARTS UNIT #8002	09/08/2026 CGARRETT	09/23/2026	52.60	52.60	Open	N 09/08/2026
	661-532.000-780.000	MAINTENANCE PARTS		52.60			
1708624638155							
102532	ADVANCE AUTO PARTS UNIT #2118	09/03/2026 CGARRETT	09/23/2026	140.60	140.60	Open	N 09/03/2026
	101-301.000-780.000	MAINTENANCE PARTS		140.60			
1708625459886							
102534	ADVANCE AUTO PARTS INVENTORY	09/11/2026 CGARRETT	09/23/2026	233.42	233.42	Open	N 09/11/2026
	661-532.000-780.000	MAINTENANCE PARTS		233.42			
1708625459894							
102535	ADVANCE AUTO PARTS UNIT #33	09/11/2026 CGARRETT	09/23/2026	101.60	101.60	Open	N 09/11/2026
	661-532.000-780.000	MAINTENANCE PARTS		101.60			
1708624459584							
102569	ADVANCE AUTO PARTS MAINTENANCE PARTS	09/01/2026 CGARRETT	09/23/2026	56.96	56.96	Open	N 09/01/2026
	661-532.000-780.000	MAINTENANCE PARTS		56.96			

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnalized Post Date
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1708624538117							
102591	ADVANCE AUTO PARTS UNIT #8002 661-532.000-780.000	09/02/2026 CGARRETT MAINTENANCE PARTS	09/23/2026	181.92 181.92	181.92	Open	N 09/02/2026
1708623859426							
102592	ADVANCE AUTO PARTS UNIT #2118 101-301.000-780.000	08/26/2026 CGARRETT MAINTENANCE PARTS	09/23/2026	32.69 32.69	32.69	Open	N 08/26/2026
1708624338062							
102593	ADVANCE AUTO PARTS UNIT #8002 661-532.000-780.000	08/31/2026 CGARRETT MAINTENANCE PARTS	09/23/2026	56.96 56.96	56.96	Open	N 08/31/2026
1708625829769							
102626	ADVANCE AUTO PARTS SUPPLIES 591-536.000-740.000	09/15/2026 CGARRETT MATERIALS/SUPPLIES	09/23/2026	19.45 19.45	19.45	Open	N 09/15/2026
A633832							
102530	ALMA BOLT & SUPPLY SUPPLIES 101-448.000-740.000	09/03/2026 CGARRETT MATERIALS/SUPPLIES	09/23/2026	102.32 102.32	102.32	Open	N 09/03/2026
A631373							
102567	ALMA BOLT & SUPPLY MAINTENANCE PARTS 590-527.000-787.000	08/12/2026 CGARRETT MAINTENANCE SUPPLIES	09/23/2026	5.61 5.61	5.61	Open	N 08/12/2026
A631219							
102568	ALMA BOLT & SUPPLY MAINTENANCE PARTS 590-527.000-787.000	08/11/2026 CGARRETT MAINTENANCE SUPPLIES	09/23/2026	9.51 9.51	9.51	Open	N 08/11/2026
A633028							
102590	ALMA BOLT & SUPPLY SUPPLIES 661-532.000-740.000	08/27/2026 CGARRETT MATERIALS/SUPPLIES	09/23/2026	19.18 19.18	19.18	Open	N 08/27/2026
600191							
102594	ALMA CHRYSLER JEEP DODGE RAM UNIT #2118 101-301.000-780.000	09/01/2026 CGARRETT MAINTENANCE PARTS	09/23/2026	147.40 147.40	147.40	Open	N 09/01/2026

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnalized Post Date
C382858 102520	ALMA HARDWARE SUPPLIES 101-567.000-740.000	09/08/2026 CGARRETT MATERIALS/SUPPLIES	09/23/2026	6.99 6.99	6.99	Open	N 09/08/2026
B686648 102521	ALMA HARDWARE BATTERY 101-265.000-740.000	09/09/2026 CGARRETT MATERIALS/SUPPLIES	09/23/2026	11.99 11.99	11.99	Open	N 09/09/2026
C382716 102545	ALMA HARDWARE MAINTENANCE PARTS 590-527.000-787.000	09/02/2026 CGARRETT MAINTENANCE SUPPLIES	09/23/2026	12.21 12.21	12.21	Open	N 09/02/2026
B386503 102546	ALMA HARDWARE MAINTENANCE PARTS 590-527.000-787.000	09/02/2026 CGARRETT MAINTENANCE SUPPLIES	09/23/2026	35.31 35.31	35.31	Open	N 09/02/2026
B386655 102547	ALMA HARDWARE MAINTENANCE PARTS 590-527.000-787.000	09/09/2026 CGARRETT MAINTENANCE SUPPLIES	09/23/2026	22.76 22.76	22.76	Open	N 09/09/2026
B384356 102603	ALMA HARDWARE MAINTENANCE PARTS 590-527.000-787.000	07/01/2026 CGARRETT MAINTENANCE SUPPLIES	09/23/2026	22.47 22.47	22.47	Open	N 07/01/2026
B385125 102604	ALMA HARDWARE MAINTENANCE PARTS 590-527.000-787.000	07/14/2026 CGARRETT MAINTENANCE SUPPLIES	09/23/2026	15.96 15.96	15.96	Open	N 07/14/2026
B385542 102605	ALMA HARDWARE MAINTENANCE PARTS 590-527.000-787.000	07/29/2026 CGARRETT MAINTENANCE SUPPLIES	09/23/2026	7.49 7.49	7.49	Open	N 07/29/2026
082826 102584	ALMA HIGHLAND FESTIVAL MYMICHIGAN HEALTH SPONSER 408-765.000-801.000	08/28/2026 CGARRETT CONTRACT FEES	09/23/2026	5,000.00 5,000.00	5,000.00	Open	N 08/28/2026
989076206 102531	ALMA TIRE, INC UNIT #605 661-532.000-781.000	09/09/2026 CGARRETT TIRES	09/23/2026	47.55 47.55	47.55	Open	N 09/09/2026

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DB: Alma

INVOICE REGISTER REPORT FOR CITY OF ALMA
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989076231							
102540	ALMA TIRE, INC UNIT #30 661-532.000-780.000	09/10/2026 CGARRETT MAINTENANCE PARTS	09/23/2026	55.61 55.61	55.61	Open	N 09/10/2026
1412376							
102649	ALMA TIRE, INC TIRES 588-596.000-781.000	09/17/2026 CGARRETT TIRES	09/23/2026	540.00 540.00	540.00	Open	N 09/17/2026
1K1F-9XFL-C3RL							
102582	AMAZON CAPITAL SERVICES FOAMDADDY FOR EVENINGS IN THE PARK 208-751.000-740.000	09/10/2026 CGARRETT MATERIALS/SUPPLIES	09/23/2026	2,723.26 2,723.26	2,723.26	Open	N 09/10/2026
42853068							
102631	APPLIED CAPITAL, LLC POLICE COPIER FEES 101-301.000-801.000	08/26/2026 CGARRETT CONTRACT FEES	09/23/2026	210.38 210.38	210.38	Open	N 08/26/2026
217-870553							
102522	AUTO VALUE ALMA UNIT #512 661-532.000-780.000	09/03/2026 CGARRETT MAINTENANCE PARTS	09/23/2026	159.34 159.34	159.34	Open	N 09/03/2026
217-870469							
102524	AUTO VALUE ALMA BELT 661-532.000-780.000	09/02/2026 CGARRETT MAINTENANCE PARTS	09/23/2026	58.39 58.39	58.39	Open	N 09/02/2026
217-870737							
102525	AUTO VALUE ALMA CREDITS 101-301.000-780.000 661-532.000-780.000	09/08/2026 CGARRETT MAINTENANCE PARTS MAINTENANCE PARTS	09/23/2026	(123.39) (65.00) (58.39)	(123.39)	Open	N 09/08/2026
217-870423							
102526	AUTO VALUE ALMA UNIT #2118 101-301.000-780.000	09/01/2026 CGARRETT MAINTENANCE PARTS	09/23/2026	176.99 176.99	176.99	Open	N 09/01/2026
217-870411							
102548	AUTO VALUE ALMA UNIT #2118 101-301.000-780.000	09/01/2026 CGARRETT MAINTENANCE PARTS	09/23/2026	81.74 81.74	81.74	Open	N 09/01/2026
217-870527							
102637	AUTO VALUE ALMA BULB FOR TRUCK	09/02/2026 CGARRETT	09/23/2026	9.69	9.69	Open	N 09/02/2026

Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized
Inv Ref#	Description	Entered By					Post Date
	GL Distribution						
	597-336.000-780.000	MAINTENANCE PARTS		9.69			
5434							
102578	BENDZINSKI & CO.	09/04/2026	09/23/2026	31,950.00	31,950.00	Open	N
	SERVICES FOR CWSRF BOND	CGARRETT					09/04/2026
	590-527.000-970.000	CAPITAL OUTLAY		31,950.00			
1							
102641	BRIAN HANCOCK	09/15/2026	09/23/2026	100.00	100.00	Open	N
	PRO DEVELOPMENT FOR APD	CGARRETT					09/15/2026
	101-301.000-715.000	EMPLOYEE TRAINING		100.00			
27966							
102562	CENTRAL ASPHALT PAVING, INC	08/12/2026	09/23/2026	1,114.35	1,114.35	Open	N
	HMA TOP MIX	CGARRETT					08/12/2026
	203-449.109-740.000	MATERIALS/SUPPLIES		116.55			
	590-527.552-740.000	MATERIALS/SUPPLIES		997.80			
28000							
102563	CENTRAL ASPHALT PAVING, INC	08/18/2026	09/23/2026	584.05	584.05	Open	N
	HMA TOP MIX	CGARRETT					08/18/2026
	203-449.109-740.000	MATERIALS/SUPPLIES		66.05			
	590-527.552-740.000	MATERIALS/SUPPLIES		129.50			
	591-536.552-740.000	MATERIALS/SUPPLIES		388.50			
182794							
102559	CENTRAL CONCRETE PRODUCTS	08/22/2026	09/23/2026	652.00	652.00	Open	N
	CONCRETE SUPPLIES	CGARRETT					08/22/2026
	101-751.000-740.000	MATERIALS/SUPPLIES		652.00			
182795							
102560	CENTRAL CONCRETE PRODUCTS	08/22/2026	09/23/2026	691.00	691.00	Open	N
	CONCERTE SUPPLIES	CGARRETT					08/22/2026
	590-527.552-740.000	MATERIALS/SUPPLIES		691.00			
182796							
102561	CENTRAL CONCRETE PRODUCTS	08/22/2026	09/23/2026	368.00	368.00	Open	N
	CONCRETE SUPPLIES	CGARRETT					08/22/2026
	590-527.552-740.000	MATERIALS/SUPPLIES		368.00			
2026-01655							
102554	CHERRY ROAD TECHNOLOGIES	09/14/2026	09/23/2026	1,770.97	1,770.97	Open	N
	SERVICE PERIOD 09/01/2026-09/30/20	CGARRETT					09/14/2026
	101-172.000-922.000	COMMUNICATIONS		100.70			
	101-191.000-922.000	COMMUNICATIONS		117.80			
	101-215.000-922.000	COMMUNICATIONS		18.20			
	101-253.000-922.000	COMMUNICATIONS		102.92			
	101-257.000-922.000	COMMUNICATIONS		64.80			
	101-265.000-922.000	COMMUNICATIONS		55.80			
	101-270.000-922.000	COMMUNICATIONS		27.30			

Inv Num Inv Ref#	Vendor Description	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnalized Post Date
	GL Distribution						
	101-301.000-922.000	COMMUNICATIONS		347.25			
	101-371.000-922.000	COMMUNICATIONS		18.20			
	101-447.000-922.000	COMMUNICATIONS		91.00			
	510-790.000-922.000	COMMUNICATIONS		229.80			
	588-596.000-922.000	COMMUNICATIONS		191.70			
	590-527.000-922.000	COMMUNICATIONS		110.90			
	591-536.000-922.000	COMMUNICATIONS		64.55			
	103-536.000-922.000	COMMUNICATIONS		64.55			
	597-336.000-922.000	COMMUNICATIONS		36.40			
	661-532.000-922.000	COMMUNICATIONS		129.10			
2609043							
102642	CITY WEB CENTRAL	09/09/2026	09/23/2026	2,980.00	2,980.00	Open	N
	MESSAGES AND ALERTS FEES	CGARRETT					09/09/2026
	101-253.000-801.000	CONTRACT FEES		2,980.00			
PAY APP#4							
102652	CORRIGAN CONSTRUCTION LLC	07/01/2026	09/23/2026	36,085.82	36,085.82	Open	N
	WATER STORAGE TANK CONTROL BLDG RE	CGARRETT					07/01/2026
	591-536.552-970.000	STORAGE TANK CONTROL BLDG REPLACEME		36,085.82			
09152026							
102630	CULLIGAN OF ALMA	09/15/2026	09/23/2026	264.00	264.00	Open	N
	ACCOUNT NUMBER 0794266	CGARRETT					09/15/2026
	597-336.000-740.000	MATERIALS/SUPPLIES		264.00			
ALMA-08-25-26							
102577	DAVIS AND DAVIS	08/25/2026	09/23/2026	3,519.25	3,519.25	Open	N
	LEGAL SERVICES FOR SEWER ORDINANCE	CGARRETT					08/25/2026
	590-527.520-802.000	LEGAL FEES		3,519.25			
2192971							
102553	DICKINSON WRIGHT PLLC	09/14/2026	09/23/2026	43,500.00	43,500.00	Open	N
	PROJECT SERVICE FEES AND FILING	CGARRETT					09/14/2026
	590-527.000-970.000	CAPITAL OUTLAY		43,500.00			
47511							
102598	DOUG'S SMALL ENGINE	08/20/2026	09/23/2026	155.99	155.99	Open	N
	CHAIN SAWS	CGARRETT					08/20/2026
	203-449.121-740.000	MATERIALS/SUPPLIES		155.99			
26AUG2382							
102517	DRUG SCREENS PLUS	09/09/2026	09/23/2026	47.00	47.00	Open	N
	DRUG SCREENING	CGARRETT					09/09/2026
	661-532.000-717.000	OTHER EMPLOYMENT EXPENSE		47.00			
0249380							
102573	FERGUSON ENTERPRISES LLC	09/02/2026	09/23/2026	357.68	357.68	Open	N
	SUPPLIES	CGARRETT					09/02/2026
	591-536.000-740.000	MATERIALS/SUPPLIES		357.68			

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Inv Ref#	Description	Entered By					Post Date
	GL Distribution						
025029486							
102555	GEI CONSULTANTS	09/14/2026	09/23/2026	23,015.75	23,015.75	Open	N
	STATE STREET DAM - FEASIBILITY	STU CGARRETT					08/28/2026
	408-000.000-078.000	DUE FROM STATE		23,015.75			
26-0005905							
102477	Gratiot Area Water Authority	09/08/2026	09/23/2026	116,011.72	116,011.72	Open	N
	AUGUST 2026 WATER CONSUMPTION	CGARRETT					08/31/2026
	591-536.000-998.000	CONTRIBUTIONS/COMPONENTS		116,011.72			
26-0005874							
102574	Gratiot Area Water Authority	09/03/2026	09/23/2026	300.00	300.00	Open	N
	WATER TESTING	CGARRETT					09/03/2026
	591-536.000-801.000	CONTRACT FEES		300.00			
219949							
102537	GREAT LAKES SAFETY TRAINING CENTER	09/13/2026	09/23/2026	214.00	214.00	Open	N
	TRAINING	CGARRETT					09/13/2026
	590-527.520-715.000	EMPLOYEE TRAINING		214.00			
407011							
102599	GTW SUPPLIES	08/31/2026	09/23/2026	18.48	18.48	Open	N
	SERVICE PERIOD 08/01-08/30 2026	CGARRETT					08/31/2026
	590-527.000-787.000	MAINTENANCE SUPPLIES		18.48			
03312026							
102580	Healthy Pine River	03/31/2026	09/23/2026	2,056.25	2,056.25	Open	N
	Q1 2026 STATE STREET DAM RISK REDU	CGARRETT					06/30/2026
	408-000.000-078.000	DUE FROM STATE		2,056.25			
X101045998:01							
102478	HOEKSTRA TRANSPORTATION, INC	09/09/2026	09/23/2026	332.06	332.06	Open	N
	MAINTENANCE PARTS	CGARRETT					09/09/2026
	588-596.000-780.000	MAINTENANCE PARTS		332.06			
100							
102636	JAMIE JEROME	09/09/2026	09/23/2026	130.00	130.00	Open	N
	FIRE DEPT. WREATH	CGARRETT					09/09/2026
	597-336.000-717.000	OTHER EMPLOYMENT EXPENSE		130.00			
P85716							
102619	JANSON EQUIPMENT COMPANY	08/06/2026	09/23/2026	34.23	34.23	Open	N
	ACTUATOR	CGARRETT					08/06/2026
	661-532.000-780.000	MAINTENANCE PARTS		34.23			
282							
102585	KAMLYN YERRICK	09/16/2026	09/23/2026	280.00	280.00	Open	N
	CLEANING SERVICES 8/24/26-9/14-26	CGARRETT					09/16/2026
	580-265.810-801.000	CONTRACT FEES		280.00			

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnalized Post Date
09022026							
102570	LUKE SWISHER CDL RENEWAL 661-532.000-716.000	09/02/2026 CGARRETT LICENSE/CERTIFICATION FEE	09/23/2026	60.00 60.00	60.00	Open	N 09/02/2026
S5748912.001							
102533	MEDLER ELECTRIC CO. SUPPLIES 101-448.000-740.000	09/09/2026 CGARRETT MATERIALS/SUPPLIES	09/23/2026	282.15 282.15	282.15	Open	N 09/09/2026
S5742663.001							
102564	MEDLER ELECTRIC CO. MAINTENANCE PARTS 590-527.000-787.000	08/26/2026 CGARRETT MAINTENANCE SUPPLIES	09/23/2026	41.86 41.86	41.86	Open	N 08/26/2026
S5744701.001							
102588	MEDLER ELECTRIC CO. WO 549 SUPPLIES 101-448.000-740.000	08/31/2026 CGARRETT MATERIALS/SUPPLIES	09/23/2026	456.78 456.78	456.78	Open	N 08/31/2026
297-930415							
102536	Michigan Co. SUPPLIES 101-265.000-740.000 510-790.265-740.000 580-265.860-740.000 101-751.000-740.000	09/09/2026 CGARRETT MATERIALS/SUPPLIES MATERIALS/SUPPLIES MATERIALS/SUPPLIES MATERIALS/SUPPLIES	09/23/2026	341.67 119.40 119.40 25.44 77.43	341.67	Open	N 09/09/2026
297-929823							
102600	Michigan Co. SUPPLIES 101-265.000-740.000 510-790.265-740.000	08/19/2026 CGARRETT MATERIALS/SUPPLIES MATERIALS/SUPPLIES	09/23/2026	377.31 188.65 188.66	377.31	Open	N 08/19/2026
297-929991							
102601	Michigan Co. SUPPLIES 101-265.000-740.000 510-790.265-740.000 661-532.000-740.000	08/26/2026 CGARRETT MATERIALS/SUPPLIES MATERIALS/SUPPLIES MATERIALS/SUPPLIES	09/23/2026	364.21 158.61 158.61 46.99	364.21	Open	N 08/26/2026
4612							
102583	MID-STATE PRINTING INC PARKS AND REC T SHIRTS 101-751.000-740.000	07/23/2026 CGARRETT MATERIALS/SUPPLIES	09/23/2026	364.00 364.00	364.00	Open	N 07/23/2026
AR-140928							
102597	Midwest Collaborative for Libr RIDES SURCHARGE	08/28/2026 CGARRETT	09/23/2026	66.79	66.79	Open	N 08/28/2026

Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnalized
Inv Ref#	Description	Entered By					Post Date
	GL Distribution						
	510-790.000-801.000	CONTRACT FEES		66.79			
09152026							
102575	MIKE GRIDELY	09/15/2026	09/23/2026	150.00	150.00	Open	N
	WORK BOOTS	CGARRETT					09/15/2026
	590-527.520-741.000	UNIFORMS/SAFETY EQUIPMENT		150.00			
09162026							
102581	MY MICHIGAN HEALTH	08/31/2026	09/23/2026	1,085.00	1,085.00	Open	N
	ACCOUNT 700000076	CGARRETT					08/31/2026
	510-790.000-717.000	OTHER EMPLOYMENT EXPENSE		390.00			
	588-596.000-717.000	OTHER EMPLOYMENT EXPENSE		450.00			
	101-301.000-717.000	OTHER EMPLOYMENT EXPENSE		220.00			
	661-532.000-717.000	OTHER EMPLOYMENT EXPENSE		25.00			
1023							
102516	NUTRIGRO ENVIRONMENTAL SOLUTIONS	09/09/2026	09/23/2026	25,628.40	25,628.40	Open	N
	SLUDGE AND BIOSOLID REMOVAL/2026 C	CGARRETT					09/15/2026
	590-527.000-801.000	REMOVAL OF LIQUID SLUDGE-.054/GAL		25,628.40			
107754							
102552	OHM	09/10/2026	09/23/2026	16,384.50	16,384.50	Open	N
	DWSRF PROJECT OVERSIGHT	CGARRETT					09/10/2026
	591-536.552-970.000	DWSRF PROJECT OVERSIGHT		16,384.50			
107411							
102645	OHM	08/31/2026	09/23/2026	7,246.00	7,246.00	Open	N
	RIVERSIDE PARK IMPROVEMENTS	CGARRETT					08/31/2026
	101-751.000-970.000	PARK IMPROVEMENTS MNRTF GRANT TF25-		7,246.00			
33598							
102558	PREMIER AERIAL & FLEET INSPECTIONS	08/27/2026	09/23/2026	630.31	630.31	Open	N
	INSPECTION	CGARRETT					08/27/2026
	661-532.000-801.000	CONTRACT FEES		630.31			
56551							
102479	PRO-COMM INC.	09/09/2026	09/23/2026	74.00	74.00	Open	N
	MAINTENANCE PARTS	CGARRETT					09/11/2026
	588-596.000-780.000	MAINTENANCE PARTS		74.00			
09162026							
102556	QUADIENT FINANCE USA, INC.	09/03/2026	09/23/2026	946.15	946.15	Open	N
	ACCOUNT NUMBER 7900 0440 8017 1006	CGARRETT					09/23/2026
	101-191.000-744.000	POSTAGE		946.15			
005236801090126							
102586	SPECTRUM	09/01/2026	09/23/2026	159.99	159.99	Open	N
	005236801	CGARRETT					09/01/2026
	101-253.000-922.000	COMMUNICATIONS		159.99			

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Inv Ref#	Description	Entered By					Post Date
	GL Distribution						
6072102912							
102632	Staples, Inc	08/22/2026	09/23/2026	43.35	43.35	Open	N
	SUPPLIES	CGARRETT					08/22/2026
	101-301.000-740.000	MATERIALS/SUPPLIES		43.35			
6071090734							
102633	Staples, Inc	08/08/2026	09/23/2026	88.18	88.18	Open	N
	SUPPLIES	CGARRETT					08/08/2026
	101-301.000-740.000	MATERIALS/SUPPLIES		88.18			
11012026							
102625	STATE OF MICHIGAN DEPT OF STATE	09/01/2026	09/23/2026	130.00	130.00	Open	N
	TAB RENEWAL	CGARRETT					09/01/2026
	101-172.000-717.000	OTHER EMPLOYMENT EXPENSE		130.00			
4345488							
102638	SUMMIT FIRE PROTECTION	08/14/2026	09/23/2026	285.00	285.00	Open	N
	TESTING	CGARRETT					08/14/2026
	597-336.000-801.000	CONTRACT FEES		285.00			
4291249							
102639	SUMMIT FIRE PROTECTION	07/28/2026	09/23/2026	263.00	263.00	Open	N
	RECHARGE AND TRUCK CHARGES	CGARRETT					07/28/2026
	597-336.000-801.000	CONTRACT FEES		263.00			
4157384							
102541	TIRE FACTORY, INC	09/12/2026	09/23/2026	270.00	270.00	Open	N
	TIRES	CGARRETT					09/12/2026
	588-596.000-781.000	TIRES		270.00			
4142284							
102542	TIRE FACTORY, INC	09/12/2026	09/23/2026	270.00	270.00	Open	N
	TIRES	CGARRETT					09/12/2026
	588-596.000-781.000	TIRES		270.00			
4142379							
102648	TIRE FACTORY, INC	09/17/2026	09/23/2026	540.00	540.00	Open	N
	TIRES	CGARRETT					09/17/2026
	588-596.000-781.000	TIRES		540.00			
4142395							
102650	TIRE FACTORY, INC	09/18/2026	09/23/2026	540.00	540.00	Open	N
	TIRES	CGARRETT					09/18/2026
	588-596.000-781.000	TIRES		540.00			
10042026							
102481	T-MOBILE	09/01/2026	09/23/2026	13.56	13.56	Open	N
	ACCOUNT NUMBER 200896999	CGARRETT					09/01/2026
	588-596.000-922.000	COMMUNICATIONS		13.56			

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6I00300 102576	TRACE ANALYTICAL LABORATORIES, INC SAMPLE FEES 590-527.000-801.000	09/08/2026 CGARRETT CONTRACT FEES	09/23/2026	107.00 107.00	107.00	Open	N 09/08/2026
6I00018 102602	TRACE ANALYTICAL LABORATORIES, INC MAINTENANCE PARTS 590-527.000-801.000	09/01/2026 CGARRETT CONTRACT FEES	09/23/2026	107.00 107.00	107.00	Open	N 09/01/2026
340562-202608-1 102634	Trans Union LLC JULY AND AUGUST 2026 BILLING 101-301.000-801.000	09/01/2026 CGARRETT CONTRACT FEES	09/23/2026	200.00 200.00	200.00	Open	N 08/31/2026
2762 102480	UNIFIED NETWORK CONSULTING AP DROP 588-596.000-801.000	09/09/2026 CGARRETT CONTRACT FEES	09/23/2026	1,780.80 1,780.80	1,780.80	Open	N 09/09/2026
1630247949 102529	Unifirst Corp UNIFORMS 661-532.000-740.000 661-532.000-741.000	09/03/2026 CGARRETT MATERIALS/SUPPLIES UNIFORMS/SAFETY EQUIPMENT	09/23/2026	126.28 48.00 78.28	126.28	Open	N 09/03/2026
1630248816 102538	Unifirst Corp UNIFORMS AND SUPPLIES 661-532.000-740.000 661-532.000-741.000	09/10/2026 CGARRETT MATERIALS/SUPPLIES UNIFORMS/SAFETY EQUIPMENT	09/23/2026	99.71 23.85 75.86	99.71	Open	N 09/10/2026
1630247940 102557	Unifirst Corp UNIFORMS 591-536.000-741.000 103-536.000-741.000	09/03/2026 CGARRETT UNIFORMS/SAFETY EQUIPMENT UNIFORMS/SAFETY EQUIPMENT	09/23/2026	79.31 39.65 39.66	79.31	Open	N 09/03/2026
1630247200 102565	Unifirst Corp UNIFORMS 591-536.000-741.000 103-536.000-741.000	08/27/2026 CGARRETT UNIFORMS/SAFETY EQUIPMENT UNIFORMS/SAFETY EQUIPMENT	09/23/2026	78.52 39.26 39.26	78.52	Open	N 08/27/2026
1630246368 102566	Unifirst Corp UNIFORMS 591-536.000-741.000 103-536.000-741.000	08/20/2026 CGARRETT UNIFORMS/SAFETY EQUIPMENT UNIFORMS/SAFETY EQUIPMENT	09/23/2026	78.88 39.44 39.44	78.88	Open	N 08/20/2026

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnalized Post Date
1630245516 102571	Unifirst Corp UNIFORMS 591-536.000-741.000 103-536.000-741.000	08/13/2026 CGARRETT	09/23/2026	78.52 39.26 39.26	78.52	Open	N 08/13/2026
1630244727 102572	Unifirst Corp UNIFORMS 591-536.000-741.000 103-536.000-741.000	08/06/2026 CGARRETT	09/23/2026	78.52 39.26 39.26	78.52	Open	N 08/06/2026
1630248811 102627	Unifirst Corp UNIFORMS 591-536.000-741.000 103-536.000-741.000	09/10/2026 CGARRETT	09/23/2026	78.52 39.26 39.26	78.52	Open	N 09/10/2026
VC3-261514 102550	VC3 MICROSOFT OFFICE 365 - MONTHLY BIL 101-253.000-801.000	09/10/2026 CGARRETT	09/23/2026	1,381.80 1,381.80	1,381.80	Open	N 09/10/2026
VC3-260087 102551	VC3 SEPTEMBER 2026 MONTHLY BILLING 101-253.000-801.000	09/04/2026 CGARRETT	09/23/2026	2,908.32 2,908.32	2,908.32	Open	N 09/04/2026
VC3-261770 102620	VC3 CLOUD PROTECTION AND DATA RECOVERY 101-253.000-801.000	09/15/2026 CGARRETT	09/23/2026	576.32 576.32	576.32	Open	N 09/15/2026
176534 102635	WEST MICHIGAN DOCUMENT SHREDDING LL SHREDDING SERVICES 101-301.000-801.000	09/10/2026 CGARRETT	09/23/2026	50.00 50.00	50.00	Open	N 09/10/2026
50055495 102579	WINN TELECOM ACCOUNT NUMBER 00008322-5 101-253.000-922.000 101-301.000-922.000 101-191.000-922.000 588-596.000-922.000 597-336.000-922.000	09/01/2026 CGARRETT	09/23/2026	461.60 250.00 84.75 42.51 42.17 42.17	461.60	Open	N 09/01/2026

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Inv Ref#	Description	Entered By					Post Date
	GL Distribution						
# of Invoices:	109	# Due:	109	Totals:	343,737.89	343,737.89	
# of Credit Memos:	1	# Due:	1	Totals:	(123.39)	(123.39)	
Net of Invoices and Credit Memos:				343,614.50	343,614.50		

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Inv Ref#	Description	Entered By					Post Date
	GL Distribution						
--- TOTALS BY FUND ---							
	101 - GENERAL FUND			21,859.94	21,859.94		
	103 - GRATIOT AREA WATER AUTHORIT			300.69	300.69		
	203 - LOCAL STREET FUND			338.59	338.59		
	208 - PARK/RECREATION FUND			2,723.26	2,723.26		
	408 - PARK SYSTEM CONSTRUCTION FU			30,072.00	30,072.00		
	510 - ALMA PUBLIC LIBRARY FUND			1,592.38	1,592.38		
	580 - STATE STREET PLAZA FUND			305.44	305.44		
	588 - TRANSPORTATION SYSTEM FUND			5,044.29	5,044.29		
	590 - SEWER FUND			107,664.51	107,664.51		
	591 - WATER FUND			170,390.45	170,390.45		
	597 - RURAL URBAN FIRE BOARD FUND			1,030.26	1,030.26		
	661 - MUNICIPAL SERVICES FUND			2,292.69	2,292.69		
--- TOTALS BY DEPT/ACTIVITY ---							
	000.000 - GENERAL			25,072.00	25,072.00		
	101.000 - CITY COMMISSION			244.56	244.56		
	172.000 - CITY MANAGER			230.70	230.70		
	191.000 - FINANCE ADMINISTRATION			1,106.46	1,106.46		
	215.000 - CLERK			18.20	18.20		
	253.000 - INFORMATION TECHNOLOGY			8,359.35	8,359.35		
	257.000 - ASSESSOR			64.80	64.80		
	265.000 - BUILDING/GROUNDS MAINT			548.43	548.43		
	265.810 - 200 PROSPECT			280.00	280.00		
	265.860 - 219 N STATE			25.44	25.44		
	270.000 - HUMAN RESOURCES			27.30	27.30		
	301.000 - POLICE			1,858.33	1,858.33		
	336.000 - FIRE & RESCUE			1,030.26	1,030.26		
	371.000 - PUBLIC SAFETY/BUILDING			18.20	18.20		
	447.000 - ENGINEERING			91.00	91.00		
	448.000 - STREET LIGHTING			841.25	841.25		
	449.109 - SURFACE MAINTENANCE			182.60	182.60		
	449.121 - TREE/SHRUB MAINTENANCE/			155.99	155.99		
	527.000 - SEWAGE DISPOSAL			101,594.96	101,594.96		
	527.520 - SEWAGE DISPOSAL - ADMIN			3,883.25	3,883.25		
	527.552 - MAINTENANCE OF SEWER MA			2,186.30	2,186.30		
	532.000 - CENTRAL GARAGE			2,292.69	2,292.69		
	536.000 - POTABLE WATER SYSTEM			117,832.32	117,832.32		
	536.552 - MAINTENANCE OF WATER MA			52,858.82	52,858.82		
	567.000 - RIVERSIDE CEMETERY			6.99	6.99		
	596.000 - TRANSIT OPERATIONS			5,044.29	5,044.29		
	702.000 - PLANNING & ZONING			104.94	104.94		
	751.000 - RECREATION & CULTURE/PA			11,062.69	11,062.69		

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Inv Ref#	Description	Entered By					Post Date
	GL Distribution						
--- TOTALS BY DEPT/ACTIVITY ---							
	765.000 - HIGHLAND FESTIVAL & GAM			5,000.00	5,000.00		
	790.000 - LIBRARY			1,125.71	1,125.71		
	790.265 - LIBRARY MAINTENANCE			466.67	466.67		

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Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnalized Post Date
260005869							
102549	CITY OF ALMA AUGUST 2026 UTILITES	09/02/2026 CGARRETT	09/23/2026	422.70	422.70	Open	N 08/31/2026
	580-265.870-921.000	ELECTRICITY		292.99			
	580-265.870-923.000	NATURAL GAS		38.54			
	580-265.850-927.000	WATER/SEWER		91.17			
201010132814							
102587	CONSUMERS ENERGY AUGUST 2026 1996 PINE AVE 1000 750	08/26/2026 CGARRETT	08/23/2026	19.93	19.93	Open	N 08/26/2026
	101-448.000-921.000	ELECTRICITY		19.93			
08082026							
102622	Frontier AUGUST 2026 INTERNET SERVICES FOR	08/08/2026 CGARRETT	09/23/2026	114.98	114.98	Open	N 08/08/2026
	661-532.000-922.000	COMMUNICATIONS		114.98			
08242026							
102623	Frontier SEPTEMBER 2026 INTERNET SERVICES F	08/24/2026 CGARRETT	09/23/2026	104.98	104.98	Open	N 08/24/2026
	591-536.000-922.000	COMMUNICATIONS		52.49			
	103-536.000-922.000	COMMUNICATIONS		52.49			
09082026							
102624	Frontier SEPTEMBER 2026 INTERNET SERVICES F	09/08/2026 CGARRETT	09/23/2026	114.98	114.98	Open	N 09/08/2026
	661-532.000-922.000	COMMUNICATIONS		114.98			
09152026							
102621	MERCANTILE BANK COMMERCIAL SERVICE CHARGE	09/15/2026 CGARRETT	09/23/2026	539.32	539.32	Open	N 09/15/2026
	101-191.000-806.000	BANK FEES		539.32			
AUG 2026 VISA CD							
102469	VISA CURTIS DANCER AUGUST 2026 VISA STA	08/28/2026 CGARRETT	09/10/2026	4,363.88	4,363.88	Open	Y 08/28/2026
	208-751.000-740.000	MATERIALS/SUPPLIES		209.80			
	208-751.000-740.000	MATERIALS/SUPPLIES		325.28			
	208-751.000-740.000	MATERIALS/SUPPLIES		1,020.00			
	208-751.000-801.000	CONTRACT FEES		45.00			
	101-191.000-715.000	EMPLOYEE TRAINING		857.68			
	101-191.000-715.000	EMPLOYEE TRAINING		422.84			
	101-191.000-715.000	EMPLOYEE TRAINING		428.84			
	101-191.000-715.000	EMPLOYEE TRAINING		347.00			
	101-191.000-740.000	MATERIALS/SUPPLIES		18.01			
	208-751.000-740.000	MATERIALS/SUPPLIES		365.52			
	208-751.000-740.000	MATERIALS/SUPPLIES		323.91			

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Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
AUG 2026 VISA LT							
102470	VISA	08/28/2026	09/10/2026	2,158.63	2,158.63	Open	Y
	LORRIE TAYLOR AGUST 2026 VISA STAT	CGARRETT					08/28/2026
	510-790.000-747.000	NEWSPAPERS		229.35			
	208-751.000-740.790	LIBRARY PROGRAM SUPPLIES		1,929.28			
AUG 2026 VISA DS							
102628	VISA	08/28/2026	09/23/2026	355.66	355.66	Open	N
	DOUG SIERAKOWSKI AUGUST 2026 VISA	CGARRETT					08/28/2026
	103-536.000-740.000	MATERIALS/SUPPLIES		119.98			
	103-536.000-922.000	COMMUNICATIONS		46.50			
	591-536.000-718.000	PUBLICATIONS/MEMBERSHIPS		46.50			
	103-536.000-801.000	CONTRACT FEES		76.02			
	591-536.000-716.000	LICENSE/CERTIFICATION FEE		35.00			
	591-536.000-715.000	EMPLOYEE TRAINING		31.66			
AUG 2026 VISA CR							
102629	VISA	08/28/2026	09/23/2026	450.00	450.00	Open	N
	CHERI RAYNER JULY 2026 VISA STATEM	CGARRETT					08/28/2026
	101-270.000-715.000	EMPLOYEE TRAINING		300.00			
	591-536.000-730.000	MEDIA ADVERTISING		150.00			
AUG 2026 VISA MW							
102643	VISA	08/28/2026	09/23/2026	556.21	556.21	Open	N
	MARK WILLIAMS AUGUST 2026 VISA STA	CGARRETT					08/28/2026
	101-371.000-715.000	EMPLOYEE TRAINING		556.21			
AUG 2026 VISA KO							
102644	VISA	08/28/2026	09/23/2026	1,597.07	1,597.07	Open	N
	KENDRA OVERLA AUGUST 2026 VISA STA	CGARRETT					08/28/2026
	101-301.000-740.000	MATERIALS/SUPPLIES		469.26			
	101-301.000-744.000	POSTAGE		44.08			
	101-301.000-801.000	CONTRACT FEES		197.19			
	101-301.000-715.000	EMPLOYEE TRAINING		200.00			
	101-301.000-741.000	UNIFORMS/SAFETY EQUIPMENT		686.54			
AUGUST 2026 VISA DJ							
102646	VISA	08/28/2026	09/23/2026	741.62	741.62	Open	N
	DAREN JOHNSON AUGUST 2026 VISA STA	CGARRETT					08/28/2026
	590-527.000-787.000	MAINTENANCE SUPPLIES		76.43			
	590-527.000-746.000	TOOLS/EQUIPMENT		292.98			
	590-527.000-746.000	TOOLS/EQUIPMENT		63.98			
	590-527.000-787.000	MAINTENANCE SUPPLIES		69.99			
	590-527.000-787.000	MAINTENANCE SUPPLIES		238.24			
AUG 2026 VISA JG							
102647	VISA	08/28/2026	09/23/2026	2,684.00	2,684.00	Open	N
	JAMES GOODHALL AUGUST 2026 VISA ST	CGARRETT					08/28/2026

Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized
Inv Ref#	Description	Entered By					Post Date
	GL Distribution						
	101-751.000-740.000	MATERIALS/SUPPLIES		153.47			
	101-265.000-740.000	MATERIALS/SUPPLIES		19.39			
	510-790.265-740.000	MATERIALS/SUPPLIES		19.39			
	661-532.000-780.000	MAINTENANCE PARTS		140.00			
	661-532.000-780.000	MAINTENANCE PARTS		129.88			
	661-532.000-740.000	MATERIALS/SUPPLIES		15.65			
	661-532.000-740.000	MATERIALS/SUPPLIES		11.54			
	101-265.000-740.000	MATERIALS/SUPPLIES		30.34			
	510-790.265-740.000	MATERIALS/SUPPLIES		30.34			
	101-262.000-740.000	MATERIALS/SUPPLIES		141.21			
	661-532.000-746.000	TOOLS/EQUIPMENT		61.26			
	661-532.000-741.000	UNIFORMS/SAFETY EQUIPMENT		51.65			
	590-527.552-740.000	MATERIALS/SUPPLIES		103.31			
	590-527.552-740.000	MATERIALS/SUPPLIES		49.17			
	661-532.000-780.000	MAINTENANCE PARTS		105.99			
	661-532.000-746.000	TOOLS/EQUIPMENT		254.68			
	101-751.000-740.000	MATERIALS/SUPPLIES		191.45			
	661-532.000-716.000	LICENSE/CERTIFICATION FEE		20.34			
	590-527.552-740.000	MATERIALS/SUPPLIES		191.54			
	101-523.000-740.000	MATERIALS/SUPPLIES		173.32			
	101-523.000-740.000	MATERIALS/SUPPLIES		48.74			
	101-265.000-740.000	MATERIALS/SUPPLIES		30.34			
	510-790.265-740.000	MATERIALS/SUPPLIES		30.34			
	661-532.000-746.000	TOOLS/EQUIPMENT		420.00			
	661-532.000-780.000	MAINTENANCE PARTS		250.38			
	661-532.000-740.000	MATERIALS/SUPPLIES		10.28			
AUG 2026 VISA DR							
102651	VISA	08/28/2026	09/23/2026	765.00	765.00	Open	N
	DAVID RINGLE AUGUST 2026 VISA STAT	CGARRETT					08/28/2026
	596-528.510-801.000	CONTRACT FEES		765.00			
AUG 2026 VISA BB							
102653	VISA	08/28/2026	09/23/2026	930.42	930.42	Open	N
	BRETT BAUBLITZ JULY 2026 VISA STAT	CGARRETT					08/28/2026
	588-596.000-717.000	OTHER EMPLOYMENT EXPENSE		248.37			
	588-596.000-922.000	COMMUNICATIONS		614.00			
	588-596.000-801.000	CONTRACT FEES		68.05			
AUG 2026 VISA SA							
102654	VISA	08/28/2026	09/23/2026	542.32	542.32	Open	N
	SARA ANDERSON JULY 2026 VISA STATE	CGARRETT					08/23/2026
	101-215.000-717.000	OTHER EMPLOYMENT EXPENSE		240.29			
	101-215.000-801.000	CONTRACT FEES		54.03			
	101-262.000-740.000	MATERIALS/SUPPLIES		248.00			
AUG 2026 VISA RS							
102655	VISA	08/28/2026	09/23/2026	310.17	310.17	Open	N
	RODNEY SUTTEN AUGUST 2026 VISA STA	CGARRETT					08/28/2026

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Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnalized
Inv Ref#	Description	Entered By					Post Date
	GL Distribution						
	588-596.000-780.000	MAINTENANCE PARTS		77.00			
	588-596.000-780.000	MAINTENANCE PARTS		158.60			
	588-596.000-780.000	MAINTENANCE PARTS		74.57			
AUG 2026 VISA KR							
102656	VISA	08/28/2026	09/23/2026	1,108.58	1,108.58	Open	N
	KATHERINE ROSLUND JULY 2026 VISA S	CGARRETT					08/28/2026
	101-257.000-744.000	POSTAGE		82.00			
	101-257.000-801.000	CONTRACT FEES		295.17			
	101-257.000-717.000	OTHER EMPLOYMENT EXPENSE		731.41			
# of Invoices: 19 # Due: 19				Totals:	17,880.45	17,880.45	
# of Credit Memos: 0 # Due: 0				Totals:	0.00	0.00	
Net of Invoices and Credit Memos:							
					17,880.45	17,880.45	

INVOICE REGISTER REPORT FOR CITY OF ALMA
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Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized
Inv Ref#	Description	Entered By					Post Date
	GL Distribution						
--- TOTALS BY FUND ---							
	101 - GENERAL FUND			7,526.06	7,526.06		
	103 - GRATIOT AREA WATER AUTHORIT			294.99	294.99		
	208 - PARK/RECREATION FUND			4,218.79	4,218.79		
	510 - ALMA PUBLIC LIBRARY FUND			309.42	309.42		
	580 - STATE STREET PLAZA FUND			422.70	422.70		
	588 - TRANSPORTATION SYSTEM FUND			1,240.59	1,240.59		
	590 - SEWER FUND			1,085.64	1,085.64		
	591 - WATER FUND			315.65	315.65		
	596 - RUBBISH COLLECTION FUND			765.00	765.00		
	661 - MUNICIPAL SERVICES FUND			1,701.61	1,701.61		
--- TOTALS BY DEPT/ACTIVITY ---							
	191.000 - FINANCE ADMINISTRATION			2,613.69	2,613.69		
	215.000 - CLERK			294.32	294.32		
	257.000 - ASSESSOR			1,108.58	1,108.58		
	262.000 - ELECTIONS			389.21	389.21		
	265.000 - BUILDING/GROUNDS MAINT			80.07	80.07		
	265.850 - 217 N STATE			91.17	91.17		
	265.870 - 221 N STATE			331.53	331.53		
	270.000 - HUMAN RESOURCES			300.00	300.00		
	301.000 - POLICE			1,597.07	1,597.07		
	371.000 - PUBLIC SAFETY/BUILDING			556.21	556.21		
	448.000 - STREET LIGHTING			19.93	19.93		
	523.000 - DOWNTOWN MAINTENANCE			222.06	222.06		
	527.000 - SEWAGE DISPOSAL			741.62	741.62		
	527.552 - MAINTENANCE OF SEWER MA			344.02	344.02		
	528.510 - YARD WASTE COMPOST SITE			765.00	765.00		
	532.000 - CENTRAL GARAGE			1,701.61	1,701.61		
	536.000 - POTABLE WATER SYSTEM			610.64	610.64		
	596.000 - TRANSIT OPERATIONS			1,240.59	1,240.59		
	751.000 - RECREATION & CULTURE/PA			4,563.71	4,563.71		
	790.000 - LIBRARY			229.35	229.35		
	790.265 - LIBRARY MAINTENANCE			80.07	80.07		



CITY OF ALMA

525 East Superior St.
Alma, MI 48801

Curtis Dancer

Finance Director/Treasurer
525 East Superior St.
Alma, Michigan 48801
cdancer@myalma.org
(989) 463-9504

City of Alma Commission

Greg Mapes,	Mayor
Roxann Harrington,	Vice Mayor
Andrew Bare,	Commissioner
Danny Wernick,	Commissioner
Roger Allman,	Commissioner
Michelle Pitts,	Commissioner
Sonia Gibson,	Commissioner
Adam Flory	City Attorney
Aeric Ripley,	City Manager
Sara Anderson	City Clerk

FINANCE REPORT FOR CITY COMMISSION

OFF-CYCLE CHECKS

**To be approved at Commission
Meeting dated**

September 22, 2026

Month/Day/year

Check Date	Bank	Check	Vendor	Vendor Name	Invoice Vendor	Amount
Bank 13 MERCANTILE BANK - GENERAL FUND CHECKING						
09/10/2026	13	845 (E)	3103	CONSUMERS ENERGY	CONSUMERS ENERGY	5,939.60
09/10/2026	13	846 (E)	3103	CONSUMERS ENERGY	CONSUMERS ENERGY	19,037.82
09/10/2026	13	851 (E)	99939	VC3	VC3	5,935.31
09/10/2026	13	852 (E)	99632	SPEEDWAY	SPEEDWAY	18,237.97
09/10/2026	13	106974	MISC	CHILD ADVOCACY OG GRATI	CHILD ADVOCACY OG GRATI	750.00
09/10/2026	13	106975	3095	CITY OF ALMA	CITY OF ALMA	440.00
09/10/2026	13	106976	3095	CITY OF ALMA	CITY OF ALMA	500.00
09/10/2026	13	106977	MISC	STEPHANIE LAYTON	STEPHANIE LAYTON	100.00

13 TOTALS:						
Total of 8 Checks:						50,940.70
Less 0 Void Checks:						0.00
Total of 8 Disbursements:						50,940.70